



Executive Board Meeting

SPECIAL MEETING

2:00 p.m.

Microsoft Teams Meeting

Executive Board Members

Sue Dreier, Pierce Transit Chief Executive Officer

Gary Robinson, Pierce County Finance Director

Kristina Walker, Tacoma City Councilmember

Derek Young, Pierce County Council Chair

Meeting Date: February 10, 2021

Meeting Time: 2:00 p.m.

Meeting Location: Microsoft Teams

I. Call to Order

Chair Dreier called meeting to order at 2:00 p.m.

II. Roll Call

Board Member Sue Dreier	Present
Board Member Gary Robinson	Present
Board Member Kristina Walker	Present
Board Member Derek Young	Present

III. Approval of Agenda

The Agenda as presented was approved.

IV. Approval of Meeting Minutes

Board Member Robinson motioned to approve; Board Member Walker, seconded. The September 9, 2020 meeting minutes were approved unanimously.

V. Public Comment

There was no public comment.

VI. Old Business

a. Decommission of UHF (Ultra High Frequency)

Since the UHF system is no longer needed by Pierce Transit, decommission of the system began in January 2021. The sites are planned to be turned off during the week of March 15-20, 2021. Emergency Management will provide vendor information to Pierce Transit who will likely contract the technical work.

VII. New Business

a. New Board Members

Chair Dreier announced Pierce Transit Commissioner Kristina Walker as the new delegate for Pierce Transit and confirmed the notification of Derek Young who will represent Pierce County Council.

Board Chair Dreier motioned to approve the new Board Members (Walker and Young); Board Member Robinson, seconded. The motion was approved unanimously.

b. Election of Chair and Vice Chair for 2021

Adoption of M2021-001

Chair Dreier provided background on board positions. The positions alternate cycles with Pierce Transit and Pierce County; even numbered years, the Chair is a Pierce Transit Board Member, and odd numbered years, the Chair is a Pierce County Board Member. The same alternating process is used for the Vice Chair position.

Board Chair Dreier motioned to nominate Board Member Robinson as the Chair; Board Member Young, seconded. The motion was approved unanimously.

Board Chair Dreier motioned to nominate Board Member Walker as the Vice Chair; Board Member Young, seconded. The motion was approved unanimously.

c. Pierce Transit Letter of Intent to Withdrawal

Board Member Dreier explained that the goal of the letter was to officially inform Pierce County that Pierce Transit will be dissolving its ownership and transfer the Pierce Transit supporting the Combined Communications Network (CCN) to Pierce County. Pierce Transit and Pierce County started this endeavor approximately 15 years ago. The Interlocal Agreement (ILA), approved by the previous County Council and the Pierce Transit Board, jointly created the Combined Communications Network. Pierce Transit plans to withdraw by the end of 2021.

Pierce Transit is starting a combined AVL (digital) system and does not have a need for a 700 MHz system. Pierce Transit will retain a few radios for emergency management purposes and be a renter on the CCN.

Pierce Transit and Pierce County staff will work together to plan the closure. There are multiple assets owned by both Pierce Transit and Pierce County and some of the physical assets are leased. Meetings are planned to identify the actions necessary to move these assets from Pierce Transit to Pierce County. The workplan is expected to be in place by end of 3rd quarter and start moving the assets by the end of 2021. Pierce Transit does not want to be an owner by the end of 2022. The workplan will be presented to the Pierce Transit Board for approval and the value of all the assets will be determined. Following Pierce Transit's Board meeting, the Pierce County Council will be presented with the workplan for its approval. Finally, the CCN Governing Board will be informed.

VIII. Executive Director Briefing

The Executive Director welcomed new Board Members Young and Walker. An apology was delivered for lack of information delivered due to the COVID-19 pandemic. In the past, there would have been an informative presentation with background provided. Additional background will be provided as subsequent meetings are planned.

The Executive Director commented on how Pierce Transit is a valuable partner with the Emergency Management Department and thanked Board Member Dreier for her leadership by bringing the region together to do everything we can to lower the cost of doing business, making things seamless for customers, leveraging each other's strengths, supporting public safety entities that are served, and providing access to a system of countywide networks.

IX. Single County-Wide Communications (SCWC) System Briefing

- The SCWC system continues to process one million calls per month with zero busies
- Upcoming New Projects are:
 - South Sound 911 consolidation facility that encompasses fire, law enforcement, and dispatch.
 - Distributed Antenna System (DAS) - designed to enhance public safety communications in the County-City Building.

X. Board Final Comments

There were no comments.

XI. Adjournment

Board Member Robinson motioned to adjourn; Board Member Dreier, seconded. The meeting adjournment was approved unanimously.