



**PIERCE COUNTY CIVIL SERVICE COMMISSION  
MINUTES OF REGULAR MEETING  
March 14, 2023**

**AGENDA ITEM I: CALL TO ORDER:**

The regular meeting of the Pierce County Civil Service Commission for Sheriff's Employees was called to order at 5:04p.m. on Tuesday, March 14, 2023. The meeting was held virtually via Zoom and in the Human Resources Department, conference room.

**COMMISSIONERS PRESENT:** Commissioner Paula Wallace Lonergan, Chair; Commissioner Julie Herling, Commissioner Virgilio Cintron

**STAFF PRESENT:** Sherry Hieb, Chief Examiner; Kim Demarco, Deputy Prosecuting Attorney

**AGENDA ITEM II: Approval of Minutes**

- Regular Meeting – February 14, 2023
- Special Meeting – March 1, 2023

It was moved by Commissioner Cintron to approve the meeting minutes listed above. Commissioner Herling seconded the motion. The motion was approved.

**AGENDA ITEM III: Leave Without Pay Over 30 Days – various**

Chief Examiner Sherry Hieb introduced the item. This is a request for leave without pay over thirty days for three employees that may be taking leave without pay for medical issues. Corrections Deputy B. Lunau's first day of leave was October 2, 2022, with a return date of July 1, 2023. Deputy Sheriff T. Calderwood's first day of leave was February 9, 2023, with a return date of May 4, 2023. Corrections Deputy D. Conn's first day of leave was February 22, 2023, with a return date of May 17, 2023. The request is to approve leave without pay from the first day of leave to over thirty days and up to one year. Commissioner Herling made a motion to approve the leave without pay over 30 days as requested. Commissioner Cintron seconded the motion. The motion was approved.

**AGENDA ITEM IV: New Business**

Commissioner Wallace Lonergan asked Civil Service staff to assemble statistics and information to show the total number of employees the Commission approved for leave without pay for 2022. She wants to see when they returned from leave to get an idea of the impact to staffing. This can be presented at a future meeting.

**AGENDA ITEM V: Next Regular Meeting – April 11, 2023**

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**AGENDA ITEM VI: Public Comment**

No public comment

Commissioner Wallace Lonergan thanked DPA Kim Demarco for all of her hard work during the Pirnie Appeal Hearing.

**AGENDA ITEM VII: Adjourn.**

The meeting adjourned at 5:13p.m.

Respectfully submitted:

A handwritten signature in blue ink, appearing to read "Sherry D. Hieb". The signature is stylized and cursive.

Sherry D. Hieb  
Chief Examiner