

## Surface Water Management Credit Program Application Instructions

If the entire storm drainage system serving your property has been designed to current standards and you have completed the development process, including the performance bonding period you may apply for a SWM utility charge credit. Or, if you have agricultural land and have an approved farm management plan you may also apply. If approved participation in the credit program will reduce SWM utility service charges by 30 percent for a period of 5 years. There is also a 10 percent fee reduction that can be earned with an approved rain water harvesting system. Applications are due June 1.

### Conventional Drainage System

- Solicit a licensed, professional engineer to submit an application on your behalf.
- Provide verification the development process has been completed. This is a notice of completion provided by Pierce County Planning and Land Services following completion of the performance bonding period associated with the project.
- Provide As-Constructed/Record Drawings of the project. Plans may be limited to drainage design; tributary area, drainage infrastructure, details, and impervious surface. Plans must be stamped by licensed engineer.
- Provide the complete Drainage Report for the project including engineering calculations, hydrologic modeling, and geotechnical data. Report should be stamped by a licensed engineer.
- Provide Operation and Maintenance manual for drainage facilities including source control best management practices. Report should be stamped by a licensed engineer.
- Include a cover letter signed by a licensed engineer certifying they have reviewed the plans, design report, O&M manual, and all information is accurate and consistent with current conditions.
- Provide a copy of the recorded maintenance covenant. This is typically completed and recorded during the development process. Recorded document can be acquired through the Auditor's office or at [www.piercecountywa.org/auditor](http://www.piercecountywa.org/auditor)
- Provide verification the site has been properly maintained and has no outstanding maintenance deficiencies. Upon application submittal, Pierce County staff will conduct a preliminary site assessment of your property's drainage facilities. You will receive an Inspections Results Letter documenting the results that will serve as the verification.

### Agricultural Property

- Solicit a licensed professional engineer to submit the application on your behalf.
- Provide a copy of an approved farm management plan developed with assistance from either: Pierce Conservation District (PCD) or National Resource Conservation Service (NRCS). The plan should demonstrate that water quality is fully protected. Include any drawings, diagrams, or design data on stormwater best management practices, if applicable. **Please be advised NRCS will only provide farm management plan assistance in conjunction with Farm Bill Funding. In addition, there is a multi-year waiting list for PCD assistance** with farm plan development. These groups may be contacted at:

NRCS - Puyallup Service Center; 1011 E. Main, Suite 306; Puyallup, WA 98372-6768  
253 845-9272 [www.nrcs.usda.gov/wps/portal/nrcs/main/wa/contact/local/](http://www.nrcs.usda.gov/wps/portal/nrcs/main/wa/contact/local/)

Pierce County Conservation District; Farm Planning and Agricultural Assistance  
Program Director; PO Box 1057; Puyallup, WA 98371 253-845-9770  
[www.piercecountycd.org/235/Farm-Assistance-Programs](http://www.piercecountycd.org/235/Farm-Assistance-Programs)

- Provide recorded Right of Entry Agreement. The form will be provided by Pierce County upon request following initial review of application documents.
- Include a cover letter signed by a licensed engineer certifying they have reviewed the farm management plan and all best management practices described in the plan are being implemented and consistent with current site conditions.
- Following completion and submittal of Right of Entry Agreement, staff from Pierce County will conduct a site inspection to verify the information contained in the farm management plan.

### Rainwater Harvesting

- Solicit a licensed professional engineer to submit the application on your behalf.
- Provide documentation the system has been properly designed for the intended use, and cistern size is a minimum of 1,500 gallons. Include any drawings, diagrams, or record drawings of system details.
- Provide recorded Right of Entry Agreement. The form will be provided by Pierce County upon request following initial review of application documents.
- Include cover letter signed by a licensed engineer certifying they have reviewed the rainwater harvesting system and it functions as designed.
- Following completion and submittal of Right of Entry Agreement, staff from Pierce County will conduct a site inspection to verify the information contained in application is consistent with current conditions.