

Citizens Advisory Board

Wednesday, ~~February 4, 2021~~
February 3, 2021

Virtual – Zoom

<p>Members Present: Sherry Martin, Chair Noemi Cagatin-Porter Roseanna Camacho Susan Johnson Nate Zink Zellynda Perkins</p>	<p>Members Absent: Adriane Wilson, Vice Chair Bryan Yamba Robin Farris</p>	<p>Staff Present: Stephanie Bray Donn Falconer Lynda Buchanan Kristin Kenyon Makaila Chames Margi Rudy Nelly Mbajah Vy Yun</p>
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MINUTES

6:04 pm	Call to Order
Action	Sherry called the meeting to order at 6:04 pm.
6:04 pm	Approval of Agenda
Action	Sherry asked for a motion to approve the agenda. CM Johnson motioned, Roseanne seconded; unanimously approved, none apposed.
6:05 pm	Approval of Minutes
Action	Sherry asked for a motion to approve the December 2, 2020 minutes. Roseanna motioned, CM Johnson seconded, unanimously approved; none apposed.
6:05 pm	Introduction of New Manager for Community Action
Discussion	Nelly introduced herself as the new Manager for Community Action.
6:07 pm	Budget Update
Discussion	Lynda gave an update on the CSBG Budget, which included 2020 Federal, 2020 State, and 2021 Federal grants (see pages 4-6 of attachment).
6:09 pm	COVID-19 Response
Discussion	Community Action team reported on the Human Services COVID-19 response. Report outs were made from ECEAP, ChildReach, Energy Assistance, Home Repair & Weatherization (see pages 7-11 of attachment).
6:21 pm	Adopt-A-Family Wrap Up
Discussion	Lynda reported on the Adopt a Family 2020 - 76 families adopted (see pages 12-13 of attachment).
6:25 pm	Action Plan Submission
Discussion	Lynda reported the Action Plan was reviewed and accepted on January 6. The CSBG reporting portal opened this morning. Highlights from ChildReach, ECEAP, Energy Assistance, Home Repair, Weatherization, Transportation, and Future projects were shared (see pages 14-20 of attachment).
6:29 pm	2021 Community Needs Assessment Update
Discussion	Margi reported on the Community Needs Assessment and the timeline of the 4 phases: Planning, Delivery, Analysis, and Prepare Report and the use of ROMA (see pages 15-25 of attachment).
6:34 pm	2021 CDBG Public Funding Recommendations
Discussion	Stephanie explained to CAB members that we did not have entitlement award amount from HUD yet. An estimated amount of funding was given to the CDBG Public Facilities (PF) Review Panel. There were additional funds to allocate due to 2 contracts not being funded last year – City of Roy was not eligible and Lutheran Community Services NW declined their award.
Discussion	Noemi reported out that the CDBG PF Review Panel's recommendation was to fully fund 2 of the 3 applicants:

	<p>Sherry reiterated the PF Review Panel's recommendation to fully fund Town of Eatonville and Vadis, leaving money on the table.</p> <p>Stephanie explained that remaining funds could possibly go to minor home repair/rehabilitation and PF Review Panel supported those ideas. Another PF NOFA could also be released with remaining funds. Will bring this back to CAB in April when the 1-Year Action Plan is presented.</p>
6:40 pm	Action Item: Approve Funding Recommendations
Action	Sherry asked for a motion to approve the CDBG PF Review Panel recommendations to fully fund Town of Eatonville and Vadis, and no funding for Orling Valley Senior Center. Nate motioned; Noemi seconded, unanimously approved; none apposed.
6:41 pm	Public Comment
Discussion	No public present.
6:41 pm	Good of the Order
Discussion	Sherry congratulated Nelly on her position as Community Action Manager.
6:42 pm	Adjournment
Action	Sherry adjourned the meeting at 6:42 pm.

Sherry Martin
Chair Signature

3-3-21
Date