

FREQUENTLY ASKED QUESTIONS

Are electronic signatures legally binding?

In 2000, the U.S. federal government passed the [ESIGN Act](#) along with the Uniform Electronic Transaction Act (UETA). These acts constitute legally binding documents when all parties choose to sign electronically.

Washington State adopted its own version of UETA in 2020 (SB 6028), [RCW 1.80.010](#)

How do electronic signatures work?

Electronic signatures have a specific Public Key Infrastructure (PKI) or metadata, which is a unique sequence of encrypted numbers. The encrypted data offers a record of the date and time that signing took place and holds information about the signer's IP address.

How do I know who sent me the document?

The notification email from Pierce County will contain the name and email address of the sender, a message regarding the document, and will prominently display our logo.



How can I get a copy of the fully signed document?

After all the signatures have been collected a fully executed copy will be sent via DocuSign email.

DocuSign

How do I sign a document through DocuSign?

Pierce County chose DocuSign for its ease of use. DocuSign will walk through the process and guide you through the fields that need to be filled out or signed.

Additional information on signing a document can be found on the DocuSign webpage, [DocuSign eSignature signing process](#) or view [How to Sign a Document](#) video.

Who do I contact if I have questions?

DocuSign questions can be directed to PCContracts@piercecountywa.gov or 253-798-7456. Our Procurement and Contract Services (PCS) team are available to help Monday – Friday, 8:00 am – 4:30 pm.