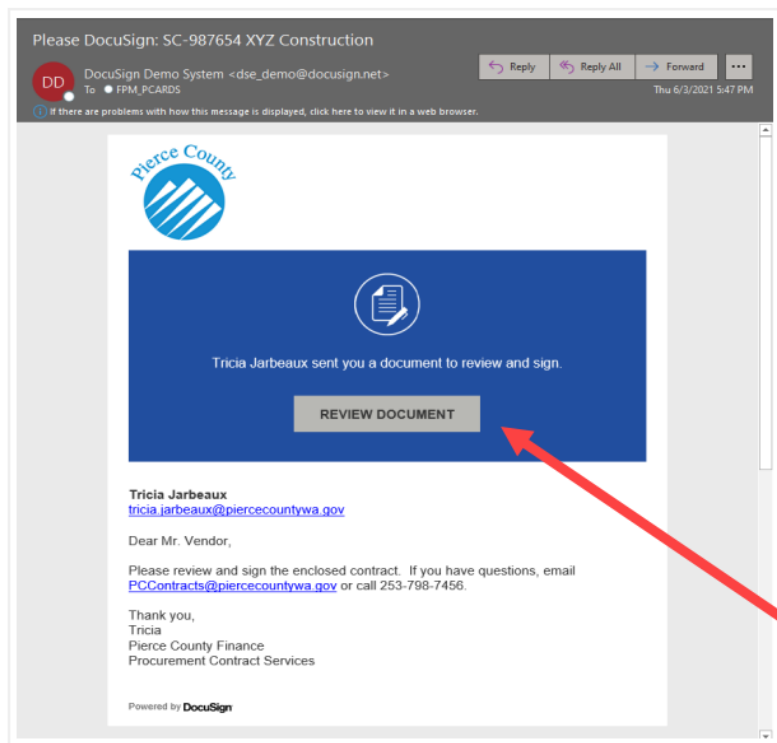


DocuSign

How to Sign a Contract through DocuSign

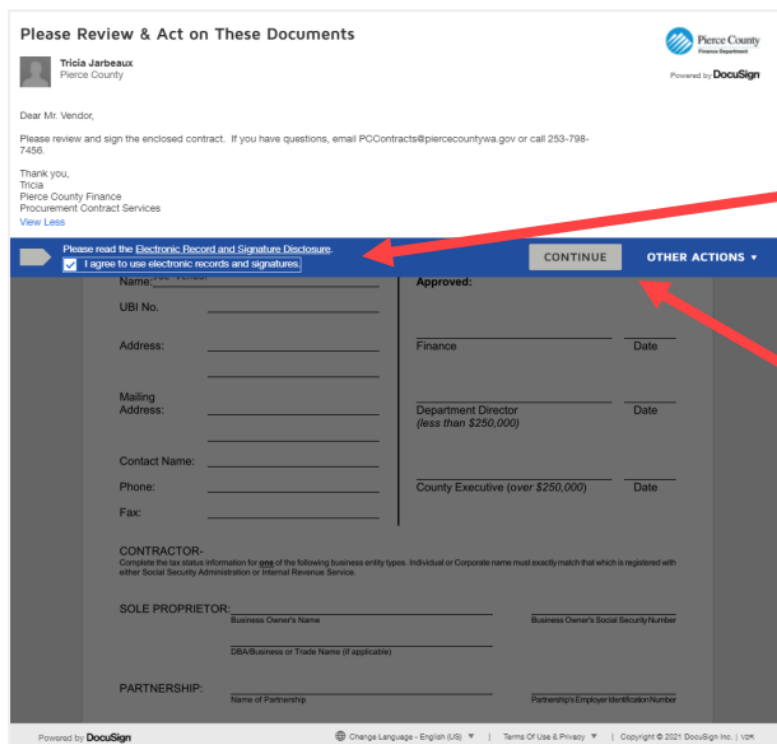


Receive DocuSign Envelope via Email

The DocuSign envelope will have:

- ✓ Pierce County Logo
- ✓ Name of Contract in Subject Line
- ✓ Message with Contact information

Click on the Review Document to review and sign contract.



Agreement

Check box to agree to use electronic records and signatures

Click on Continue button

How to Sign a Contract through DocuSign

Please review the documents below. FINISH OTHER ACTIONS

DocuSign Envelope ID: 212B5E31-F397-487D-A805-F9828F0578E9

DEMONSTRATION DOCUMENT ONLY
PROVIDED BY DOCUSIGN ONLINE SIGNING SERVICE
999 3rd Ave, Suite 1700 - Seattle - Washington 98104 - (206) 219-0200
www.docuSign.com

PIERCE COUNTY
CONTRACT SIGNATURE PAGE

Contract #

IN WITNESS WHEREOF, the parties have executed this Agreement on this ___ day of _____, 20__.

CONTRACTOR:

Sign

Contractor Signature _____ Date 6/3/2021

President _____
Title of Signatory Authorized by Firm Bylaws

Name: Joe Vendor

UBI No. _____

Address: _____

Mailing Address: _____

Contact Name: _____

Phone: _____

Fax: _____

PIERCE COUNTY:

Approved As to Legal Form Only:

Prosecuting Attorney _____ Date _____

Approved:

Finance _____ Date _____

Department Director (less than \$250,000) _____ Date _____

County Executive (over \$250,000) _____ Date _____

CONTRACTOR:
Complete the tax status information for one of the following business entity types. Individual or Corporate name must exactly match that which is registered with either Social Security Administration or Internal Revenue Service.

SOLE PROPRIETOR: _____
Business Owner's Name Business Owner's Social Security Number

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Signature Process

Click on the Sign Tag

Adopt Your Signature

Confirm your name, initials, and signature.

* Required

Full Name* Joe Vendor Initials* JV

SELECT STYLE DRAW UPLOAD

PREVIEW Change Style

DocuSigned by: Joe Vendor [Signature] [Initials]

By selecting Adopt and Sign, I agree that the signature and initials will be the electronic representation of my signature and initials for all purposes when I (or my agent) use them on documents, including legally binding contracts - just the same as a pen-and-paper signature or initial.

ADOPT AND SIGN CANCEL

Adopt Your Signature

Confirm your name, initials, and signature.

* Required

Full Name* Joe Vendor Initials* JV

SELECT STYLE DRAW UPLOAD

DRAW YOUR SIGNATURE [Signature]

By selecting Adopt and Sign, I agree that the signature and initials will be the electronic representation of my signature and initials for all purposes when I (or my agent) use them on documents, including legally binding contracts - just the same as a pen-and-paper signature or initial.

ADOPT AND SIGN CANCEL

Adopt Signature

Confirm Name is Correct

Click on Change Style to View and Select Style

Or

Draw or Upload Signature

Click Accept and Sign

How to Sign a Contract through DocuSign

DocuSign Envelope ID: 21285E31-F397-487D-AB05-F9828FD576E9

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www.docuSign.com

**PIERCE COUNTY
CONTRACT SIGNATURE PAGE**

Contract # _____

IN WITNESS WHEREOF, the parties have executed this Agreement this ____ day of _____, 20____.

Required - Signature Applied

Identified by: Joe Vendor 6/3/2021
Contractor Signature _____ Date _____

PIERCE COUNTY:
Approved As to Legal Form Only:
Prosecuting Attorney _____ Date _____

Approved:
Finance _____ Date _____
Department Director (less than \$250,000) _____ Date _____
County Executive (over \$250,000) _____ Date _____

Contractor Information:
Title of Signatory Authorized by Firm Bylaws: President
Name: Joe Vendor
UBI No. _____
Address: _____
Mailing Address: _____
Contact Name: _____
Phone: _____
Fax: _____

CONTRACTOR-
Complete the tax status information for ggg of the following business entity types. Individual or Corporate name must exactly match that which is registered with either Social Security Administration or Internal Revenue Service.

SOLE PROPRIETOR:
Business Owner's Name _____ Business Owner's Social Security Number _____

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Confirm Signing

Click Finish

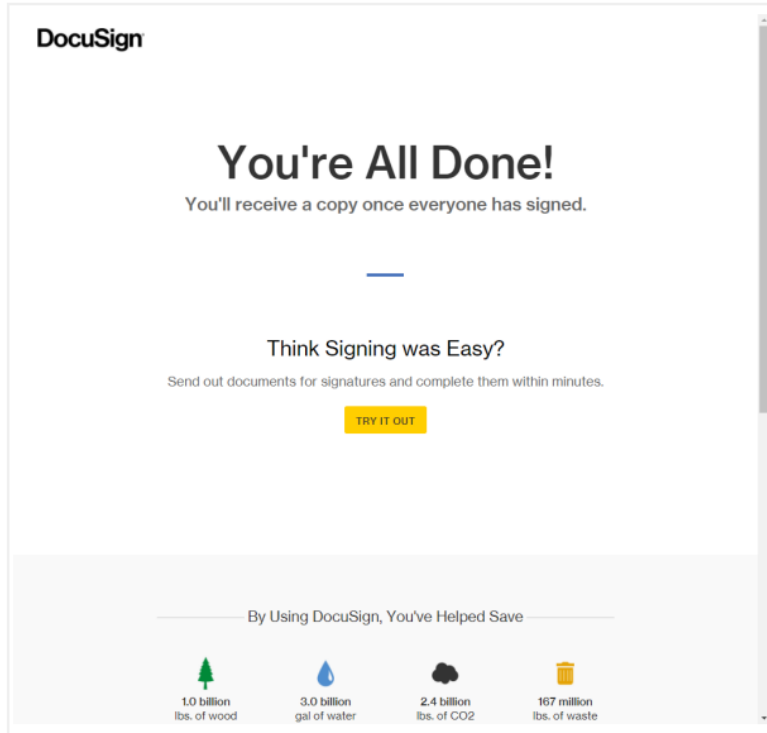
Save or Print

A message will open for the opportunity to sign up for a DocuSign account.

Click to Download or Print a Copy of the Signed Document

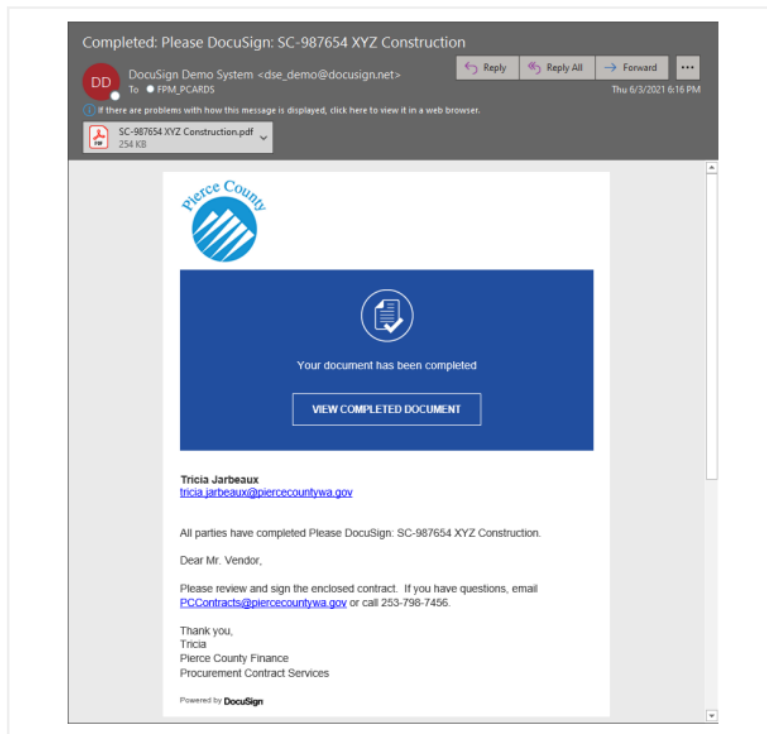
A fully signed contract will be emailed when complete.

How to Sign a Contract through DocuSign



Confirmation Message

A message will open when complete.



Completed Email

The fully executed contract will be emailed when complete.