

Notice of Remote Appearances under Emergency COVID-19 Orders

YOU ARE NOT REQUIRED TO APPEAR IN PERSON. *You must appear over telephone or video.*

Until further notice, hearings before Court Commissioners will be conducted by Zoom using video or telephone. Unless there has been a specific order requiring you to be physically present in court, you must attend court over telephone or video.

HOW TO ATTEND YOUR HEARING IN PIERCE COUNTY

1. To find out how to locate your virtual courtroom, please go to:

<https://linxonline.co.pierce.wa.us>

For additional assistance, please see the attached guide (How to locate your remote courtroom) at the end of this handout.

2. To access your ZOOM link, please go to:

<https://www.piercetywa.gov/1024/commissioner-calendars-by-division>

You may also use the calendar *below and on the next page* to access your virtual hearing. Find the day of the week your hearing is scheduled for in the box below:

IT IS CRITICAL THAT YOU APPEAR FOR YOUR HEARING AND THAT YOU WAIT TO BE ADMITTED. PLEASE BE PATIENT AS THERE MAY BE SOME DELAY WHILE THE CLERK IDENTIFIES AND ADMITS EACH PARTY. HOWEVER, FAILURE TO APPEAR ON TIME COULD RESULT IN THE CASE BEING CALLED AND THEN PROCEEDING WITHOUT YOUR PRESENCE.

CIVIL DIVISION A – ROOM 100 (AM DOCKET)					
Day	Monday	Tuesday	Wednesday	Thursday	Friday
Time	9:00 AM - Noon	9:00 AM - Noon	9:00 AM - Noon	9:00 AM - Noon	9:00 AM - Noon
ZOOM Info	Meeting ID: 961 2606 1811 Passcode: 386299	Meeting ID: 964 8244 8987 Passcode: 390080	Meeting ID: 949 5081 7642 Passcode: 835051	Meeting ID: 953 0810 1979 Passcode: 449165	OFF THE RECORD
Hearing	Show Cause	Show Cause	Show Cause	Show Cause	Self-Represented Uncontested / Default Dissolutions
CIVIL DIVISION A – ROOM 100 (PM DOCKET)					
Time	1:00 PM - 4:30 PM	1:00 PM - 4:30 PM	1:00 PM - 4:30 PM	1:00 PM - 4:30 PM	1:00 PM - 4:30 PM

ZOOM Info	Meeting ID: 972 2906 8182 Passcode: 631710	Meeting ID: 955 7266 5431 Passcode: 589222	Meeting ID: 993 1389 9983 Passcode: 655837	Meeting ID: 934 3523 0233 Passcode: 130570	Meeting ID: 976 3787 5603 Passcode: 147350
Hearing	Guardianship Minor Settlements Probate Supplementals Unlawful Detainer Vulnerable Adult	Guardianship Minor Settlements Probate Supplementals Unlawful Detainer Vulnerable Adult	Guardianship Minor Settlements Probate Supplementals Unlawful Detainer Vulnerable Adult	Guardianship Minor Settlements Probate Supplementals Unlawful Detainer Vulnerable Adult	Guardianship Minor Settlements Probate Supplementals Unlawful Detainer Vulnerable Adult

CIVIL DIVISION B – ROOM 117 (AM DOCKET)

Day	Monday	Tuesday	Wednesday	Thursday	Friday
Time	9:00 AM - Noon	9:00 AM - Noon	9:00 AM - Noon	9:00 AM - Noon	9:00 AM - Noon
ZOOM Info	Meeting ID: 914 1455 8480 Passcode: 933073	Meeting ID: 966 1296 4238 Passcode: 480041	Meeting ID: 970 6021 9017 Passcode: 226337	Meeting ID: 949 6230 9928 Passcode: 966781	SEE ORDER SETTING HEARING
Hearing	Show Cause	Show Cause	Show Cause	Show Cause	DV Modifications/ Terminations/ Renewals of

CIVIL DIVISION B – ROOM 117 (PM DOCKET)

Time	1:00 PM - 4:30 PM	1:00 PM - 4:30 PM	1:00 PM - 4:30 PM	1:00 PM - 4:30 PM	1:00 PM - 4:30 PM
ZOOM Info	SEE TEMPORARY ORDER	SEE TEMPORARY ORDER	SEE TEMPORARY ORDER	SEE TEMPORARY ORDER	SEE TEMPORARY ORDER
Hearing	Domestic Violence Sexual Assault	Domestic Violence Sexual Assault	Domestic Violence Sexual Assault	Domestic Violence Sexual Assault	Domestic Violence Sexual Assault

CIVIL DIVISION C – ROOM 407 (AM DOCKET)

Day	Monday	Tuesday	Wednesday	Thursday	Friday
Time	9:00 AM - Noon	9:00 AM - Noon	9:00 AM - Noon	9:00 AM - Noon	9:00 AM - Noon
ZOOM Info	Meeting ID: 938 8182 1788 Passcode: 343531	Meeting ID: 982 0034 0829 Passcode: 987055	Meeting ID: 987 1668 4397 Passcode: 522793	Meeting ID: 913 6823 1829 Passcode: 804941	OFF THE RECORD
Hearing	Show Cause	Show Cause	Show Cause	Show Cause	Self-Represented Uncontested Dissolutions

CIVIL DIVISION C – ROOM 407 (PM DOCKET)

Time	1:30 PM - 4:30 PM	1:30 PM - 4:30 PM	1:30 PM - 4:30 PM	1:30 PM - 4:30 PM	1:30 PM - 4:30 PM
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ZOOM Info	Meeting ID: 931 7179 2613 Passcode: 398669	Meeting ID: 925 1107 9799 Passcode: 402175	Meeting ID: 949 1728 5180 Passcode: 237817	Meeting ID: 996 9797 6969 Passcode: 380616	Meeting ID: 947 0498 0859 Passcode: 829187
Hearing	Family Support Modification	Paternity	Family Support Contempt	Paternity / Family Support Contempt	Family Support Contempt

3. You will need the Zoom Meeting ID number for the hearing. The Zoom Meeting ID for your hearing can be found in the boxes above.

- a. You will need a computer with video capability, a tablet, or smartphone. Download the Zoom application to your computer, tablet or smartphone.

Computer/laptop: Go to the internet and either enter the link for the hearing or go to Zoom.us and follow the prompts to install Zoom. (See Daily Court Schedule for Meeting ID and Passcode)

Apple Tablets or Smartphones: Go to your “AppStore” and download Zoom for iOS.

Android Tablets or Smartphones: Go to “GooglePlay” and download Zoom for Android.

- b. You will need internet or Wi-Fi access. Free Wi-Fi may be accessed through public and private resources. Even if their doors are closed, Wi-Fi access might be available from the parking lot of a place with public Wi-Fi. Pierce County buildings offer free public Wi-Fi access via “PC Guest.” (no password required)
- c. Once you are on the Zoom site, click the “Join a Meeting” option, or use this link: <https://zoom.us/join>
- d. Enter the Zoom Meeting ID number and Passcode and click “Join.”
- e. Once you have joined, you will enter a virtual waiting room. Before the start of your hearing, the judicial officer or clerk will admit you into the hearing. You might have to wait past the start time of the hearing time. There may be several cases on the docket at the same time.

4. To join the Zoom Hearing by Telephone:

- a. Call 1+ (253)215-8782
- b. Enter the assigned Zoom Meeting number followed by the # symbol.
*6- Toggle mute/unmute
*9 -Raise hand

If an Interpreter will be required, please provide the court with your phone number and an Interpreter will contact you prior on the court date/time.

5. Interpreter and other Accommodations:

Free interpreters are available for the hearing. To request one, please call 253-798-6890, or SUPCSD@piercecountywa.gov at least two (2) business days before your hearing.

The Court may be able to make accommodations for disabilities. Call 253-798-6890, or email SUPCSD@piercecountywa.gov to inquire.

6. Considerations for Zoom Hearings

Zoom hearings are just like attending court in person. The hearing is recorded by the Court. You are **not** allowed to record the proceeding. If you would like an audio recording of the proceeding, you may contact the Clerk of Pierce County Superior Court.

Procedure:

- Once your case is called, the Court will ask you for your name for the record. The Court ask both parties to swear to tell the truth.
- The Court will hear first from the Petitioner and then hear from the Respondent. Then the Court will make a decision and write an order.
- No one may speak during the hearing unless requested to do so by the Court. No one present with you as support can tell you what to say to the court.

Required:

- Everyone must dress appropriately and act respectfully during the zoom hearing.
- Mute your microphone unless you are asked to speak.
- Follow the Court's directions or you may be removed from the hearing.
- Login/join the zoom hearing at least 10 minutes prior to your hearing start time.
- Only appear at one zoom hearing at a time. If you have a scheduling conflict, please contact Commissioner Services at 253-798-6890 or email SUPCSD@piercecountywa.gov.

If Possible:

- Avoid moving your camera and making quick movements.
- Find a quiet place where you will not be distracted or disturbed and where there will not be background noise.
- Have a plan to call into the hearing in case you have technology problems.
- Be aware of your background and what is showing in your video display.
- Close out other applications and create distance from other electronic devices to avoid interference with reception.

Join By Telephone If:

- You don't have a microphone or speaker on your electronic device /PC/Mac.
- You don't have a smartphone (iOS or Android).
- You can't connect to an internet network or Wi-Fi for video or computer audio.

Court Orders :

- You can download and print a copy of the final order using your LINX account, or by going to Room 110E at the courthouse in the County City Building.

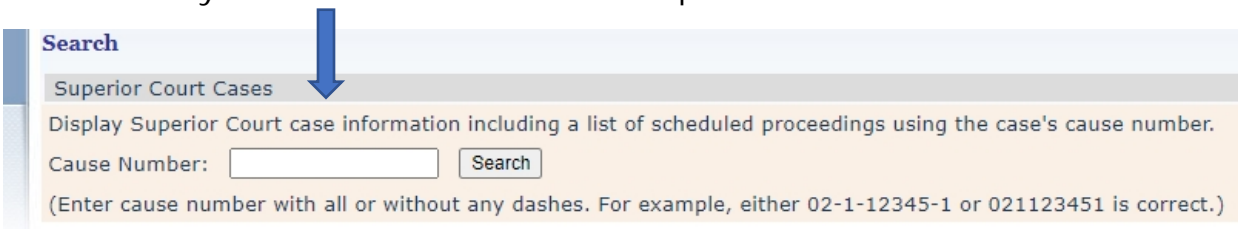
You can get a LINX Account at <https://www.co.pierce.wa.us/95/Clerk-of-the-Superior-Court>. Click on the "eFiling" tab to learn how to establish an account. There is no cost to establish this account

HOW TO LOCATE YOUR REMOTE COURTROOM - Commissioner Courtrooms ONLY ! <https://linxonline.co.pierce.wa.us>

1. The morning of your hearing, you will need to find out which courtroom you are assigned to. Go to the Pierce County LINX page, <https://linxonline.co.pierce.wa.us> (the link can be found on the Pierce County Clerk's website). Click **SEARCH**.



2. Enter your case number in the box provided. Click **SEARCH**.



3. Scroll down the screen until you find a list of proceeding dates. Locate your hearing date. This will tell you which courtroom you are assigned to that day and what time the hearing will start.

Proceedings		
Date	Calendar	Outcome
01/08/2021	C4 - EXPARTE CALENDAR (Rm. 129) Confirmed 9:00 Ex Parte	
01/08/2021	C - SHOW CAUSE-MASTER CAL (Rm. 140) Confirmed 12:00 Ex Parte	Ex-Parte w/ Order Held
01/29/2021	C4 - EXPARTE CALENDAR (Rm. 105) Confirmed 1:44 Exparte Action Mail	Held
05/14/2021	DEPT 07 - JUDGE KIESEL (Rm. 211A) Confirmed 9:00 Assignment to Set Trial Date	Continued
06/02/2021	C2 - SHOW CAUSE/FAMILY LAW (Rm. 117) Confirmed 9:00 Motion - Temporary Order	Held - Motion

4. To locate the ZOOM link for your courtroom and docket, go to Commissioner Calendars by Division, [HTTPS://WWW.PIERCECOUNTYWA.GOV/1024/COMMISSIONER-CALENDARS-BY-DIVISION](https://www.piercecountywa.gov/1024/COMMISSIONER-CALENDARS-BY-DIVISION).