

**MINUTES
SPECIAL MEETING OF THE
PIERCE COUNTY DISTRICTING COMMITTEE
September 20, 2021**

(Note: These minutes and are not verbatim. Audio recordings are available at the [Pierce County Districting Committee website.](#))

1. Call to Order

The September 20, 2021, Special meeting of the Pierce County Districting Committee was called to order at 5:32 p.m. by Linda Medley, Meeting Clerk, via teleconference.

2. Roll Call

The Clerk called the roll.

Committee Members Present: Sharon Hanek, Justin Leighton, Doug Richardson, and Joy Stanford.

Staff Present: Pierce County Council Office – Susan Long, Linda Medley, and Natalie Ferri; Prosecuting Attorney's Office – Michelle Luna and Mike Sommerfeld.

3. Approval of Agenda

Hanek moved to amend the agenda to add a new Item 3., "Election of a Temporary Chair," and to amend Item 5. to read "Discussion of the Appointment Process for the 5th Member/Chair. Long provided procedural comment. Hanek amended her motion to withdraw "Election of a Temporary Chair"; motion seconded. Discussion followed. The amended motion passed on a voice vote. Leighton moved to add a new agenda Item 4., "Public Comment," and to renumber the remaining items accordingly; motion seconded. Leighton spoke to his motion. Following discussion, Leighton revised his motion to have "Public Comment" follow Item 8. as opposed to Item 3; the revised motion passed on a voice vote. The agenda was approved as amended.

4. Adoption of Rules of Procedure

Long briefed the Committee. Hanek moved to adopt Roberts Rules of Order Newly Revised, 12th Edition, as the rules of procedure for the Districting Committee; motion seconded. Discussion followed. The motion passed on a voice vote.

5. Discussion of the Appointment Process for the 5th Member/Chair

Members discussed the process for appointing the 5th Member/Chair. Luna responded to questions. Following discussion, the Committee concurred each Member will provide the Clerk with up to three names for consideration as 5th Member/Chair by noon on September 22, 2021.

6. Overview of the Districting Committee Responsibilities, Agenda, and Timeline

Luna outlined the Committee's timeline, and she responded to questions.

7. Overview of the Open Public Meetings Act and Public Records Act

Sommerfeld briefed the Committee. Discussion followed.

8. Setting Regular Meeting Dates, Times, and Frequency

The next Special meetings of the Pierce County Districting Committee will be held on September 28, 2021, at 5:30 p.m., and September 29, 2021, at 5:30 p.m.

9. Public Comment

The Committee agreed on a 3-minute time limit. There was no public comment.

10. Other Business

Discussion of items for the Committee's future action and/or consideration.

11. Adjournment

The Special meeting of the Committee of the Whole adjourned at 7:06 p.m.

Approved:



Linda Medley
Meeting Clerk