

Allocation Advisory Committee for Prevention Programs

TUESDAY, NOVEMBER 11TH, 2021 AT 6:00 PM

Members Present

Marcella Taylor - Chair
Percy Etheridge - Vice-Chair
Kelvin Ceasar
Aaron Hallenberg

Julie Hoffman
Kristeen McKenzie
Rachael Hill
Trisha Ballard

Members Absent:

Shauna Sheppard

Dylan Brown

Presenters

Megan Smedsrud, Greater Tacoma Community Foundation (GTCF),

Dylan Tran, Greater Tacoma Community Foundation (GTCF)

Venali Aguilar, Greentrike,

County Staff Present:

Stephanie Bray, Bryan Barmore

Call to Order:

- Marcella called the meeting to order at 6:02 pm.

Approval of Agenda

- Marcella asked for a motion to approve the agenda. Julie motioned; Kristy seconded.

Approval of Minutes

- Marcella asked for a motion to approve the minutes. Trish motioned; Kristy approved; unanimously approved.

Staff Report

- Stephanie announced a new member is currently in the process to be appointed to the Committee.

YPQ & Questions (Presentation)

- Megan From Greater Tacoma Community Foundation
 - Excited to share our work with you all the Youth Program Quality Intervention **(YPQ)**
 - YPQ – Suite of tools for youth programs for continuous improvement

- Presentation can be found https://gtcforg-my.sharepoint.com/:p/g/personal/msmedsrud_gtcf_org/EaHGN3usMU9NvKX8Op40zLUBzu27EoBxNL5ZZ3NgNNynNg?e=7rGijC
- Based on Identified Best Practices
 - Safe Environment
 - Supportive Environment
 - Interactive Environment
 - Engaging Environment
- No finish line to what quality programming looks like
 - Flexibility
 - Assess + Plan + Improve
 - Assess – Use data to create a starting point
 - Plan – Use data to see what you want to do
 - Improve – Carry out your plan 3 months/ 6 months etc.
- We see the biggest impact when providers use the tools with a purpose
- Supports the development of programs with the providers to achieve high quality outcomes
 - For example, after school programs and as an open space for kids
 - Improves attendance
 - Example online music lessons – created a wonderful outcome
- One of the things we learned was that youth wanted a safe space to explore opportunities
- Working with Grant from Wallace Foundation
 - Able to develop and support after school programs with providers
- Gives everyone the tools to advocate for funding
- We find people in this space are lifelong learners
 - Committed to improvement, sometimes its simple things
- Workshops and how YPQ applies
 - Tacoma Public Schools – going to be expanding to others (University Place in January)
 - Planning and Reflection
 - Be intentional in your planning
 - Learning comes from the reflection – have to connect it all together
- Dylan – I was a product of these programs

YPQ & Questions

KC - Who or what evaluates how much feudality an organization is using YPG

- Megan – it depends on what part of the scoring you look at
 - Some will do really well in some, and have room for improvement in others
- Venali – Hard to ask someone their score because its internal
 - Matter of the work they do
 - A better question might be – what were the result? what came out of it?
- Megan – Every organization is using the tools differently
 - Some are formal and rigid
 - Some are more casual, have training, and do it internally, it all looks different

- Marcella – Is your program more of best practice or evidence based? Do programs get continually evaluated?
 - Megan – YPQ is best practices – we break it down into methods
 - If you see the same results all the time, you're probably not improving
 - No requirements for youth organization – it's an opt in culture
 - Organizations that are participating in the program are already self-reflecting, but it really has to do with how they are employing the model
 - Venali – Having it external is great – but not always possible because of costs
 - Bringing in an external assessment has a cost
 - When organizations are already self-reflecting that is a great sign
 - Never a finish line – its continuous improvement, always a way to get better
 - Megan – at the heart of the tool its building a culture of improvement and reflection
- Marcella – Do other organizations use this program?
 - Megan – Yes, YMCA, Tacoma Arts Live, Oasis, a lot of organizations have participated
 - Venali – having staff going to the workshops counts as education credits
 - Megan – This is geared for K-8, don't have to many High School programs
- Marcella – We serve all programs K-12 – would like to see more middle school and high school but most are elementary aged
- Megan – I encourage everyone to email me if they have any more questions. I am happy to talk about it
- Marcella – That was very informative – gives us a better knowledge of YPQ which might not be so clear in the application
- Venali – Feel free to reach out to me – We have a gap in programming and middle school access vaguilar@greentrike.org (from Chat)

Community Building and Report Out

- 2 Break Out Rooms – 4 Members in each – break out rooms purpose is for members to get to know each other better. Due to timing, there was no report out when members came out of their break out rooms.

Feedback on 2022 Applications

- Marcella – Discuss applications
 - Does anyone have any suggestions?
- KC – I don't have any more then in terms of the financials as discussed at the last meeting
- Julie – I don't have anything else – I created a Key, the binder helped a lot too, I agree with you KC the financial stuff
- Marcella – I have one suggestion – **Under best practices #19** – Some people kind of stumbled around with that – kind of got mixed and matched for some – is it possible to have spaces in-between so they can put in details on each category
 - Stephanie – Yes, I can do that so it's spaced out and people would know they have room to write a response
 - Marcella – yes trying to make it easier on their eyes
- **Decision - best practices #19 –space the questions out so people have room to respond under each one**

- Marcella – **Question #14** – could we reword it just a tad, so people have a better idea of what we are looking for
 - Stephanie – so we are still asking for the cost per program and unit
 - Marcella – What do other people think about this?
 - Do we want the cost for just this program or explain the agency program?
 - Rachael – do you mean like outside of pierce county?
 - Marcella – yes do we want the costs for incorporated and unincorporated
 - Rachel – I would like to see the costs, to see if there are differences
 - KC – most agencies don't break out their costs per geographies
 - It would be good to know the cost to get a kid through the program
 - Sometimes the cost is very high because of the intensity of the program
 - Programs that are high involvement have a greater cost.
 - Rachael – yes but those programs have more of an impact
 - Marcella – wonder if you are thinking about program activities and goals #16
 - Rachael maybe have a ratio of what would the cost be per kid, they
- Marcella – so back to **question #14** do we want the cost broken down between incorporated vs unincorporated
 - Rachael – yes but some of the smaller programs might now have the data to provide it
 - Stephanie – reminder this is not scored
 - Kristy – what are we looking for in question 14, would it make sense to put this in question 16?
 - What are we supposed to get from question 14?
 - Trisha – you are breaking down the service cost, per unit, but it allows me to compare the programs, and I can use that information to find out why the cost is so different, and I can compare proposals to find out why. Like Boys and girls club might cost more, but they are providing more services.
 - Stephanie – this question came up because members were originally trying to do the math themselves and were getting different numbers
- Marcella – how should we clarify the question in the coming year #14
 - KC – for me I look at how many kids they serve, and I can get the cost per unit, and see how that rolls into the overall cost of the program
- **Decision - Leave question #14 as is**
- Marcella – Question for the Committee - **#8 under financial management**
 - Why do we have percentage funding, and then below it we have them do it again, is it just me? It feels like a repeat – I feel like they just copy and paste
 - KC – on the spreadsheet they put down what their service is for 100%
 - Trisha – I think it's broken down to see what services are being provided at each level and to compare what your losing/gaining at specific funding points
 - KC – Maybe we combine the questions – and what reduction of services and how many kids can you serve – chart goes away, but it rolls into the narrative

- **Decision - combining 8 and 9 together - What reduction of services at these percentages and how many kids can you serve - get rid of the table**
- Marcella - Question we ask when they do their **presentation - is the same as #11 on the application**
 - We ask them this question during the presentation - and they just end up reading off the application
 - We may or may not want to change the question we ask them during the presentation
 - Trisha - Switch it up so they are speaking more about their program or services
 - Trisha - could come up with more defined questions
 - Stephanie - they do get the question ahead of time.
 - Trisha - KC you always ask a great question about what they are going to do differently this time, I think we should ask more questions about what they are doing to reduce violence in the community - not sure what that would look like, have to think about it.
 - Marcella - After listening to the United Ways poverty and about the community as a whole and how we can make it better, some applications are very hit or miss in community relations - some are very strong some are not
 - Marcella - maybe we can word it more to have more of a community involvement question and because it takes a community, because they should be involved in the community and know who they are working with.
 - Trisha - I have a question - we found a lot of applications were in the same area but were not working together
 - Marcella - some have a lot of community involvement and list it out, others don't, and I don't know why they can't
 - **BOOKMARK - Parking Lot question for presentation. Will be discussed and decided at March meeting.**

2022 VP Meeting Calendar

- Stephanie is going over Calendar -
 - RFP goes out 2/4/2021
 - Due 3/4/2021
- Stephanie - let me know if you can't attend the 3/8/2021 meeting
- Stephanie - Lucky is available to come the week of March 28th to discuss applications
 - Or the following week In April.
- Marcella - when do you anticipate having binders/applications ready
 - Stephanie the week of March 28th typically
- Trisha - Challenging part is we are not going to know until we have the applications
 - Stephanie - typically we try to get them out 2 weeks ahead of time
- Marcella - Maybe this time around we have Lucky attend the Committee meeting in May after the presentations are done so we have time to go over everything and we don't have to cram.
 - Trisha - May 10th Meeting?

- Kristy – should Lucky come before we discuss as a group like May 3rd?
- Stephanie – do you care about the fiscal review before the presentations so you can ask questions?
 - Marcella – every time we ask those questions they are very broad, and have to get back to us
 - Trisha – could we email them the questions because and have them answer before we meet?
 - Stephanie – that format has not really worked in the past
 - Julie – I don't need to see the report before – with going through the applications it would be too much
 - Julie – Via chat – Votes Lucky Comes on 5/3
- **Decision Lucky Comes after all the presentations are done.**
 - Stephanie going to ask for 5/3
 - Marcella – Lucky is available to answer big questions so we can reach out to her prior to the presentations, if needed.
- Stephanie – will send out Final version of the 2022 Calendar once I confirm with lucky
- Stephanie – Maybe we do Chair and Vice Chair Elections in March?
- **Decision – Elections in March**

Public Comment

- No Public to comment.

Good of the Order

- There was nothing for good the order.

Adjournment

- Marcella adjourned the meeting at 7:53pm.

Chair

Date