



## PIERCE COUNTY PARKS

### Citizens' Advisory Board

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**January 18, 2022**

### **Meeting Minutes**

The meeting was called to order by Roxanne Miles, Pierce County Parks Director, at 6:00 p.m. (amended to correct time from 7:00 p.m.), via Zoom Webinar. A quorum was present.

#### **ROLL CALL:**

CAB Members present: Dean Absher, Derek Barry, Mary Brickle, Robert Buck, Dean Burke, Joan Cross, Angela Gallardo, Tom Utterback

Staff members present: Roxanne Miles, Tiffany Odell, Cheryl Saltzman

CAB Member(s) absent: Aaron Bert (excused), Caleb Heimlich (excused), and Kendra Nguyen (excused)

**MINUTES APPROVAL:** Board members approved the November 16, 2021 minutes with amendment to correct attendance for Tom Utterback and Joan Cross.

**AGENDA ADDITIONS/DELETIONS:** Agenda was approved as presented.

#### **A. CAB Administration:**

- CAB Administration review of advisory board terms including recruiting mid-year for District 2 position and soliciting decision on M. Brickle's intent for renewal
- Open Public Meetings Act
- Review of by-laws and charter
- Review of 2022 schedule and Workplan

Q: A. Gallardo question re: Zoom via in-person meetings, specifically Nov meeting

A: R. Miles corrected Nov meeting to Zoom.

Q: Dean Absher suggests adding to March Workplan a legislative update.

A: R. Miles updated to reflect legislative update items.

- Chair and Vice Chair nominations for March elections

Q: T. Utterback asked if incumbent Chair and Vice Chair are eligible.

A: R. Miles confirmed.

Q: R. Buck stated he felt it was unfair to nominate Chair and Vice Chair without them being present.

Q: If they are nominated tonight, would they be able to weigh in March meeting re: willingness to accept nomination?

A: R. Miles confirmed that they would have time to decide.

Q: R. Buck asked what happens if they decline and there's no one else available?

A: R. Miles replied that a new slate/new nomination would have to take place at March meeting.

## B. Presentations

- **Special Use Survey:** T. O'Dell presented a PowerPoint Presentation sharing results of the survey completed by CAB members and asked for questions or thoughts regarding results. This is a report out on what will be a process in developing a Special Use policy; it will be a continuing conversation. Group discussion regarding responses to survey questions. The presentation will be sent out.
- **Director's Comments:**
  - Parks Workplan – focus areas for 2022-2023; as presented with budget submittal.
  - R2021-223 Resolution with Exhibit – Council ratified our agreement with Metro Parks Tacoma in order to fund staff members that provide program for persons with disabilities.
  - Amendment 10 – Buckley Forest Preserve – reporting requirements to be in effect until property opens. Exec Summary of property access investments required will be sent out.
    - R. Miles to present plan to open BFP at the January 31 Rules Committee meeting.
  - 2021-104s2 reporting proviso requirement, itemizes what Council wants the Department to share with them twice a year; CAB report out is now part of this presentation.

## C. Board Business

- a. Workplan - Move to adopt or defer?

Moved and seconded to defer Workplan adoption and to use the Workplan as an evolving working document. No opposition.

- b. Nomination for officers –

Moved and seconded to renominate current Chair and Vice Chair as 2022 leadership. No opposition.

Dean Absher motioned to leave nomination process open until next meeting. Approved.

Q: Dean Burke: Requested to use last names for Dean Burke and Dean Absher to avoid confusion. R. Miles noted.

## D. Public Comments

No public comments.

- E. Board Comments.

- a. None.
- b. R. Miles reminder to send any agenda item requests to her or the Chair by March 1 for the next meeting.

**NEXT MEETING: Tuesday, March 15th via Zoom**

**MEETING ADJOURNED:** The meeting adjourned at 7:31 p.m.