

**PIERCE COUNTY HUMAN SERVICES
COMPREHENSIVE PLAN TO END HOMELESSNESS IMPLEMENTATION
ADVISORY BOARD MEETING**

1:00 – 3:00 p.m.
May 6, 2022

Members: Adam Reichenberger, Tacoma-Pierce County Health Department
 Alan Hartman, Youth Advisory Board - absent
 Caleb Carbone, City of Tacoma
 Courtney Chandler, Associated Ministries (on leave until August)
 Courtney Love, Lived Experience Coalition
 Delmar Algee, Pierce County Human Services Homeless Programs
 Erika Tucci, Ben B. Cheney Foundation
 Faatima Lawrence, Catholic Community Services
 Fred Palmiero, East Pierce County
 Gina Cabiddu, Children’s Home Society – excused – quite under the weather
 Kevin Bates, Helping Hand House
 LaMont Green, TAC - absent
 Michael Mirra, Affordable Housing Community
 Dr. Michele Jackson, TPCHD
 Ned Witting, Puyallup City Council
 Rich Berghammer, Faith Community
 Rob Huff, Washington Low Income Housing Alliance
 Steve O’Ban, Pierce County Executive’s Office
 Tiffany Speir, City of Lakewood
 Travaris - absent

Guests: Cynthia Stewart, Liz Heath, Adan Espino, Jay Worley, Sally Perkins, Trisha Canzler, Troy Christensen

Staff: Heather Moss, Director, Pierce County Human Services
 Anika Moran, Special Advisor to the Director/Facilitator
 John Barbee, Pierce County Human Services
 Gerrit Nyland, Pierce County Project Manager
 Becki Foutz, Administrative Assistant, Pierce County Human Services

MINUTES

Introducing Anika Moran!	Anika is our new facilitator! She will follow up with you soon if she hasn’t already. She sees her facilitator role as supporting the group, respecting goals, values, and group norms, tracking what needs to be done – she may invite people to speak up or ask them to drop back to ensure that everyone has a chance to contribute.	Welcome, Anika!
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TOPIC/WHO	DISCUSSION	ACTION
<p>Roll Call</p>	<p>Gerrit welcomed everyone and asked each to provide their goal for today's meeting:</p> <p>Adam Reichenberger – <i>Housing Policy Coordinator, TPCHD</i>, Get some clarity on the role of the Board</p> <p>Caleb Carbone- <i>City of Tacoma, Homeless Strategies Systems and Service Manager</i>, Looking forward to clarity on role, listen and learn, give perspective when needed</p> <p>Courtney Love – <i>Director of Advocacy, Washington Lived Experience Coalition Pierce County Chapter, Whole Washington Board Member</i>. Seeks clarity as to our function</p> <p>Delmar Algee- <i>Homeless Svcs Supervisor, Pierce County Human Services</i>. Looks excitedly towards action steps</p> <p>Erika Tucci- <i>Cheney Foundation</i>, Looking forward to clarity in order to invest energy in social capital towards this work, understand expectations</p> <p>Faatima Lawrence- <i>Homeless Director, Catholic Community Services</i>, Listening in today as long as she can (attended first part of meeting from a plane!)</p> <p>Fred Palmiero- <i>representing East Pierce County</i>; See how this Board is going to help the homeless issue; what type of input will it have?</p> <p>Kevin Bates- <i>CEO, Helping Hand House, Puyallup</i>, How do I invest our time and resources towards action steps, excited about planning for the future, what that looks like will be dictated by a group like this, using data as foundation</p> <p>Michael Mirra- <i>representing the affordable housing community</i>, Wants us all to be alert to see how we can get the plan back rolling</p> <p>Dr. Michele Jackson – <i>TPCHD</i>, Hopes to leave with an understanding of objectives and outcomes, accountability measures, and metrics</p> <p>Ned Witting – <i>Deputy Mayor, City of Puyallup</i>, Would like to get some clarity, begin action; how do we stretch resources with the dollars we have</p>	<p>Welcome! Intros/ Icebreaker</p>

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<p>Roll Call, continued</p>	<p>Rich Berghammer—<i>Fellowship Bible Church, Director of Transitional Housing, PLU.</i> Interested in implementation update, including what will impact his interactions with the homeless contacts he has on a weekly basis,</p> <p>Rob Huff —<i>Communications, WA Low Income Housing Alliance,</i> Wants to get a sense of next action steps, how we can move the plan forward</p> <p>Steve O’Ban— <i>County Executive team,</i> arrived later</p> <p>Tiffany Speir – <i>Long-Range Strategic Planning Manager, City of Lakewood,</i> As a representative of local government, she wants to be sure she’s clear on understanding how Lakewood can assist with implementation of the plan</p>	<p>Intros/ Icebreaker</p>
<p>Agenda Review</p>	<p>Erika asked about item 3 – is the objective for Board members to listen or to provide input? Gerrit explained that the intention is to provide information, limiting to a couple of questions.</p> <p>Michael suggested that when dashboards are activated, reviewing them becomes a standing item for this Board.</p> <p>Anika asked attendees and members to feel free to put questions in the meeting Chat.</p>	<p>The chat is included at the end of these notes.</p>
<p>Group Norms Review & Advisory Board Charter</p>	<p>Anika asked the group if they’re familiar with the group norms. They’re included on each agenda. If consensus means unanimity, need to discuss if that’s plausible. If it means something different, the group needs to know what that is.</p> <p>Heather noted that the group norms were established for the Steering Committee, who agreed early on to vote by thumbs: Up = on board – Sideways – not quite on board but can live with it. Down – no. She explained that this group’s recommendations go to the County Executive and County Staff who support this group. The goal would be for everyone to be thumbs up or sideways. Quest: notable predominance!</p> <p>Kevin noted that consensus means general agreement. If a couple of people disagree and hold action back it will not be productive.</p> <p>Determined by thumb vote: one thumbs down does not stop decisions. Group Norms will be revised to reflect this.</p>	<p>Group norms will be revised to reflect that one thumbs down will not stop decisions.</p>

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Charter	<p>Recusal is something to think about – this is a robust Board. How does the group want to develop a charter? Tiffany requested that County staff draft a charter for the group to review. Erika agreed; this will also provide County’s expectations of the group. All thumbs up.</p>	<p>County staff will draft a charter.</p>
Plan Implementation Update	<p>Unified Regional Approach – John Barbee is gathering feedback on the draft RFP through this weekend. The NOFA will be released May 20. The final draft will be available next week, and it will go back out for review.</p> <p>Who are the three people who will review the RFP? They’ve not been selected yet and no timeline.</p> <p>Fred asked if the Board would see all the suggestions before the final comes out on 5/20? What happened to his suggestion about the consultant process? The Board will see the next draft which incorporates many suggestions.</p> <p>Michael asked what the consultant will do? John explained, a couple of things: the consultant, beginning July 1, would engage this advisory board and other stakeholders and jurisdictional partners to come up with what a Unified Regional Approach would look like, for the Council, by the end of the year.</p> <p>Michael asked how the SSHA3P would connect with the URO? John said hopefully there will be a seamless connection as it will have jurisdictional support. There will be County staff on each and the consultant can help with that as well. Ned added that he feels County staff can ensure both groups run in parallel.</p> <p>Navigation Expansion: Delmar – the Document Recording Fee group came together to complete funding rounds, they included \$1.5M for Navigation Expansion. Some agencies have been identified to do the work.</p> <p>Community First Village: John reported that there were two well-qualified applicants to address development and construction, and Tacoma Rescue Mission was selected. They have hit the ground running. Some team members just got back from visiting Austin. A feasibility study will be conducted, anticipated by June 30, then development will be addressed, followed by construction development. Michael asked what happens after the deliverables get to the Council? The Council will vote on it, and the next phase would be development of the village itself. There will be an opportunity for bidding on that second phase. Working on identifying a site.</p>	<p>Informational</p>

TOPIC/WHO	DISCUSSION	ACTION
<p>Plan Implementation Update, continued</p>	<p>Transportation – Delmar - \$50,000 was earmarked for transportation. The County’s working with Pierce Transit on a pilot to see if it would help to give ORCA cards to homeless individuals. We have five agencies that will participate in the pilot, CCS, Adams Street, Alzheimer’s Memorial, Inside Passages, Exodus Housing, and New Phoebe House, with a total of 500 cards. The pilot will run for a year to see if it impacts the system by helping individuals connect to resources, family, vocational opportunities, etc. Richard asked how the cards will be different than the all-day passes that nonprofits currently distribute. The ORCA cards will last a year rather than one day. Courtney asked if they will follow up with the people directly on how helpful the cards are? Yes. The agencies will offer cards and check in with those who accepted them, to see how it’s going, and agencies will provide that info to the County. Dr. Jackson would like to see the follow-up questions.</p> <p>Outstanding ARPA Funding – Gerrit –</p> <ul style="list-style-type: none"> • \$300,000 for workforce development this Summer. • Technical assistance for new agencies and BIPOC organizations the second week of May. • Homeless prevention – funding for case management and financial assistance will be merged into the RFP for rental assistance this Summer • Shelter Access Hub - late Spring 2022. <p>Fred asked how the money’s accounted for, and determined to be successful or not, quantitatively and qualitatively. Outcomes will be developed and listed in the RFP. Will there be quantitative analysis? Kevin explained that providers are reviewed annually as well as both onsite and offsite fiscal and program reviews. Some of these findings will probably be included in Gerrit’s dashboards.</p> <p>Shelter Expansion – Caleb – a site on 82nd & Pacific will provide 25 shelter units for up to 35 people. Another on 23rd & MLK, through Brotherhood Rise, will be a micro shelter site – to house up to 35 beds. The County approved giving the 34th & Pacific Avenue parcel to the City to use for shelter; that’s being finalized. Longer-term, the men’s side of the Rescue Mission is being expanded; they will add 120 congregate beds!</p> <p>City of Lakewood – Tiffany reported that Lakewood efforts include the CoC and the Consortium with the City of Tacoma. City Council had a retreat in March dedicated to homelessness and will have another on May 31 to discuss policy development as well as disbursing of ARPA funds.</p>	

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<p>Plan Implementation Update, continued</p>	<p>Phillip Carnell of Pierce County Human Services announced that the County’s just awaiting final signatures on the shelter project with the City of Fife.</p> <p>Safe Parking – Heather explained that the County’s been working with Homeward Bound, an organization in Puyallup, to establish a safe parking network. It began in Tacoma with seed money from the Greater Tacoma Community Foundation. The County began funding it last year. They have four sites, operated from parking lots in religious organizations across Pierce County. This will continue and expand to bring in an additional six locations. We’re still working towards the goal to serve 200 individuals in a safe parking environment. \$450,000 has gone to this in the biennial budget: \$225,000 this year and next. The Council is very engaged in supporting the CPEH and one of the initiatives they took up was an Ordinance to expand safe parking to locations other than religious organizations. Executive Dammeier vetoed that ordinance. The Council was intending to pass an interim ordinance, meaning it would not go through the Planning Commission, which removes community engagement. Homelessness is a contentious issue. The work we’re doing now is not hindered by a lack of action at this time. It’s rumored that the Democratic members of the Council will work on another version of the Ordinance. Michael asked if the Council will share with the Planning Commission.</p>	<p>Heather will find out and get back to Michael.</p>
<p>New Dashboards</p>	<p>Gerrit shared some examples of dashboards he would like to see, containing the data we need, and how to look at it. Next meeting we should have dashboards ready to look at.</p> <p>Dr. Jackson requested that proportions be included when tracking subpopulations.</p> <p>We’ll look not just at shelter beds but at subpopulation needs, and geographic distribution of them. It will be a challenge to communicate where shelters are needed, and why. Tiffany asked that it be very clear whether the sites are located in unincorporated areas or not.</p> <p>The goal of the homeless funds for Pierce County, City of Tacoma, Lakewood, philanthropic. If we can show city and county data together it will be compelling.</p>	<p>Images of the dashboards Gerrit shared are included at the end of these notes.</p>

TOPIC/WHO	DISCUSSION	ACTION
<p>Meeting Review – Anika Moran</p>	<p>Anika asked if anyone had comments about equity during the meeting.</p> <p>Erika asked if Board members could receive materials in advance in order to review them. Fred asked if agenda item times could be larger or more fluid so there is enough time for people to comment as desired? Erika said that it seems that we need more time. Ned appreciates the time constraints; he said that some groups talk things to death. If someone has a specific concern, they can take it up offline or at the next meeting. Perhaps written reports could be provided for info-only type updates?</p> <p>Fred feels that his comments are being marginalized. He’d like to feel that he is making a difference.</p> <p>A thumb vote was conducted on whether this meeting should be longer; no consensus. Will revisit. Anika suggested that she circle back with the group and perhaps survey the group to vote. Delmar reminded the group that some of today’s items are not recurring.</p>	<p>County staff will work on what items can be emailed out in advance or for review or to limit agenda items.</p> <p>Anika will be in touch.</p>
<p>Next Meeting – Gerrit Nyland</p>	<p>Email Gerrit directly with items for the next meeting.</p>	<p>Please email Gerrit if you have items for the next meeting.</p>
<p>Public Comment and Good of the Order</p>	<p>Sally Perkins doesn’t see racial proportions on her screen. She’d like to see more precision on linking of the SSHA3P and URO work; this needs to be intentional. When interviewing people using ORCA cards, questions need to be consistent across all providers. ORCA card users should help design the questions. She’s committed to the success of this group.</p> <p>Troy Christensen referenced a question Rob Huff put in Chat about safe parking only available in religious settings, which limits LGBTQ clients from being served, as many of them have been harmed by religion.</p>	<p>Anika will ask Heather to circle back with Troy.</p>

TOPIC/WHO	DISCUSSION	ACTION
<p>Parking Lot</p>	<p>Anika asked if the group would like to revisit any of the items set in the parking lot:</p> <ul style="list-style-type: none"> • Using recusal as a group norm – incorporating into charter; • RFP; • Shelter Expansion; and • Safe Parking. <p>Ned asked for clarification about the role of SSHA3P. There’s a staff of one so he feels that person won’t be doing much around policy; he will be bringing together the member governments.</p> <p>Dr. Jackson asked if anyone could address Troy’s question about safe parking. One location is specifically set up for LGBTQ, a church that’s open to all with a special focus on that community.</p> <p>Courtney Love said that LGBTQIA, Pagans and Buddhists should not have to sell their souls in order to access safe parking.</p> <p>Fred asked if more stakeholder seats are being added to this group. Gerrit said they’re working with the Chamber on adding two members of the business community.</p> <p>Courtney said it was unnerving to hear that the people using the ORCA cards can be tracked. She’d prefer the day passes if that’s the case. Gerrit explained that the County’s agreement with Pierce Transit is that they will only give us usage numbers, no tracking. If there’s a disruption on the bus, and it’s tracked to one of our card numbers, they will take it up with us. They’re concerned with the homeless population using the buses.</p> <p>Fred asked when the Board will see the next draft of the RFP. John said hopefully next week; Tuesday? Gerrit will email it to the volunteers.</p> <p>Dr. Jackson asked who will be asking the questions of the ORCA card users? What is their workload already? How will responses be shared effectively? How to measure the effectiveness? How often will we reimplement the series of questions? Gerrit said we didn’t budget for qualitative analysis on the ORCA cards; they just were hoping for raw data about whether those who accept the cards have more successful outcomes. Delmar apologized for misspeaking and using the work tracking when he was discussing the ORCA card pilot.</p>	<p>Discussion</p>

TOPIC/WHO	DISCUSSION	ACTION
Adjournment	Anika thanked everyone for having her; she looks forward to continuing facilitation of this group.	Thanks to all!

The next meeting of the Comprehensive Plan to End Homelessness Advisory Board is scheduled for Friday, June 3 from 1:00 to 3:00 on Zoom.

Respectfully submitted,

Becki Foutz
Administrative Assistant