

Citizens' Advisory Board

WEDNESDAY, APRIL 6TH, 2022 AT 6:00 PM

Members Present	Absent	County Staff Present
Yvonne Starks - Vice-Chair Sherry Martin Noemi Cagatin-Porter Sean Whalen Roseanna Camacho	Bridgette Johnson (EX) Jennifer Sullivan – Chair (EX) Mia McFarland (EX) Adriane Wilson Zellynda Perkins	Stephanie Bray John Barbee Nelly Mbajah Bryan Schmid Lynda Buchanan Kristin Kenyon Shannon Bjorkman-Stewart Bryan Barmore

Call to Order:

- Yvonne Starks called to order the meeting at 6:06pm

Approval of Agenda

- Not enough members online for approval/quorum

Approval of Minutes

- Not enough members online for approval/quorum

Community Service Block Grant (CSBG) Updates

- CBDG Budget Review - Lynda Buchanan
 - CBDG awards and what has been spent so far
 - Noemi – Why is the utility assistance not being spent?
 - Lynda – other grants have been received that support those programs
- Sherry - asks about the giveaway, success?
 - Nelly Mbajah – It went really well. We served over 50 families and 200 individuals; and were able to make connections with the City of Roy
- ECEAP Update - Kristin Kenyon
 - Getting ready for spring recruitment for 22-23 school year
 - Masks are no longer required, but we accommodate anyone's preferences, Staff/Families/Children
 - Most families are choosing not to wear masks
 - Shares the new flyers that communications created
 - Bilingual Spanish and English
 - QR codes to easily find the website. We also have QR code for ECEAP staff job openings.
 - Shares about Pajama and Project Day – Life cycle of a butterfly
- Childreach Update - Shannon Bjorkman-Stewart
 - Going to be starting screening soon

- Nelly Mbajah – we are going to start screening in June, and we are excited to get started on them again
- Minor Home Repair / Energy Assistance/ Weatherization Update - Nelly Mbajah
 - Energy assistance - We are being swamped with requests, we used to have 48 hour turn arounds and now we are about a week out
 - We believe this is because PSE and TPU are moving forward and shutting people off
 - LIHWAP – water assistance
 - Getting contracts in place, about 80 families are going to be helped
 - Weatherization
 - Almost 40 projects in the pipeline – contracted/pending/preparation
 - Noemi – how many contractors are signed up for this?
 - Lynda – we have about 20 to 30 entities that get notice when we send out bids
 - Nelly – we have 4 or 5 contractors that consistently respond to our requests
 - Noemi – Should we reach out to contractors to see what they need to support them?
 - Nelly – the contractor that we lost was bought out by a bigger firm long ago, and they decided to close the Washington office
 - Sean – What is the typical scope and scale of a job?
 - Lynda – for weatherization it depends on the project, but bids are averaging 20-30K per project
 - Lynda Buchanan (from Chat)
 - If you know a contractor who might be interested in working with us or getting bid notifications, please have them email me at Lynda.Buchanan@piercecountywa.gov or call 253-798-6526.
- CSBG Reporting – Lynda Buchanan
 - 2021 Reports (Organizational Standards and Annual Report) were accepted and now we have to start on 2022. Targets for the 2022 Action Plan are due April 30, 2022.
- CAP Cares Essentials – Lynda Buchanan
 - Next event will be on the Key Peninsula on May 17th at Lakebay

Presentation: 2022 One Year Action Plan (HUD)

- This plan is a requirement from HUD to be submitted in May
 - For CDBG / HOME / And ESG funds
 - Requirement to be submitted every year for projects that are going to be funded
- Goes Over One Year Actions Plan Timeline
 - Program year starts 7/1/2022
- CDBG Program – Funds to develop viable communities – Stephanie Bray
 - Home Repair Program
 - ECEAP
 - Community Development Corporation – Home Loans
 - Public Facilities Project

- Public Services Program
- HOME Program – Bryan Schmid
 - We are estimating a higher allocation in 2022
 - Home Program Provides
 - Homeowner rehabilitation
 - Homebuyer assistance
 - Rental assistance
 - CDC – Community Development Corporation administers the program
- ESG Program – Stephanie Bray
 - Provides funding for a variety of homeless programs
 - Provides funding for:
 - Emergency Shelter
 - Rapid Rehousing
 - Homeless Management Information System (HMIS)

Public Comment

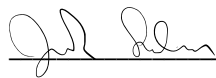
- Yvonne opens for public comment
 - No comments

Good of the Order

- Yvonne calls for good of the order
 - No comment

Adjournment

- Yvonne adjourns the meeting at 6:50pm



Chair Signature – Jennifer Sullivan