

## **Policy 4: Pierce County Superior Court RCW 11.130 Court Visitor Code of Conduct**

All Court Visitors shall fully comply with this Code of Conduct and the requirements of Superior Court GALR.

1. The appointed Court Visitor shall decline the appointment if he/she is not qualified, competent, or able to complete the matter in a timely manner.
2. The Court Visitor shall maintain the ethical principles of his/her own profession in addition to compliance with this Code of Conduct.
3. The Court Visitor shall promptly advise the court of any grounds for disqualification or unavailability to serve.
4. The Court Visitor shall avoid self-dealing or association from which the Court Visitor might directly or indirectly benefit, other than from compensation as a Court Visitor.
5. The Court Visitor shall not guarantee or create the impression that any portion of the investigation will remain confidential, and shall inform all witnesses that the information gathered by the Court Visitor must be reported to the court.
6. All records, including contemporaneously maintained time and expense records, and excluding information that is confidential by law or sealed by court and as further defined by Superior Court Policy, of the Court Visitor shall be made available to the parties and their attorneys for review upon request, without formal discovery request(s) being made. Copies of the records may be made by the parties and their attorneys under circumstances that assure that the file remains complete, organized and intact.
7. Once admitted to the **RCW 11.130** Certified Registry, all Court Visitors shall fully comply with all continuing education requirements established under Pierce County Local Rules and GALR.
8. The Court Visitor shall report to D.S.H.S. and the court, any adult abuse as defined in **RCW 74.34.020(2)**.
9. The Court Visitor shall immediately advise the court if the guardianship, conservatorship, or other protective arrangement case qualifies for a court visitor at public expense. Before significant work is performed or time elapsed the court visitor shall return the case for reassignment.

The undersigned acknowledges receipt of the foregoing, has read the same and GALR, and agrees to be governed by all.

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Date

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Signature