

Section 1

Plan Process Requirements

Planning Process---Requirement §201.6(b):

An open public involvement process is essential to the development of an effective plan.

Documentation of the Planning Process---Requirement §201.6(b):

In order to develop a more comprehensive approach to reducing the effects of natural disasters, the planning process **shall** include:

- (1) An opportunity for the public to comment on the plan during the drafting stage and prior to plan approval;
- (2) An opportunity for neighboring communities, local and regional agencies involved in hazard mitigation activities, and agencies that have the authority to regulate development, as well as businesses, academia and other private and non-profit interests to be involved in the planning process; and
- (3) Review and incorporation, if appropriate, of existing plans, studies, reports, and technical information.

Documentation of the Planning Process---Requirement §201.6(c)(1):

[The plan **shall** document] the planning process used to develop the plan, including how it was prepared, who was involved in the process, and how the public was involved.

Does the plan provide a narrative description of the process followed to prepare the new or updated plan?

Does the new or updated plan indicate who was involved in the current planning process? (Who led the development at the staff level and were there any external contributors such as contractors? Who participated on the plan committee, provided information, reviewed drafts, etc.?)

Does the new or updated plan indicate how the public was involved? (Was the public provided an opportunity to comment on the plan during the drafting stage and prior to the plan approval?)

Does the new or updated plan discuss the opportunity for neighboring communities, agencies, businesses, academia, nonprofits, and other interested parties to be involved in the planning process?

Does the planning process describe the review and incorporation, if appropriate, of existing plans, studies, reports, and technical information?

Does the updated plan document how the planning team reviewed and analyzed each section of the plan and whether each section was revised as part of the update process?

SECTION 1

**REGION 5 ALL HAZARD MITIGATION PLAN
2020-2025 EDITION
UNINCORPORATED PIERCE COUNTY
PLAN PROCESS SECTION**

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Changes to the Unincorporated Pierce County Plan

The Process Section of the Unincorporated Pierce County Addendum includes the following changes that are documented as a result of a complete review and update of the existing plan. The purpose of the following change matrix is to advise the reader of these changes updating this plan from the original document approved in August 2004 and updated in 2009 and 2015.

The purpose for the changes is three-fold: 1) the Federal Law (Code of Federal Regulations (CFR), Title 44, Part 201.4) pertaining to Mitigation Planning has changed since the original Plan was undertaken; and 2) the Local Mitigation Planning Requirements of the Disaster Mitigation Act of 2000 201.6 (d); and 3) Plan Review states, Plans **must** be reviewed, revised if appropriate, and resubmitted for approval within five years in order to continue to be eligible for HMGP project grant funding. This document when completed and approved will become Unincorporated Pierce County’s All Hazard Mitigation Plan.

Change Matrix

This Matrix of Changes documents the pertinent changes made from the July 2015 Unincorporated Pierce County Addendum Plan for the Region 5 All Hazard Mitigation Plan; 2020-2025 Edition. Most of the changes are a matter of additional detail, more information provided, some reformatting to the current Unincorporated Pierce County DEM format and in some cases a response to new requirements. This 2020 version represents a complete review and update by Unincorporated Pierce County Department of Emergency Management using a detailed process for development and following an established format. During this procedure, all web links have been verified and updated.

Table 1-1 Change Matrix – Unincorporated Pierce County Region 5 Hazard Mitigation Plan 2020 Update

Section 1 – Plan Development, Process Section	
Section or Part of Plan	New in 2020 Plan
Section 1 – Process Section	Section 1 – Process Section
	The 2020 Process Section contains goals and objectives for this jurisdiction in the Mitigation Strategy.

Section 2 – Participating Jurisdiction Profiles		
Section or Part of Plan	Previous	2020 Plan
Section 2 – Profile	Information was current as of 2010 Census Data.	The 2020 version of the Profile has been reviewed and updated. The Infrastructure Summary section was updated showing a significant increase in tax parcel values. In addition, the Economic Summary was updated also showing an increase.
	Information was current as of 2010 Census Data.	The 2010 Census Data remained for population data and is the current GIS available information from Pierce County. Once the 2020 Census data becomes available in Pierce County GIS format, population data figures will be updated in the Profile Section 2 and the Risk Assessment Section 4.
		A new Demographic Analysis paragraph was added to the 2020 Mitigation Plan to elaborate on Unincorporated Pierce County’s demographics in more detail and capturing some of the at-risk populations. This also allowed the city to provide an updated overview of its growing population beyond the 2010 census which is outdated.
	2015 Unincorporated Pierce County Base Map	The Unincorporated Pierce County’s Base map and Land Use map was updated for 2020.

Section 3 – Capability Identification		
Section or Part of Plan	Previous	2020 Plan
Section 3 – Capability	The Capability Tables shown in the previous plan are in a similar format.	The 2020 Capability Section has been improved and updated to show current information from Unincorporated Pierce County.

Section 4 – Vulnerability, Risk Analysis	
Section or Part of Plan	2020 Plan
Vulnerability and Hazard Impact Analysis	This section was added to provide a better understanding on how the identified hazards affect Unincorporated Pierce County and its critical infrastructure.
Changes in Development	This required element was added to provide a clearer understanding and location within the plan of the changes in development that have occurred within Unincorporated Pierce County over the past five years.
Disaster Declarations Charts.	The Geological, Meteorological and Technological Charts have been updated to reflect current changes in Pierce County’s Hazard Identification Risk Assessment (HIRA). Major changes include updating the maps, figures and table column to align with the changes in the HIRA. Technological Hazards added “Active Threat” and “Cyber Attack” under the Terrorism category.
Hazard Maps - Overview of Data Source Descriptions	This section was added to provide the reader with a better understanding of the data source that was used to produce the hazard maps.
The previous version of the plan contained hazard maps.	The 2020 Risk Section includes updated maps and contains additional hazard maps such as deep/shallow landslides susceptibility.
The previous version included specific analysis showing vulnerability of population, land and infrastructure according to Census 2010 and 2013/2014 tax parcel data.	The 2020 Risk Section includes completely updated tables showing vulnerability of population, (where different hazard maps were used) land and infrastructure using Census 2010 data and 2019/2020 tax parcel data.

Section 5 – Mitigation Strategy	
Section or Part of Plan	2020 Plan
The previous document used the standard goals as outlined for the entire project.	The 2020 Mitigation Section was drafted using specific goals and objectives written by the jurisdictions to their specific hazards and concerns.
The previous document contained a Mitigation Measure Matrix chart followed by written descriptions of each individual measure.	The new document uses the same format as the original plan with the addition of a ‘Status Update’ table under each mitigation measure. This provides the opportunity to update each mitigation strategy and track the status. New measures have been added to both the Matrix and the individual measure descriptions. Measures completed in the past five years have been moved to a historical appendix in the plan to track projects completed by the jurisdiction.

Section 6 – Infrastructure	
Section or Part of Plan	2020 Plan
The previous plan used a full table with details on each piece of critical infrastructure. In addition, a matrix summary of hazards and dependencies affecting the critical infrastructure was completed.	The 2020 plan uses the same table. The tables have been reviewed and updated by the jurisdiction. This section is only available to the jurisdiction due to the sensitivity of information contained. A disclosure statement acts as a placeholder for Section 6.

Section 7 – Plan Maintenance	
Section or Part of Plan	2020 Plan
The previous Plan Maintenance for the jurisdiction was very similar in format to the newer version for 2020.	The 2020 version of the Plan Maintenance borrows from the format and content of the original; however, the entire document has been reviewed and updated to current information.

Section 8 – Other Changes	
Section or Part of Plan	2020 Plan
The previous document contained four Appendices.	The 2020 Plan contains six Appendices including: place for the final resolution and approval letter from FEMA, list of

	Unincorporated Pierce County’s planning team, a chart for any changes, 2014 HAZUS analysis, documentation records for Public Outreach events and a historical appendix for completed projects. The Acronym list appears in the Base Plan for the entire project.
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Plan Process

The Region 5 Hazard Mitigation Plan Process Section is a discussion of the planning process used to update the Region 5 Hazard Mitigation Plan (Pierce County is Region 5 for Homeland Security (HLS) in Washington State), including how the process was prepared, who aided in the process, and the public involvement.

The Plan update is developed around all major components identified in 44 CFR 201.6, including:

- Public Involvement Process;**
- Jurisdiction Profile;**
- Capability Identification;**
- Risk Assessment;**
- Mitigation Strategy;**
- Infrastructure Section;** and,
- Plan Maintenance Procedure.**

Below is a summary of those elements and the processes involved in their development.

Public Involvement Process

Public participation is a key component to strategic planning processes. Citizen participation offers citizens the chance to voice their ideas, interests, and opinions.

“Involving stakeholders who are not part of the core team in all stages of the process will introduce the planning team to different points of view about the needs of the community. It will also provide opportunities to educate the public about hazard mitigation, the planning process, and findings, and could be used to generate support for the mitigation plan.”¹

In order to accomplish this goal and to ensure that the updated Region 5 Hazard Mitigation Plan is comprehensive, the six planning groups in conjunction with Pierce County Emergency Management developed a public participation process of three components:

A Planning Team comprised of knowledgeable individual representatives of HLS Region 5 area and its hazards;

Hazard Meetings to target the specialized knowledge of individuals working with populations or areas at risk from all hazards; and

Public meetings to identify common concerns and ideas regarding hazard mitigation and to discuss specific goals, objectives and measures of the mitigation plan.

This section discusses each of these components in further detail below with public participation outlined in each. Integrating public participation into the development of the Region 5 Hazard Mitigation Plan update has helped to ensure an accurate depiction of the Region’s risks, vulnerabilities, and mitigation priorities.

Planning Team

The Planning Team was organized early in 2019. The individual Region 5 Hazard Mitigation Planning Team members understand the portion of Unincorporated Pierce County containing their specific jurisdiction, including how residents, businesses, infrastructure, and the environment may be affected by all hazard events. The members are experienced in past and present mitigation activities and represent those entities through which many of the mitigation measures would be implemented. The Planning Team guided the update of the Plan, assisted in reviewing and updating goals and measures, identified stakeholders, and shared local expertise to create a more comprehensive plan. The Planning Team was comprised of:

Table 1-2 Planning Teams – Discipline Group

NAME	TITLE	JURISDICTION-DEPARTMENT
Cindy Hartman	Deputy Auditor	Auditor’s Office
Debbie Bailey	Program Coordinator	DEM Mitigation & Recovery
Wyatt Godfrey	Community Program Educator	DEM Preparedness
Todd Kilpatrick	Program Coordinator	DEM Mitigation & Recovery
Rob Allen	Sr. Economic Development Specialist	PC Economic Development
Bob Carr	Facilities Maintenance & Operations Division Manager	Facilities Maintenance and Ops
Warner Webb	Fire Marshal	DEM Fire Prevention Bureau
Brandy Riche	IT Manager – Spatial Services	Finance – Information Technology
Paulina Kura	Special Advisor to the Director	Human Services
Kyle Wintermute	Parks & Recreation Manager	Parks and Recreation Services
Randy Rogers	Airport and Ferry Division	Planning and Public Works- Airports/Ferry
Dan Cardwell	Long Range Planning Manager	Planning and Public Works – Planning Division
Jen Lambrick	Assistant Planner / Long Range Planning	Planning and Public Works – Planning Division

Tyler Bemis	Maintenance Program Manger	Planning and Public Works-Maintenance Division
Callene Abernathy	Planner	Planning and Public Works-Sewer Division
Katherine Brooks	Senior Planning Manager	Planning and Public Works-Sewer/Water Division
Gloria Van Spanckeren	Emergency Program Planner	Planning and Public Works
Anne-Marie Marshall-Dody	Floodplain & Watershed Services Manager	Planning and Public Works SWM Division
Brynne Walker	Floodplain Planner	Planning and Public Works SWM Division
Dennis Dixon	Floodplain Engineer	Planning and Public Works SWM Division
Helmut Schmidt	Floodplain Services Supervisor	Planning and Public Works SWM Division
Johnny Mauger	Asset Management Specialist 3	Planning and Public Works SWM Division
Dawn Borgeson, PMP	Program Manager	Planning & Public Works – Transportation Division
Clint Ritter	Civil Engineer	Planning & Public Works – Transportation Division
Kirk Stenger	Risk Manager	PC Risk Management
Mary Beth DiCarlo	Risk Manager	PC Risk Management
Peter Cropp	Lieutenant	Sheriff's Department

Planning Team Meetings

The Planning Team held 7 Planning Team Meetings either in their Discipline Groups or Regional Planning Groups. Meeting in Regional Planning Groups supported a whole community planning approach which either developed new or stronger relationships amongst jurisdictions. This allowed for an integration of mitigation strategies for regions sharing the commonality in hazards. There was a total of 45 meetings from February 2019 to January 2020 between all Planning Groups. Additional working group drop-in workshops were provided for jurisdictions to continue to work on and update their plans. Two “drop-in” workshops were provided each month from January through June alternating between morning and afternoons to accommodate work schedules.

The Planning Teams Discipline Groups: City and Town Group, Fire Group, School Group, Special Purpose Group, Utility Group, Medical Group and Unincorporated Pierce County Group.

These discipline groups will continue to meet on an annual basis for the relationship building and sharing of mitigation strategies and ideas.

The Planning Team Regional Groups broken down into five geographical areas in Pierce County: West Group (all of Gig Harbor, Key Peninsula, Herron Island, Fox Island and Raft Island), SW Group (Lakewood, Anderson Island, Steilacoom), Central Group (Puyallup, Graham, Eatonville), NE Group (Buckley, Carbonado, Bonney Lake, Wilkeson), North Group (Tacoma, Fife, Edgewood, Sumner). The Regional Groups were developed based on geographic location and the commonality of hazards shared and was new with this update. This provided for better community planning, relationship building, and collaboration of mitigation strategies ultimately leading to community resiliency. These Regional groups will continue to meet on an annual basis and as sub committees are developed to work on specific projects the frequency of meetings will potentially increase.

Table 1-3 Hazard Mitigation Committee Meetings

Planning Team Meeting #1 - Pierce County Emergency Operations Center: Puyallup Room-March 5, 2019
Planning Team members Debbie Bailey and Wyatt Godfrey conducted the meeting and the Planning Team discussed the following items: Introduction of Planning Team, Review of the history of the Grant Application, Defining the Planning Requirements, How We Establish the In-Kind Match, Benefits of Developing a Plan, Defining the Planning Process, Establishing the Planning Team Meetings, Elected Official Meetings and Public Comment Meetings, reviewing each jurisdiction’s profile information, and defining next steps.
Planning Team Meeting #2 – Pierce County Emergency Operations Center: Puyallup Room – April 2, 2019
Planning Team members Debbie Bailey and Wyatt Godfrey conducted the meeting and the Planning Team discussed the following items: Introduction of Planning Team as this was our first Regional Planning meeting and there were new members present. We reviewed items presented at the previous meeting, Defining the Planning Requirements, Defining the Process, Establishing the Planning Team Meetings, Elected Official Meetings and Public Comment Meetings, and explaining the next steps. This meeting focused on continuing review of the Profile Section, an introduction to begin thinking about mitigation strategies to include a review of what measures from their original plan have already been completed and thinking about new measures they may like to add. In addition, this group discussed the Capability Section and how to recognize capabilities that already exist within the jurisdiction. Everyone was reminded to set up their Elected Official meetings. Everyone was given a copy of their original Section 3 – Capability Section
There was not a Regional Planning Meeting in April of 2019
Planning Team Meeting #3 – Tacoma Mall Plaza Conference Room 2nd Floor – June 11, 2019

Planning Team members Debbie Bailey and Wyatt Godfrey conducted the meeting with the majority of the regional jurisdictions present. We reviewed the Profile, Capabilities, and Mitigation Strategy Sections, along with introducing the Risk Assessment Section to the group. We also talked about progress made on the In-Kind Match sheets and pre-authorization approval from jurisdictions' governing bodies. Finally, we gathered feedback about our Threat and Hazard Identification Workshop held on May 1-2, and everyone's progress with outreach events for their mitigation plans, especially in relation to fire season starting and the opportunity for communities in this region to incorporate more fire protection and mitigation elements into their planning process.

There was not a Regional Planning Meeting in June of 2019

Planning Team Meeting #4 – Tacoma Mall Plaza -Conference Room 2nd Floor – July 9, 2019

Planning Team members Debbie Bailey and Wyatt Godfrey reviewed the Profile, Capabilities, Risk Assessment, and Mitigation Strategy Sections to see how everyone was coming along with their update process. A reminder was provided for those who had not turned in their in-kind match sheet, as well as for those who had not completed the governing body pre-approval requirement yet. Debbie offered to create jurisdictional maps for public outreach events to bring residents in to talk about hazards that can affect them and how the mitigation plan plays a role in community resilience. Lastly, Todd Kilpatrick, the former Mitigation Grant Program Manager with Washington State Emergency Management Division who now works at Pierce County Emergency Management, spoke to the group about the Hazard Mitigation Grant Program (HMGP), the Pre-Disaster Mitigation Grant (PDM), potential projects that are eligible for those grants, and the upcoming Mitigation Grant Workshop that'll be held on August 12th and 19th.

There was not a Regional Planning Meeting in August of 2019

Planning Team Meeting #5 – Tacoma Mall Plaza – Conference Room 2nd Floor September 10, 2019

Planning Team members Debbie Bailey and Wyatt Godfrey reviewed the Profile, Capabilities, Risk Assessment, and Mitigation Strategy Sections to check on the jurisdictions' progress. More specifically, Debbie explained the process of developing new mitigation strategies to add to their plans. This discussion covered how to select a new mitigation strategy, the required components for their strategy development, and the format required to input the strategy into the plan. Feedback was gathered about the August Mitigation Grant Workshop – unanimous positive feedback with a few recommendations to improve for next time. A reminder for the In-Kind Match Sheet and pre-authorization documentation was provided. Finally, the meeting was closed out with a discussion on the progress of meeting the public outreach requirements and ideas for those who had not completed that component yet.

Planning Team Meeting #6 – Tacoma Mall Plaza – Ohanapecosh Room – October 8, 2019

Planning Team members Debbie Bailey and Wyatt Godfrey held the meeting with less participation than preferred but included a call-in option for those who couldn't attend in person. The usual review of previous sections occurred, with the introduction of the Infrastructure and Plan Maintenance Sections. Participants were taught how to fill out the potentially overwhelming tables in the Infrastructure Section and told to review the Plan Maintenance Section for any inaccurate statements or language. Like the previous meeting, a reminder for the In-Kind Match Sheet, pre-authorization documentation, and public outreach documentation was provided.

Planning Team Meeting #7 – Tacoma Mall Plaza Paradise Room – November 19, 2019

The final planning meeting was conducted by Debbie Bailey and Wyatt Godfrey. All sections of the plan were discussed and reviewed to ensure participants' questions were answered. A detailed discussion of the Mitigation Strategy Section occurred, specifically looking at the integration of new strategies into the plan and how to reorder them by priority. Like the previous meeting, a reminder for the In-Kind Match Sheet, pre-authorization documentation, and public outreach documentation was provided. Participants were informed that in the new year, Pierce County DEM would be hosting two "workshops" a month where jurisdictions can walk in and get help with their plan on an individual basis, instead of only in the previously used group format. The goal is to refine the work that participants have done thus far and craft it into a well-rounded, comprehensive, and usable Hazard Mitigation Plan.

Planning Team Meeting #8 – Pierce County Emergency Management Carbon Room – January 14, 2019

Drop – In Workshop

To provide further opportunity for participating jurisdictions to work on their plan updates Pierce County DEM hosted two additional "workshop" meetings per month starting in January 2020. These were not formal meetings but provided individual instruction or assistance to jurisdictions. They were scattered at two-week intervals during the month with alternating morning and afternoon times trying to accommodate busy schedules.

Table 1-4 Drop – In Meetings

Date	Location	Comments/Outcome
January 7, 2020 – 1:00-3:30	Pierce County - DEM	
January 23, 2020 – 9:00-11:30	Pierce County - DEM	
February 11, 2020 – 1:00-3:30	Pierce County - DEM	
February 27, 2020 – 9:00-11:30	Pierce County - DEM	
Due to the COVID-19 Virus Pandemic there was not any drop-in meetings held in March		
Due to the COVID-19 Virus Pandemic there was not any drop-in meetings held in April		

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Public Comment Opportunities

Table 1-5 Public Comment Events

Date	Location	Time
January 26, 2019	Clear Creek Strategy Plan Open House Planning and Public Works-SWM, PC EM, Riverside Fire, Puyallup Tribe	7:30 AM – 3:00 PM
March 2, 2019	Gig Harbor Hight School Commons PEP-C Preparedness Fair – City of Gig Harbor, Franciscan Hospital, Gig Harbor Fire, Key Peninsula Fire, Planning and Public Works – Roads, SWM, PCEM, ARES RACES	7:30 AM – 3:00 PM
June 22, 2019	Orting Middle School Gym Carbon River Setback Feasibility Study Outreach Community Input SWM/ City of Orting, PCEM,	8:00 AM – 3:00 PM
September 28, 2019	East Pierce Fire Open House Veterans Drive, Bonney Lake, Planning and Public Works Road Ops, EPF&R, PCEM	9:00 AM – 3:00 PM
October 5, 2019	Farm Tour – Key Peninsula Fire Station Key Center, Key Peninsula Fire Department, PCEM	7:30 AM – 2:00 PM

PC DEM coordinated the Plan process. This design allowed for a greater level of inter-jurisdictional coordination and involvement across the County. The Hazard Mitigation Committee (HMC) used the Pierce County Hazard Mitigation Forum distribution list to notify other jurisdictions about the Plan status and updates.

The HMC provided many opportunities for public comment on a variety of projects and the update of the mitigation plan through an ongoing and open process. A few of these outreach events are listed in Table 1-5. One example began in January 2019, the Planning and Public Works Surface Water Program published information about the Clear Creek Strategy Plan Open House to other county departments, Puyallup Tribe, fire districts, residents on tribal and non-tribal lands. A Community Preparedness Survey has been available November 11, 2019 through May 31, 2020 to all residents of Pierce County.² This method of public outreach provides a more inclusive approach to communities that may not be able to attend in-person meetings like

traditional outreach events that have been held in the past. Providing both physical outreach meetings and an online option ensures that the whole county is being involved in the planning process for the Unincorporated Pierce County All Hazard Mitigation Plan. Additional detailed information regarding some of the Public Outreach events can be viewed in Appendix E.

Elected Official’s Meetings

The Elected Official’s Meetings served as a part of the pre-adoption review process. These meetings were done at the beginning and close to the end of the process to review all the draft documentation with the Elected Officials prior to submitting the plans for approval to Washington State Emergency Management Division (EMD) and FEMA. Once the plans are approved by State EMD and FEMA, the Unincorporated Pierce County Council will pass a resolution adopting the Plan. Table 1-6, Elected Official’s Meetings, documents these meetings to include: name, date, and description.

Following these meetings, the Unincorporated Pierce County Addendum to the Region 5 All Hazard Mitigation Plan was submitted to FEMA for review on August 20, 2020. Due to the COVID-19 virus and Washington State Emergency Management’s activation in support of COVID-19, the State did not review the plan prior to submitting to FEMA. FEMA had questions about the plan, and it was sent back to Pierce County Emergency Management for revisions. Following those revisions the plan was submitted to EMD for review and then forward onto FEMA for review and pre-approval. FEMA’s pre-approval letter and FEMA’s final letter of approval will appear in Appendix A.

Table 1-6 Elected Official Meetings

Unincorporated Pierce County Addendum – Elected Official’s Meeting	
October 3, 2017	Pierce County Council was asked to approve the FEMA Pre-Disaster Mitigation Grant that will allow the update of the Region 5 All Hazard Mitigation Base Plan, Unincorporated Pierce County Addendum and 78 other jurisdictional addendum mitigation plans. Amended Meeting Agenda and Meeting Minutes can be found in Appendix E.

Joint Planning Requirement

Unincorporated Pierce County has the following identified plan which must collaborate with the mitigation plan; these plans are identified in the table below and must be updated within the predetermined timeline.

Plan	Next Update
Comprehensive Plan	June 2020

Endnotes

¹State and Local Mitigation Planning How-to Guide Getting Started: building support for mitigation planning, FEMA 386-1, September 2002, p. 3-1.

² <https://www.co.pierce.wa.us/6310/Hazard-Mitigation-Plan-Update> Hosted by Pierce County Emergency Management.