

Lactation Rooms Locations and Instructions

Jobsite - 950 Fawcett Bldg 2nd Floor; 950 Fawcett Avenue Suite 200, Tacoma WA 98402

Location – 2nd Floor – Room adjacent to women’s restroom.

Finance & Performance Management / Information Technology Division

There is a private dedicated area connected to the second-floor women’s restroom entrance. The code is 950.

Information Technology Division (1102 Broadway) – Please contact IT Administration at ITOA@piercecountywa.gov for lactation room information.

Risk Management

There is a private dedicated area connected to the second-floor women’s restroom entrance. The code is 950.

Jobsite - Pierce County Annex, 2401 S 35th Street, Tacoma WA 98409

Location – HR Office, Suite 121, by office entry.

Assessor-Treasurer’s Office

Please contact Marion Roe or Paula Christman. Our department has one key to the lactation room which located within the HR Office area of the Annex. The person can check out the key and get the code to the HR office. from Marion Roe, Assistant to the Assessor-Treasurer, at our Front, Administrative Office. The person should then reserve the room for recurring breacktimes using the outlook meeting scheduler by selecting the room “Annex_Lactation_Room annex_lactation_room@piercecountywa.gov” as the meeting location. This helps to prevent overlap of users within the building. The key provided opens the annex lactation room inside of the HR office area.

Auditors

The lactation room key shall be maintained in the Assistant to the Auditor’s office and accessible to any employee in need of it. This room is provided for all Annex employees so must be coordinated through HR’s Administrative Program Manager at extension 7469 to ensure privacy.

Human Resources

Please contact Kandace Thomas to check out a key. Return the key when you no longer require it. The door has a sign to indicate “Available” or “In Use”.

Jobsite - Pierce County Annex West Suite B, 2501 S 35th Street, Tacoma WA 98409

General Services

Please contact Bekah Niehl to get access.

Jobsite - Sprinker Recreation Center, 14824 C St S Tacoma, WA 98444

Location – Referee’s Room.

Pierce County Parks

Please check out a key with the Control Room (Front Desk). Return the key to the Control Room when you no longer require it.

Jobsite – ESB, 9850 64th Street West, University Place, WA 98467

Location – Wellness/South First Floor Conference Room.

PPW PW Sewer and Water Utilities

Employees who work in the ESB can reserve the room using Outlook. Those who don’t have access to the conference room calendar can contact PCSEWER@piercecounitywa.gov to arrange accommodations at the ESB.

We have a second location that is not reservable but available as well. It’s called the North First Floor Lobby Meeting Room or “The Fishbowl”

Jobsite - Tacoma Mall Plaza, 2702 South 42nd Street, Tacoma, WA 98409

Location – Wellness Room, Suite 310.

PPW PW Strategic Business

No reservation or key required. The room locks from the inside.

Jobsite - Department of Assigned Counsel, 949 Market St, Ste. 334

Location – 3rd Floor Felony Hall, Back corner office.

Assigned Council

Door locks from inside, scheduling calendar on door.

Jobsite - Tacoma Mall Office Building, 4301 S Pine St Tacoma, WA 98409

Human Services

Human Services locations have private, lockable lactation rooms for staff use. Department employees should use the Microsoft Bookings pages for each site to book a lactation room for the desired amount of time. Rooms are lockable from the inside. If no sink is available in the room itself, staff may use the sinks found elsewhere each site, as well as any refrigerators provided for staff use at each location. Staff should use provided supplies as necessary to clean the room for the next use.