



Regular Meeting **Amended** Agenda

Thursday, September 21, 2023, 6:00 p.m.
Pierce County Annex, Pantages Conference Room
2401 South 35th Street, Tacoma, WA

To participate in the remote meeting:

Visit Zoom.us and click 'Join a Meeting' or call 253-215-8782
Meeting ID: 942 9971 2129 | Passcode: 444968
or simply click the meeting link below:

<https://piercecountywa.zoom.us/j/94299712129?pwd=T3FEYjRpNzdRV2EwTzBmWXd2L3RKUT09>

1. **Call to Order**
2. **Pledge of Allegiance**
3. **Citizen Testimony**
Limited to 3 minutes on September 21, 2023, agenda items only.
4. **Approval of Minutes** *Action Item*
July 20, 2023
Motion: To approve the minutes as prepared/amended
5. **7. Overview of County UGA Amendments** *Action Item*
Chris Larson, City of Fife, and Erika Rhett Hunt, Pierce County
NOTE: Action required to add this item to the GMCC Work Plan.
6. **8. PCRC Workgroup – TCC Countywide Funding Process Summary and Recommendation** *Action Item*
MPT Javier Figueroa, City of University Place
7. **7. PCRC Workgroup – TCC Countywide Funding Process Discussions** *Discussion*
PCRC members
8. **5. 2023 Wrap-up & 2024 Legislative Priorities Discussion** *Presentation*
Brynn Brady
9. **6. Port of Tacoma Updates** *Presentation*
Commissioner Deanna Keller, Port of Tacoma
10. **PCRC Committee Reports** *Discussion Item*
TCC, GMCC, OCC, TWG
11. **PSRC Committee Reports** *Discussion Item*
GMPB, TPB, EDDB, EB, OC
12. **Zoo/Trek Authority Report** *Discussion Item*
13. **Announcements**
14. **Adjourn/Continue**

NOTE: During the meeting, a motion was made and seconded to amend the agenda and add an additional agenda item, see item 7 above. Motion passed unanimously.

There will be an Ops Committee meeting prior to PCRC, beginning at 5:00 PM, via Zoom.us.

Meeting Link: <https://piercecountywa.zoom.us/j/98310431384?pwd=THR4ZzgrOHZubmICT0NueVhkc1MOUT09>

Meeting ID: 983 1043 1384 | Meeting Passcode: 031709

Pierce County Regional Council

Regular Meeting Minutes | July 20, 2023, 6:00 p.m.

Pierce County Annex, Public Meeting Room

2401 S 35th St, Tacoma, WA

Remote meeting held via Zoom.us

Representative(s) Present	Jurisdiction	Representative(s) Present	Jurisdiction
	<i>City of Auburn</i>		<i>City of Pacific</i>
CM Justin Evans	<i>City of Bonney Lake</i>	CM Robyn Denson CM Ryan Mello CM Dave Morrell	<i>Pierce County</i>
	<i>City of Buckley</i>	Commissioner Deanna Keller	<i>Port of Tacoma</i>
	<i>Town of Carbonado</i>	DM Ned Witting	<i>City of Puyallup</i>
CM Beth Elliott	<i>City of DuPont</i>		<i>City of Roy</i>
CM Kyle Litzenberger	<i>Town of Eatonville</i>		<i>Town of Ruston</i>
	<i>City of Edgewood</i>		<i>Town of South Prairie</i>
	<i>City of Fife</i>		<i>Town of Steilacoom</i>
CM Shannon Reynolds, <i>Chair</i> CM Nikki Bufford	<i>City of Fircrest</i>	CM Charla Neuman	<i>City of Sumner</i>
CM Brenda Lykins	<i>City of Gig Harbor</i>		<i>City of Tacoma</i>
CM Paul Bocchi CM Don Anderson	<i>City of Lakewood</i>	MPT Javier Figueroa CM Denise McCluskey	<i>City of University Place</i>
CM Tim Cedar	<i>City of Milton</i>	CM Ashley Murphy	<i>Town of Wilkeson</i>
CM Melodi Koenig	<i>City of Orting</i>		

Ex-Officio Associate Members			
	<i>PC Library District</i>	Jason Gauthier	<i>South Sound Military & Communities Partnership</i>
Erik Jaszewski	<i>Pierce Transit</i>		<i>Tacoma-PC Health Dept</i>
	<i>Puget Sound Regional Council</i>		<i>WSDOT Olympic Region</i>
	<i>Puyallup Tribe of Indians</i>		

PCRC Committee Members & Other Attendees			
CM Amy Cruver	<i>Pierce County Council</i>	Ryan Wheaton	<i>Pierce Transit, Presenter</i>
Tiffany Spier	<i>GMCC, Vice Chair</i>	Clint Ritter	<i>TCC, Chair</i>
Brittany Carbullido	<i>Pierce Transit</i>	Angie Silva	<i>Pierce County, PPW</i>
Yvette Liufau	<i>WSDOT</i>	Matthew Mauer	<i>Port of Tacoma</i>
Catherine Rudolph	<i>Pierce County, Strategic Advisor</i>	Rosa McLeod	<i>City of Tacoma, Senior Government Affairs Advisor</i>
Judy Hurley	<i>Pierce County Council Staff</i>	Tom Swanson	<i>Pierce County Council Staff</i>

A quorum of the body was present with 14 voting member jurisdictions represented.

Chair Reynolds called the meeting to order at 6:00 p.m.

Citizen Testimony

No public comment was given.

Minutes

Motion made (Koenig/Cedar) to adopt the June 15, 2023, minutes as presented. ***Motion passed and minutes are adopted.***

Pierce Transit Updates

Ryan Wheaton, Executive Director, Planning & Community Development, Pierce Transit, provided an overview of ongoing plans to help increase current service and upcoming community outreach initiatives. He also discussed Pierce Transit's willingness to collaborate with jurisdictions on their comprehensive plan updates.

TCC Rural Town Centers and Corridors Program | Funding Competition

Clint Ritter, Transportation Coordinating Committee (TCC) Chair, provided a summary of the applications that were received by the TCC for the Puget Sound Regional Council's Rural Town Centers and Corridors funding competition. He provided an overview of the three applications that were received and the TCC's recommendation to the PCRC, covered next steps, and responded to questions.

Motion made (Keller/Figueroa) to recommend approval as presented. ***Motion passed.***

PCRC Committee Reports

Transportation Coordinating Committee (TCC)

Clint Ritter, TCC Chair, no further updates to report.

Growth Management Coordinating Committee (GMCC)

Tiffany Speir, GMCC Vice Chair, no report.

Operations Coordinating Committee (OCC)

No report out.

Transportation Workgroup (TWG) - TCC Working Group

MPT Figueroa, TWG Chair, provided an update.

PSRC Committee Reports

Growth Management Policy Board (GMPB)

Councilmember Koenig, member, provided an update.

Transportation Policy Board (TPB)

Councilmember Cedar, member, provided an update.

Economic Development District Board (EDDB)

No report out.

Executive Board (EB)

MPT Figueroa, member, provided an update.

Operations Committee (OC)

MPT Figueroa, member, provided an update.

Zoo/Trek Authority

No report out.

Announcements

Chair Reynold reminded attendees that the Council would not convene in August; the next scheduled meeting is Thursday, September 21, 2023.

No other announcements were made.

Adjourn/Continue

Motion made (Figueroa/Koenig) to adjourn the meeting. ***Motion passed.***

Meeting adjourned at 6:25 p.m.

DRAFT

2023 PCRC Workgroup Countywide Funding Process Recommendations

PCRC Workgroup Recommendations	1. The number of applications will be limited to two per category and each jurisdiction will be limited to one of those two for the initial round of funding consideration. The second project goes to the contingency list and is pulled back for further consideration should available funding allow for more awards.	2. Allow TCC members participating in the PCRC Workgroup to provide an advisory vote on the considerations.	3. The PCRC website will be expanded to include a webpage for the TCC, which will include meeting agendas, times and dates, TCC representatives, links to TCC meetings, and minutes/recordings of past TCC meetings.	4. In the Support for Centers section, Question 1 Award 4 points for all centers based on the project’s significance not based on what kind of center it serves.	5. In the Support for Center section Question 3, If a project in a regional growth center earns an extra point for also serving a local center, it seems only reasonable that a project in a local growth center should be eligible for a point when it also serves a regional growth center. (Make local centers eligible for this point as well.)	6. In the Funding section, Question 9, Reduce the point values earned for previously funded phases in half.	7. Adopt recommended revisions to the TCC Operating Procedures (attached)
Javier Figueroa	NO	YES	YES	NO	YES	NO	YES
Ryan Mello	NO	YES	YES	NO	YES	NO	YES
Paul Bocchi	YES	NO	YES	YES	YES	YES	YES
Joshua Penner	YES	NO	YES	YES	YES	YES	YES
Ned Witting	YES	NO	YES	YES	YES	YES	YES
John Hines	NO	YES	YES	NO	NO	NO	YES
Dave Morrell	YES	YES	YES	YES	NO	YES	YES
TALLY	YES-4 NO-3	YES-4 NO-3	YES-7 NO-0	YES-4 NO-3	YES-5 NO-2	YES-4 NO-3	YES-7 NO-0
TCC ADVISORY VOTES							
Clint Ritter	NO	N/A	YES	NO	YES	NO	YES
Brennan Kidd	NO	N/A	YES	NO	NO	NO	NO
Jack Ecklund	NO	N/A	YES	NO	YES	NO	YES
Mark Burlingame		N/A	YES				
Paul Buchich	YES	N/A	YES	YES	YES	NO	YES
TCC TALLY	YES-1 NO-3	N/A	YES-5 NO-0	YES-1 NO-3	YES-3 NO-1	YES-0 NO-4	YES-3 NO-1

2023 PCRC Workgroup Countywide Funding Process Recommendations

Recommendations

1. The number of applications will be limited to two per category and each jurisdiction will be limited to one of those two for the initial round of funding consideration. The second project goes to the contingency list and is pulled back for further consideration should available funding allow for more awards. [Passed 4-3](#)
2. Allow TCC members participating in the PCRC Workgroup to provide an advisory vote on the considerations. [Passed 4-3](#)
3. The PCRC website will be expanded to include a webpage for the TCC, which will include meeting agendas, times and dates, TCC representatives, links to TCC meetings, and minutes/recordings of past TCC meetings. [Passed 7-0](#)
4. In the Support for Centers section, Question 1, award 4 points for all centers based on the project's significance not based on what kind of center it serves. [Passed 4-3](#)
5. In the Support for Center section Question 3, if a project in a regional growth center earns an extra point for also serving a local center, it seems only reasonable that a project in a local growth center should be eligible for a point when it also serves a regional growth center. (Make local centers eligible for this point as well.) [Passed 5-2](#)
6. In the Funding section, Question 9, reduce the point values earned for previously funded phases in half. [Passed 4-3](#)
7. Adopt recommended revisions to the TCC Operating Procedures (attached) [Passed 7-0](#)



Transportation Coordinating Committee (TCC)

Operating Procedures

(Adopted January 7, 2010)
(Amended July 12, 2012)
(Amended July 11, 2013)
(Amended September 5, 2013)
(Amended October 2, 2014)
(Amended March 2, 2023)

Section 1: Purpose

The purpose of these procedures is to guide the conduct of business of the Pierce County Regional Council Transportation Coordinating Committee (TCC). These procedures shall be reviewed by the PCRC every 6 years and revised as needed. As established by the PCRC, the purpose of the TCC shall be to advise the PCRC on transportation, ~~and~~ infrastructure and other issues as assigned.

Section 2: Membership

Each jurisdiction, agency, or group that is a voting member of the PCRC shall appoint an appropriate representative to the TCC. Other jurisdictions, agencies, or groups may be added as approved/determined by the PCRC either as a voting or non-voting TCC member. Members are ~~Each jurisdiction is~~ responsible for notifying the PCRC Clerk of its current representative and alternate(s) and that representative must bring confirmation to the next TCC meeting.

TCC may recommend to the PCRC to appoint additional non-voting members to the TCC as a voting or non-voting member.

1. Non-Voting PCRC member approved as a TCC voting member: Pierce County Transit.

Section 3: Voting

Each voting jurisdictional member shall have one vote. Votes shall be cast by the members or alternates identified on the most current PCRC Clerk's membership list. Members must be present to vote. A quorum is required for any official voting action.

Section 4: Role

The role of the TCC shall be:

- A. To provide quarterly reports to the PCRC;
- B. To review and update the Transportation Policies in the Countywide Planning Policies (CPP) and provide technical assistance to the PCRC on CPP transportation element amendments as requested;
- C. To provide the PCRC with pertinent information regarding regional and countywide transportation issues at the earliest possible stage, so the PCRC may take any action it deems appropriate in a timely manner;
- D. Under the approval of PCRC, to rate and recommend projects to the PCRC for any available funding, to include without limitation establish criteria, applications, funding processes;
- E. To assist member jurisdictions in the timely completion of their projects;
- F. To work with the Growth Management Coordinating Committee (GMCC) on matters affecting transportation;
- G. To work with the Puget Sound Regional Council (PSRC) on Regional Transportation policies and funding updates and processes, providing appropriate input;
- H. To represent PCRC's approved position(s) determine a position on Ccountywide issues to be discussed at or presented to the Regional Project Evaluation Committee (RPEC); ~~and~~
- I. ~~To review and comment on Draft Washington Administrative Codes (WACs) pertaining to Growth Management Act (GMA) requirements.~~

Section 5: Officers

- A. The TCC shall elect a Chair and a Vice Chair. Officers shall serve 2-year terms. Nominations will open July 1 and close July 31 and elections will be held at the following regular meeting. If either the Chair or Vice Chair is from the City of Tacoma or Pierce County, the TCC will elect an voting alternate "other Cities representative" to RPEC.
- B. The duties of the TCC Chair shall include but are not limited to the following:
 1. Conduct the TCC meetings in an orderly manner and ensure fair opportunity for discussion;
 2. Sign correspondence and speak on behalf of the TCC;
 3. Serve as the "other cities representative" to RPEC unless representing City of Tacoma or Pierce County;
 4. Set meeting agendas with input from TCC representatives;
 5. Be the central point of contact with the PCRC and with the PSRC's Transportation Board;

~~udget Sound Regional Council~~ (PSRC);

6. Represent PCRC's countywide interests on the Regional Project Evaluation Committee (RPEC).

C. The duties of the Vice Chair shall include but are not limited to the following:

1. Be responsible to act as Chair in the Chair's absence.
2. Serve as the "other cities representative" on RPEC if not being fulfilled by the Chair.

D. The duties of the "other cities representative" alternate include but are not limited to the following:

1. Serve as the "other cities representative" on RPEC if not being fulfilled by the Chair or Vice Chair, and
2. Routinely attend TCC and RPEC meetings.

E. A review of any officer's performance may be requested by a TCC representative in the form of a written motion to be reviewed at a subsequent meeting. At the conclusion of the review, an officer may be removed by a two-thirds majority vote of the representatives present.

F. A special election will be held to fill a vacant position. The special election will occur at the next meeting.

Section 6: Meetings

~~A.~~ Regular meetings of the TCC shall be on the first Thursday of each month unless it's a holiday.

~~A.B.~~ A quorum of the TCC shall consist of representatives from one-third of the voting member agencies.

~~B.C.~~ The agenda package shall be distributed at least five (5) working days prior to the meeting.

~~C.D.~~ Such significant actions such as officer reviews, procedure modifications, and funding scope changes may not be added to the agenda after publication.

~~D.E.~~ The Chair may schedule special meetings as necessitated by specific priorities.

~~E.F.~~ The Chair may after consultation with TCC members cancel meetings.

Section 7: TCC Subcommittees

A. Committees established for the review of applications for grant funding.

1. Subcommittee members shall be comprised of TCC Representatives and/or TCC

Alternate Representatives.

2. A solicitation of subcommittee membership shall be distributed to the TCC membership prior to a Call for Applications.
3. Committee partnerships.
 - i. Multiple agencies may form a partnership to share the workload of participating in the review of applications for grant funding.
 - ii. Partnerships must commit to completing committee workloads in the same fashion as agencies that provide multiple TCC members.
 - iii. For the rest of this section, this partnership shall be referenced as a member.
4. The committee mission is to provide application scores and document eligibility issues.
 - i. The committee shall not disqualify applications
 - ii. Members shall not score their own applications.
 - iii. Members shall not participate in scoring committee discussions about their own applications.
5. Scoring process for committees of seven or more members.
 - i. All members must score all applications and participate in all committee discussions or be excluded from the scoring.
 - ii. Members should score the applications independently without the participation of other committee members.
 - iii. Members shall meet and record the sum total of each application score as provided by every applicable reviewer.
 - iv. Members shall discuss all applications with a range of scores greater than ten percent of the potential available total score.
 1. Members may adjust their scores during the committee discussion portion of the process.
 - v. The discussion of applications may end when all scores are within the aforementioned ten percent range or when members may choose to discard the high and low scores in order to reach the ten percent range.
 - vi. All scores that have not been discarded will be averaged to a whole number that will represent the final application score.

6. Scoring process for committees of six or less members.
 - i. The aforementioned process will be implemented without the option of discarding high and low scores.
 7. Final application scores and eligibility issues will be presented to the TCC for their use in providing recommendations to the PCRC.
- B. The TCC may establish such standing or ad hoc committees as are necessary.

Section 8: Administrative Support

- A. Pierce County shall provide administrative support to the TCC.
- B. Administrative support duties shall include:
 1. Distribute agendas and other meeting material to all representatives and alternates;
 2. Record notes of each TCC meeting and distribute to all representatives, alternates, and meeting attendees; incorporate records into the PCRC website; and,
 3. Provide other routine clerical and administrative support.

Section 9: TCC Recommendations

The TCC shall provide the PCRC with recommendations for all action items. TCC member agencies or jurisdictions seeking PCRC action shall be responsible for preparing draft TCC recommendations for consideration by the TCC. Dissenting opinions and/or alternative actions may be included.

Section 10: Amendments

Amendments to these Operating Procedures ~~shall~~may be approved by a two-thirds majority of the voting members present and presented to PCRC for approval.

2023 PCRC Workgroup Countywide Funding Process Considerations

PCRC Workgroup Considerations (full description attached)	1. LIMIT APPL 2/CATEGORY	2. LIMIT APPL 2/CATEGORY LIMIT AWARD 1/CATEGORY	3. TCC WORKGROUP VOTE PARTICIPATION	4. TRANS PARENT GMCC/ TCC WEBPAGE	5. PCRC REP CHAIR CO-CHAIR TCC & GMCC	6. PROJ SCOR SNOHOM CRITERIA	7. CENTERS EQUAL PART 1 PROJECT SIGNIFIC.	8. CENTERS EQUAL PART 2 POINT NO MATTER CENTER SUPPORTED	9. TECH OPER PROC BASED ON IMPORT OF PROG; QUALITATIVE NOT DESINATION	10. HALF POINT VALUE FOR PREVIOUSLY FUNDED PHASES	11. CAP FUND FOR 2 CONSECUTIVE CYCLES BASED ON POPULATION	12. TCC OPERATING PROCEDURES (ATTACHED)
Javier Figueroa	NO	NO	YES	YES	NO	NO	NO	YES	NO	NO	NO	YES
Ryan Mello	NO	NO	YES	YES	NO	NO	NO	YES	NO	NO	NO	YES
Paul Bocchi	YES	YES	NO	YES	YES	NO	YES	YES	YES	YES	YES	YES
Joshua Penner	NO	YES	NO	YES	YES	NO	YES	YES	NO	YES	NO	YES
Ned Witting	YES	YES	NO	YES	YES	YES	YES	YES	YES	YES	YES	YES
John Hines	NO	NO	YES	YES	NO	NO	NO	NO	NO	NO	NO	YES
Dave Morrell	YES	YES	YES	YES	NO	NO	YES	NO	NO	YES	NO	YES
TALLY	YES-3 NO-4 NOT PASSED	YES-4 NO-3 PASSED	YES-4 NO-3 PASSED	YES-7 NO-7 PASSED	YES-3 NO-4 NOT PASSED	YES-1 NO-6 NOT PASSED	YES-4 NO-3 PASSED	YES-5 NO-2 PASSED	YES-2 NO-5 NOT PASSED	YES-4 NO-3 PASSED	YES-2 NO-5 NOT PASSED	YES-7 NO-0 PASSED
TCC VOTES												
Clint Ritter	NO	NO	N/A	YES	NO	NO	NO	YES	NO	NO	NO	YES
Brennan Kidd	NO	NO	N/A	YES	NO	NO	NO	NO	NO	NO	NO	NO
Jack Ecklund	NO	NO	N/A	YES	NO	NO	NO	YES	NO	NO	NO	YES
Mark Burlingame			N/A	YES	NO							
Paul Buchich	YES	YES	N/A	YES	NO	NO	YES	YES	YES	NO	YES	YES
TCC TALLY	YES-1 NO-3	YES-1 NO-3	N/A	YES-5 NO-0	YES-0 NO-5	YES-0 NO-4	YES-1 NO-3	YES-3 NO-1	YES-1 NO-3	YES-0 NO-4	YES-1 NO-3	YES-3 NO-1

2023 PCRC Workgroup Countywide Funding Process Considerations

Considerations

1. The number of applications will be limited to two per category. **Not Passed 3-4**
2. The number of applications will be limited to two per category and each jurisdiction will be limited to one of those two for the initial round of funding consideration. The second project goes to the contingency list and is pulled back for further consideration should available funding allow for more awards. **Passed 4-3**
3. Allow TCC members participating in the PCRC Workgroup to provide an advisory vote on the considerations. **Passed 4-3**
4. The PCRC website will be expanded to include a webpage for the TCC, which will include meeting agendas, times and dates, TCC representatives, links to TCC meetings, and minutes/recordings of past TCC meetings. **Passed 7-0**
5. Have the PCRC representatives to the PSRC Growth Management Policy Board and the Transportation Policy Board serve as chair and co-chair of the GMCC and TCC. **Not Passed 4-3**
6. Adopt the Snohomish County application and scoring criteria. **Not Passed 5-2**
7. In the Support for Centers section, Question 1, award 4 points for all centers based on the project's significance not based on what kind of center it serves. **Passed 4-3**
8. In the Support for Center section Question 3, if a project in a regional growth center earns an extra point for also serving a local center, it seems only reasonable that a project in a local growth center should be eligible for a point when it also serves a regional growth center. (Make local centers eligible for this point as well.) **Passed 5-2**
9. In the Technical section, Question 6 (non-motorized improvements), eliminate the check the box approach and base scoring on the importance of the problem addressed. **Not Passed 2-5**
10. In the Funding section, Question 9, reduce the point values earned for previously funded phases in half. **Passed 4-3**
11. Cap funding per agency for any two consecutive funding cycles as follows:
 - a. Agencies with under 50,000 people \$6 million
 - b. Agencies with between 50,000 and 200,000 people \$8 million
 - c. Agencies with between 200,000 and 400,000 people \$12 million
 - d. Agencies with over 400,000 people \$18 million **Not Passed 2-5**
12. Adopt recommended revisions to the TCC Operating Procedures (attached) **Passed 7-0**