

1 Sponsored by: Councilmembers
2 Requested by: County Executive/Finance
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7 **ORDINANCE NO. 2023-**
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10 **An Ordinance of the Pierce County Council Adopting the Biennial Budget**
11 **of Pierce County for Fiscal Years 2024 and 2025; and Setting**
12 **an Effective Date.**
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16 **Whereas**, the County Executive has submitted a proposed biennial budget to the
17 County Council for fiscal years 2024 and 2025; and
18

19 **Whereas**, the County Council has conducted various public hearings in a
20 Committee format, and before the full County Council, pursuant to the Pierce County
21 Charter; **Now Therefore**,

22
23 **BE IT ORDAINED by the Council of Pierce County:**
24

25 Section 1. The following is hereby adopted as the appropriations for Fiscal
26 Years 2024 and 2025:
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28 General Fund Revenues:

29	Taxes.....	\$599,991,150
30	Licenses and Permits	11,041,120
31	Intergovernmental Revenue	47,893,300
32	Charges for Services	111,456,040
33	Fines and Forfeitures.....	4,412,560
34	Miscellaneous Revenue	54,270,640
35	Proceeds from Sales of Assets.....	60,000
36	Transfers In	17,847,020
37	Use of Fund Balance	<u>42,639,920</u>
38	Total General Fund Revenues	\$889,611,750

39
40 General Fund Expenditures:

41	Assessor-Treasurer	\$31,695,590
42	Assigned Counsel.....	47,220,740
43	Auditor	24,392,100
44	Bond Debt Service.....	6,732,280
45	Capital Improvement Projects.....	200,000
46	Clerk of the Superior Court.....	17,849,380



1	Communications.....	6,223,160
2	County Council	13,451,540
3	County Executive.....	6,065,480
4	District Court.....	35,865,810
5	Economic Development.....	3,630,130
6	Emergency Management	11,647,710
7	Finance and Performance Management	19,286,760
8	Health Services	7,462,150
9	Human Resources.....	11,804,170
10	Juvenile Court.....	51,130,590
11	Medical Examiner	13,456,640
12	Miscellaneous Current Expense	23,586,370
13	Parks and Recreation	23,654,180
14	Planning and Code Enforcement.....	12,556,930
15	Prevention Services.....	5,421,720
16	Prosecuting Attorney	88,645,670

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18 PROVIDED, that funding increases to address COVID-related court backlogs
19 and workload impacts associated with State v. Blake and other Washington
20 State Supreme Court decisions shall not continue into future biennia.

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22	Sheriff Corrections.....	150,144,220

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24 PROVIDED, that \$5,438,090 in anticipated vacancy savings is allocated to
25 address increased overtime and severance costs.

26		
27	Sheriff Law Enforcement	223,971,840

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29 PROVIDED, that \$1,406,780 in anticipated vacancy savings is allocated to
30 address increased overtime and severance costs.

31		
32	Special Projects.....	4,546,290
33	State Auditor.....	447,450
34	Superior Court	47,563,390
35	WSU PC Extension	<u>959,460</u>

36		
37	Total General Fund Expenditures	\$889,611,750

38
39 Special Revenue Funds:

40	911 System Fund	\$18,098,040
41	Affordable and Supportive Housing Sales Tax Fund	7,031,220
42	Affordable Housing Document Recording Fee Fund	3,496,170
43	Auditor's Maintenance and Operations Fund.....	1,190,650
44	Behavioral Health and Therapeutic Courts Fund.....	36,606,050
45	Behavioral Health Partnership Fund.....	1,774,460
46	Blighted Property Maintenance Fund	6,266,720
47	Building and Development Fund.....	46,680,490

1	Community Action Fund	22,987,390
2	Community Development Fund	13,313,630
3	Conservation Futures Fund	11,244,860
4	County Road Fund	201,135,510
5	COVID-19 American Rescue Plan Fund	98,727,340
6	Criminal Justice Fund	1,201,620
7	Detention Center Commissary Fund	3,702,120
8	Dispute Resolution Center Fund.....	324,620
9	Drug Enforcement Fund	3,301,150
10	Drug Investigation Fund	1,644,120
11	Election Stabilization Fund	457,000
12	Elections Equipment Replacement Fund.....	1,453,400
13	Emergency Communication Sales Tax SS911 Fund.....	52,477,960
14	Emergency Communications Network Fund	6,845,170

16 PROVIDED, the Department of Emergency Management shall partner with
17 South Sound 911 on making \$1,800,000 in sales tax revenue available to the
18 County to support public safety radio communication rates in 2024 and
19 \$1,800,000 in 2025.

21	Emergency Management Grants Fund.....	7,063,990
22	Federal Forest Services Fund	49,990
23	Historical Preservation and Programs Fund	480,450
24	Homeless Document Recording Fee Fund.....	12,997,860
25	Housing and Related Services Fund	36,606,040
26	Housing and Homeless Fund	99,816,060
27	Human Services Fund	143,678,170
28	In-Lieu Fee Wetlands Mitigation Fund	149,660
29	Judson Family Justice Center Fund	3,165,900
30	Marine Services Fund.....	449,630
31	Opioid Settlement Fund	8,043,410
32	Parks Impact Fee Fund	14,922,290
33	Parks Sales Tax Fund	19,554,500
34	Paths And Trails Fund	2,011,970
35	Pierce County Fair Fund.....	586,030
36	Pierce County Law Library Fund	1,532,910
37	Rainier Communications Commission Fund.....	3,836,030
38	Real Estate Excise Tax Fund	17,860,000
39	REET Electronic Technology Fund.....	388,480
40	Second REET Parks Fund	6,494,190
41	Second REET Roads Fund	30,716,820
42	Surface Water Management Fund.....	81,349,470
43	Taxpayer Accountability Fund	13,615,240
44	Tourism Promotion and Capital Facilities Fund	9,563,410
45	Tourism Promotion Area Fund.....	2,999,210
46	Traffic Impact Fee Fund	27,819,080
47	Veterans Relief Fund	<u>4,558,090</u>

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Total Special Revenue Funds.....	\$1,090,286,570
<u>Debt Service Funds:</u>	
Limited G.O. Bond Redemption Fund.....	<u>\$35,082,660</u>
Total Debt Service Funds.....	\$35,082,660
<u>Capital Projects Funds:</u>	
1% For Arts Construction Fund	\$638,170
Clear Zone Land Acquisition Fund	242,960
Conservation Futures Capital Fund	8,000,000
Government Services Capital Fund.....	22,728,900
Parks Construction Fund	33,631,660
Paths and Trails Construction Fund	16,843,170
Public Works Construction Fund	96,564,000
REET Capital Improvement Fund.....	82,381,930
Surface Water Management Construction Fund.....	61,822,720
Transportation Facilities Fund	<u>1,500,000</u>
Total Capital Projects Funds	\$324,353,510
<u>Enterprise Funds:</u>	
Airport Fund.....	13,050,300
Chambers Creek Regional Park Fund.....	26,384,990
Ferry Services Fund	20,573,130
Golf Courses Fund	4,525,660
Sewer Capital Preservation Reserve Fund.....	46,912,500
Sewer Facilities Restricted Reserve Fund	40,655,500
Sewer Revenue Bonds Fund.....	25,019,070
Sewer Utility Construction Fund	92,839,000
Sewer Utility Fund	174,409,880
Solid Waste Management Fund	<u>16,953,380</u>
Total Enterprise Funds.....	\$461,323,410
<u>Internal Service Funds:</u>	
Equipment Services Division Fund	\$46,673,730
Facilities Management Fund	57,885,040
Fleet Rental Fund.....	11,643,150
General Services Fund.....	6,505,000
Information Technology Fund.....	89,083,220
Medical Self Insurance Fund	3,189,860
Radio Communications Fund	9,473,950
Self Insurance Fund	40,788,940
Workers Compensation Fund	<u>27,758,000</u>
Total Internal Service Funds	\$293,000,890
<u>Custodial Funds:</u>	
Tacoma-Pierce County Health Department Fund.....	<u>\$110,572,100</u>

1 Total Custodial Funds \$110,572,100

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3 **TOTAL ALL FUNDS**..... \$3,204,230,890

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5 Section 2. As amended by this Ordinance, the 2024-25 Pierce County budget
6 document is attached hereto as Exhibit A and incorporated herein by this reference.

7
8 Section 3. The total amount stated for each General Fund department and each
9 fund shall not be exceeded during the 2024-25 Biennium without amendment to this
10 Ordinance. The County Executive is hereby authorized to transfer line-item
11 appropriations within each General Fund department and within each fund total during
12 the budget period pursuant to the County Executive's administrative powers.

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14 The compensation to be paid to County employees shall be as set forth in the
15 pay and classification plan.

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17 Section 4. All future unbudgeted Grants, Contributions, Operating and Equity
18 Transfers, Insurance Reimbursements, Specific Service/Sales Revenue Contracts, Self
19 Supporting Training Programs, and Election Cost reimbursements made to, or acquired
20 by various departments (and which require no matching funds beyond the current
21 budget), may be added to that department's budget to be expended for the appropriate
22 specified purpose. Conversely, budgeted items for the above which do not materialize
23 may be reduced from a department's budget. While unbudgeted grants which are
24 received may be added to a department's budget for the years for which the grant funds
25 have been received, such funds shall be accounted for separately within the
26 department's budget and shall not serve to increase a department's base budget in
27 subsequent years.

28
29 Section 5. At the end of each quarter, the County Executive shall submit a report
30 to the County Council describing each new unbudgeted grant received during that
31 quarter. That report should indicate the purpose of the grant, the amount of the grant,
32 the amount of local match required (if any), and the time period of the grant. The
33 County Executive will continue to follow the grant notification and approval procedures
34 through the County Council that were initiated and made operational in 2010.

35
36 Section 6. Pursuant to Section 6.30 of the Pierce County Charter, the County
37 Executive is hereby requested to submit to the County Council, on a quarterly basis,
38 subsidiary ledgers for all the General Fund departments and each of the funds listed in
39 the 2024-25 biennial budget showing the relation between the budgeted revenue and
40 expenses and actual revenue and expenses to date in each fund or department. The
41 County Council may, by Resolution, request more frequent reports, or may request
42 additional program expense information as it deems appropriate.

43
44 Section 7. All Program Expenditures contained in Exhibit A shall be funded in
45 the amount shown. Provided, the County Executive is authorized to transfer Program
46 Expenditure appropriations during the 2024-25 Biennium. The County Executive's Office



1 shall provide a quarterly report to the County Council, which presents both the 2024-25
2 program budgets and the actual year-to-date expenses.

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4 Section 8. The County Council recognizes that any amendments it makes to this
5 Ordinance or to Exhibit A may require that other portions of Exhibit A be modified. To
6 this extent, the County Executive is hereby authorized to change Exhibit A prior to final
7 printing so that the County Council's amendments are accurately reflected throughout
8 the 2024-25 final budget document.

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10 Section 9. All capital construction projects listed in the 2024-25 biennial budget
11 shall require separate County Council approval prior to the Pierce County Executive or
12 designee, or Department Director or designee, signing a construction contract for the
13 project when the construction bid or revised engineer's estimate for the project will: (1)
14 result in the total cost of the project exceeding the project total cost set forth in Exhibit A
15 by more than 15 percent or \$250,000, whichever is greater; or (2) result in 2024-25
16 expenditures for the project exceeding the 2024-25 biennial budget for the project set
17 forth in Exhibit A by more than 15 percent or \$250,000, whichever is greater. Approval
18 shall occur through consent of the County Council within its Consent Agenda or through
19 a supplemental budget ordinance, as appropriate.

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21 Section 10. All grant applications having a value of \$10,000 or greater shall be
22 tracked and recorded by the County Executive and a weekly report of all such grants
23 shall be made available to the County Council. The report shall include a summary of
24 each grant, including the department requesting the grant, the purpose and amount of
25 the grant, if county matching dollars are required or proposed, the time period of the
26 grant, and whether the grant is discretionary or non-discretionary in nature. Further, all
27 applications for unbudgeted federal direct, federal indirect, private, and state grants
28 having a value in excess of \$100,000 must be submitted through the Finance
29 Department to the County Council for review and approval prior to the submittal of the
30 grant request to the granting agency. The department proposing the submittal of such a
31 grant request shall notify the County Council in writing of the proposed grant request at
32 least 14 days prior to its proposed submittal to the granting agency. The County Council
33 shall have 14 days from receipt of the grant notification to take action to approve or
34 disapprove the grant submittal. Approval shall occur through consent of the County
35 Council within the Consent Agenda. If a grant is not approved for submittal through the
36 Consent Agenda, the grant submittal shall be deemed to have been disapproved unless
37 subsequently approved through a majority vote of the County Council. The submitting
38 department shall be notified of the approval or disapproval of the grant submittal.

39
40 Section 11. If state funds are provided to Pierce County for State v. Blake costs
41 in addition to this appropriation from the General Fund, it is presumed the state funding
42 will supplant the funding appropriated for State v. Blake costs. Any unused funds will be
43 returned to the General Fund.

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45 Section 12. When a position funded by this Ordinance becomes vacant, the
46 funds appropriated for the associated salary and benefits shall not be spent for another
47 purpose unless approved by the Director of the Finance Department.



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Section 13. The County Executive shall notify the County Council in writing of any contract or contract modification having a total value greater than \$250,000 at least 21 days prior to signing the contract. The notice shall include the contract title, name of vendor(s), contract number, contract value, and purpose. Contracts for emergency purchases pursuant to PCC 2.106.070 and contracts managed by the Human Services Department shall not be subject to the 21-day advance notice requirement. Contracts for the construction of capital projects shall also not be subject to the notice requirements of this Section when the capital project is specifically identified within the 2024-25 biennial budget but shall be subject to the requirements of Section 9 as applicable.

Section 14. Unless otherwise specified in this Ordinance, departments shall neither employ nor authorize the employment of a person beyond the designated number within a fund or department without prior County Council approval by Resolution or Ordinance. However, the County Executive is authorized to "over-hire" in Sheriff Corrections and Sheriff Law Enforcement.

Section 15. The staffing levels prescribed in the 2024-25 biennial budget for the Planning and Public Works Department may be increased upon the approval of the Human Resources and Finance Departments for the purpose of meeting permitting and inspection processing goals, planned employee retirement, and associated succession training, or coverage for extended employee absence. The cost associated with any increases shall be within the total expenditure level for the Department and associated fund authorized in the adopted 2024-25 biennial budget. The Finance Department shall include any approved increases in the quarterly financial reports submitted to the Council.

Section 16. Departments shall notify the Pierce County Council in writing on any position converted, or the creation of a new position, not denoted in the staffing summaries of Exhibit A to this Ordinance, on a quarterly basis. The report shall state the positions that have been created or filled, the positions that are going unfilled or are being converted, the pay grades and ranges for each position created or changed, and the reasons for the changes.

Section 17. This Ordinance shall become effective on January 1, 2024.



PASSED this ____ day of _____, 2023.

ATTEST:

PIERCE COUNTY COUNCIL
Pierce County, Washington

Denise D. Johnson
Clerk of the Council

Ryan N. Mello
Council Chair

Bruce F. Dammeier
Pierce County Executive
Approved ____ Vetoed _____, this
____ day of _____,
2023.

Dates of Publication of
Notice of Public Hearing: _____

Effective Date of Ordinance: _____

