

PETITION FOR INVESTIGATOR FEES

INSTRUCTIONS

1. Petitions must be accompanied by an Authorization for Professional Services.
2. Petitions must be signed by investigator.
3. Request for reimbursement or payment of expenses should be documented and attached.
4. Hours should be submitted in 1/10th hours (e.g. .1 = 1/10 or 6 minutes). Do not round off to nearest quarter or half hour.

State vs. _____ Initial Charge(s): 1. _____
 Cause No. _____ 2. _____
 Attorney _____ 3. _____

Signature of Investigator

TAX Identification Number

MAKE CHECK PAYABLE TO:
(MUST match name in which your taxes are filed under)

Address

Invoice Number: _____
Invoice Date: _____
Dates of Service: _____

*****Please Note: Incomplete petitions may delay processing of payment.*****

Billing Event:

Initial Only - \$400 Minimum: Interim - Ongoing: Interim - Final:

**** Attached confidential detailed billing on file at Assigned Counsel ****

Approved for payment in the total amount of \$ _____

DIRECTOR