

930 Tacoma Ave S Rm 239
Tacoma WA 98402

Name _____

Address _____

ADMINISTRATIVE REVIEW RE:
FINANCIAL STATUS AND/OR GOOD CAUSE
INFRACTION CASES

Please list ALL cases (including amounts due) you want the court to consider: _____

Statement of defendant: I understand these cases are/will be in Collection status. Please grant the following requests:

- | | |
|---|---|
| _____ Reschedule my court hearing because I failed to appear. | _____ Remove the FTA(s). |
| _____ Allow me to set a time payment program for the fines/penalties due. | _____ Remove the case(s) from collections |
| _____ Set a hearing for me to present my argument to you in person. | _____ Other _____ |

I **have / have not** attached a complete Financial Information form. My request is based on the following reasons:

I declare under penalty of perjury under the laws of the State of Washington that the foregoing is true.

Signed at Tacoma, WA on: _____ Defendant's Signature: _____
(date)

_____ *Your failure to appear/respond was not justified. A finding of committed has been entered and the Department of Licensing has been notified. Your driver's license may be suspended. The amount due for this case(s) is \$ _____ which **does/does not** include a late penalty of \$52.00. If the case(s) is in collection status, you are responsible for additional collection costs and interest and you should contact NCO Financial Systems, Inc., at 888-289-0907.*

_____ *Case(s) shall be removed from collection status. _____ FTAs shall be adjudicated.*

_____ *You are allowed to set a time payment program for these cases. You must appear in person at the court counter to do so. The case(s) **will / will not** be continued in collection status with FTAs issued until you appear and sign for your time payment program. Minimum monthly payment shall be \$ _____. Any missed monthly payment will result in re-referral to collection status and re- issuance of the FTA. **No further time payment extensions or agreements will be allowed.***

_____ *No time payment plan is authorized. You must contact NCO Financial Systems, Inc., at 888-289-0907 for payment arrangements.*

_____ *Your case(s) was previously removed from collections. You must contact NCO Financial Systems, Inc., at 888-289-0907.*

_____ *A hearing has been set for _____ at _____ for you to appear and present testimony regarding your request.*

_____ *Other: _____*

Date: _____

Misty Robison, Court Administrator