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|-------------------|
| Block Coordinator |
| Phone             |
| Cell              |
| Work              |
| Address           |

UPDATED: \_\_\_\_\_

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|--|--|--|--|--|
| Name<br>Phone<br>Cell<br>Work<br>Address | Name<br>Phone<br>Cell<br>Work<br>Address | Name<br>Phone<br>Cell<br>Work<br>Address | Name<br>Phone<br>Cell<br>Work<br>Address | Name<br>Phone<br>Cell<br>Work<br>Address |
| Name<br>Phone<br>Cell<br>Work<br>Address | Name<br>Phone<br>Cell<br>Work<br>Address | Name<br>Phone<br>Cell<br>Work<br>Address | Name<br>Phone<br>Cell<br>Work<br>Address | Name<br>Phone<br>Cell<br>Work<br>Address |
| Name<br>Phone<br>Cell<br>Work<br>Address | Name<br>Phone<br>Cell<br>Work<br>Address | Name<br>Phone<br>Cell<br>Work<br>Address | Name<br>Phone<br>Cell<br>Work<br>Address | Name<br>Phone<br>Cell<br>Work<br>Address |
| Name<br>Phone<br>Cell<br>Work<br>Address | Name<br>Phone<br>Cell<br>Work<br>Address | Name<br>Phone<br>Cell<br>Work<br>Address | Name<br>Phone<br>Cell<br>Work<br>Address | Name<br>Phone<br>Cell<br>Work<br>Address |
| Name<br>Phone<br>Cell<br>Work<br>Address | Name<br>Phone<br>Cell<br>Work<br>Address | Name<br>Phone<br>Cell<br>Work<br>Address | Name<br>Phone<br>Cell<br>Work<br>Address | Name<br>Phone<br>Cell<br>Work<br>Address |

The coordinator is responsible for initiating the phone tree. Anyone who wants to put a message out to the group should phone the coordinator with the message who then starts the phone tree. **IMPORTANT:** Write the message down. The next person also writes it down and reads it back to ensure it was received correctly. If someone is not home, leave a message on their machine, and continue calling down the list, leaving messages until you actually reach someone. Make sure everyone in the group has a complete phone list. The last person from each "branch" calls the coordinator and repeats the message back. This ensures everyone has received it properly.