

Minor Industrial Pretreatment

Sewer Development Review Application A5

You must submit a Floor Plan (See [Bulletin B4](#)) and Commercial Site Map (See [Bulletin B24](#)) with this form.

Use this form if:

1. You are proposing to operate a business/commercial facility, and
2. The building is, or will be, connected to Pierce County Sanitary Sewers, and
3. The business/commercial facility is designated as a Minor Industrial User ([see the Handout H1, What Type of Industrial User Are You?](#))

Sewer approvals must be obtained prior to issuance of building permits, business licenses, and/or occupying the structure or tenant space.

- Submit all documents in PDF format at PierceCountyWa.gov/Permit.
- If you have questions, please contact us at (253) 798-7202.

A. Minimum Submittal Requirements

All Minor Industrial Users must submit all the Minimum Submittal Documents listed below:

1. A detailed Floor Plan of your facility. Please see [Bulletin B4](#) for specific details that must be shown on the Floor Plan
2. An existing/proposed Plumbing Plan. Please see [Bulletin B4](#) for specific details that must be shown on the Plumbing Plan.
3. An existing/proposed Commercial Site Map. Please see [Bulletin B24](#) for specific details that must be shown on the Commercial Site Map.
4. An estimate of your water usage. Please see [Bulletin B5](#) for specifics on how to estimate your water use.

B. Property/Project Information

Project/Business Name: _____

Parcel numbers: _____

Site address: _____ City, State: _____ Zip: _____

Property Owner Name: _____

Email: _____ Phone: _____ Alt. Phone: _____

Mailing Address: _____ City, State: _____ Zip: _____

Property Jurisdiction:

- Unincorporated Pierce County
 Dupont
 Edgewood
 Fife
 Lakewood
 Milton
 Steilacoom
 Tacoma
 University Place

Description of Building (check all that apply):

- New Building Existing Building Addition to Existing Building
 New Tenant Space Existing Tenant Space Expanding Existing Tenant Space

C. Applicant Information:

Project/Business/Tenant Name: _____

Is the applicant the Property owner or the Tenant/Business Owner?

- Property Owner Tenant/Business Owner

Note: The Applicant must be the property owner or tenant/business owner. Engineers, architects, contractors, or other agents of the Applicant are not allowed to sign this form without submittal of documented approval from the Applicant.

D. Tenant/Business Information

Type of Tenant/Business (choose one): New Tenant/Business Existing Tenant/Business

Tenant/Business Owner's Name: _____

Email: _____ Phone: _____ Alt. Phone: _____

Mailing Address: _____ City, State: _____ Zip: _____

Description of Tenant/Business/Project:

E. Project or Business Change Information

Type of Project or Business Change (check all that apply):

- New Tenant/Owner Improvements
- Existing Tenant/Owner Remodel
- New Business Activities (e.g., cooking, car repair/maintenance, x-ray/photo development)
- Change in Business Activities (e.g., new menu, process change, more seating)
- Increase in Staff
- Expansion of existing Business
- Cosmetic changes only

Description of Project or Business Change:

F. Building Sewer Construction

The sewer pipe outside the building connecting the structure(s) from the plumbing outlets to a sewer main.

- Are you constructing a new connection to the sewer system outside the building?
 Yes No
- Are you rerouting or modifying the building sewer system on the site outside the building?
 Yes No

If you answered “Yes” to question F1 or F2 above, you must submit a [Commercial Sewer Service Permit Application](#) (including all required supporting documents)

G. Accidental Spill Control

Will your facility have floor drains, catch basins, sumps or any other outlet to the sewer system located in the same area/room where chemicals, paints, dyes, solvents, cleaners, or fuels are stored or used without spill containment measures (submit an electronic copy of the spill containment measures)?

- Yes No

If you answered “Yes” you must submit an [Accidental Spill Prevention Plan \(ASPP\)](#) for sewer review. If your facility already has an approved Accidental Spill Prevention Plan and your proposed project/business activities will not affect that plan, then a new ASPP review will not be required.

H. Supplemental Submittal Requirements

Please check ALL the business activities listed in the table below that apply to the Tenant/Business, complete the appropriate Supplemental Information Checklist(s) and submit it (along with the necessary Supplemental Information for each type of business activity) to this application.

Business Activities	Checklist	Bulletin
<input type="checkbox"/> Food/beverage service (e.g., restaurants, schools, convenience stores, coffee stands)	A16	B11, B12, B13
<input type="checkbox"/> Food/beverage production, processing, and/or packaging (e.g., bakeries, beverage bottling, butchers, grocery stores)	A17	B11, B12, B13
<input type="checkbox"/> Dentist office <input type="checkbox"/> Orthodontist Office	A18, A29	B9, B25
<input type="checkbox"/> Medical office <input type="checkbox"/> Veterinary office <input type="checkbox"/> Mortuary	A19	B6, B7
<input type="checkbox"/> Commercial-grade laundry facility (e.g., assisted living facilities, dry cleaners, laundromats, hospitals) <input type="checkbox"/> Community laundry facility (e.g., hotels, apartment complexes, dormitories)	A20	B6, B15
<input type="checkbox"/> Residential-grade laundry machines used in commercial businesses (e.g., athletic clubs, spas, salons, pet grooming, medical offices)		
<input type="checkbox"/> Laboratory (e.g., schools, lab services, manufacturing)	A21	B6, B18

Business Activities	Checklist	Bulletin
<input type="checkbox"/> Hair salon/barber	A22	B6, B8
<input type="checkbox"/> Pet grooming		
<input type="checkbox"/> Non-digital x-ray and photo developing	A23	B7
<input type="checkbox"/> Vehicle/engine repair and maintenance	A24	B10
<input type="checkbox"/> Vehicle washing	A25	B10
<input type="checkbox"/> Tattoo parlor	A26	B16
<input type="checkbox"/> Nail salon and spas	A27	B14
<input type="checkbox"/> Manufacturing w/process wastewater	Contact an Engineer: (253) 798-7202	

I. Application Fees

Current fees: [PCC 2.05.040, Planning and Public Works Fee Tables](#)

If you answered "Yes" to question G, then there is an additional review fee for the Accidental Spill Prevention Plan. During the review process a resubmittal fee may be required (See Table 2.05.040-15 Miscellaneous Decisions, Determinations and Fees).

J. Affidavit

As the Applicant for the permit described above, I/we hereby state that all the information provided herein and stated above is true and correct.

I/We further state that we are either the legal owner of the property described above, an authorized agent of the owner or a licensed contractor that has entered into an agreement with the property owner to perform the work described herein.

I/We agree to perform all the work described herein in accordance with the most current Pierce County Sewer Division Standards.

Initial Here

- a_____ Our facility's average process wastewater discharge will not be greater than 25,000 gallons per day, and
- b_____ Our facility's average total wastewater discharge will not be greater than 1.4 million gallons per day, and
- c_____ I/We will not be performing any of the business activities covered under the EPA's Categorical Pretreatment Standards (e.g., dairy product processing, grain mills, canned and preserved fruits and vegetables processing, canned and preserved seafood processing, sugar processing, textile mills, cement manufacturing, concentrated animal feeding operations, electroplating, organic chemicals, plastics, and synthetic fibers, inorganic chemicals manufacturing, soap and detergent manufacturing, fertilizer manufacturing, petroleum refining, iron and steel manufacturing, nonferrous metals manufacturing, phosphate manufacturing, steam electric power generating, or ferroalloy manufacturing)

I/We acknowledge that I/we, as a User of the public sewer system, will be responsible for all wastewater discharges from the facilities of the above-described business, and shall not contribute, cause, or allow to be discharged directly or indirectly, into the wastewater facilities of the County

any Prohibited Discharges as described in Pierce County Code Chapter 13.06 "Industrial Pretreatment Regulations."

I/We further acknowledge that I/we, as a User of the public sewer system, may be subject to criminal and civil penalties up to \$1,000 per occurrence, as prescribed in Pierce County Code Chapter 13.04 if found to have violated said regulations

Applicant Signature

Date

Applicant Name

Title

Company Name

Note: The Applicant must be the property owner or tenant/business owner. Engineers, architects, contractors, or other agents of the Applicant are not allowed to sign this form without submittal of documented approval from the Applicant.