

# Residential Sewer Service Permit Application



Applicants proposing to do any sewer work on residential property (single-family residences, duplexes and accessory dwelling units only) and/or are required to pay Sewer Connection Charges must complete, sign and submit this Residential Sewer Service Permit Application form.

- Submit to: <https://pals.piercecountywa.gov/palsonline/#/dashboard>. All documents must be uploaded in PDF format.
- You must also submit a Sewer Site Plan with this application (unless this is an application to pay Sewer Connection Charges only). See [Bulletin B17](#) for details that must be shown on the Sewer Site Plan.
- Applicants in unincorporated Pierce County may submit a “combined” Site Plan as required by Planning & Public Works.
- Download Standard Plans and Forms at [piercecountywa.gov/sewerformsandplans](http://piercecountywa.gov/sewerformsandplans).

If you have any questions, please contact our office at (253) 798-2737.

**A. Property Information**

1. Parcel No(s): \_\_\_\_\_

2. Site Address: \_\_\_\_\_  
Street City Zip

3. Property Owners(s) Name(s): \_\_\_\_\_

Mailing Address: \_\_\_\_\_  
Street City Zip

Office or Cell Phone: \_\_\_\_\_ Alternate Number: \_\_\_\_\_

Email Address: \_\_\_\_\_

4. Subdivision Name (if applicable): \_\_\_\_\_ Lot Number: \_\_\_\_\_

5. Property Jurisdiction:      Unincorporated Pierce County      Dupont      Edgewood      Fife  
                                  Lakewood      Milton      Steilacoom      Tacoma      University Place

6. Description of Building (check all that apply):      New Building      Existing Building      Addition/Remodel  
                                  Model Home      Single-Family Residence      Duplex      Accessory Dwelling Unit      Garage w/Plumbing

7. Gate code to access property (if applicable): \_\_\_\_\_

**B. Applicant Information (      Check here if same as Property Owner Information listed above)**

1. Applicant Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_  
Street Suite/Tenant Space City Zip

Office or Cell Phone: \_\_\_\_\_ Alternate Number: \_\_\_\_\_

Email Address: \_\_\_\_\_

**C. Type of Work to be Performed:**

- 1. No sewer work being proposed. Payment of Connection Charges Only (skip Sections D and E)
- 2. Install new building sewer\*                                      Cap existing building sewer\* (Required prior to building demo)
- Repair/reroute existing building sewer                      Tap sewer main/manhole                      Extend cleanout to surface
- Dryline building sewer (no connection)                      Dye/smoke test to verify connection
- Public right-of-way restoration (submit copy of issued ROW permit prior to permit issuance)
- Other sewer work (Please describe): \_\_\_\_\_

\* Note: Requires separate application when both cap existing and install new building sewer are checked

**D. Registered Sewer Contractor (     Check if undecided)**

- 1. Registered Sewer Contractor’s Name: \_\_\_\_\_
- 2. Contractor’s License Number: \_\_\_\_\_
- 3. Contractor’s Email: \_\_\_\_\_

Note: Must be provided prior to permit issuance. [See the list of registered sewer contractors.](#)

**E. Sewer Service Permit Application Fees:**

**1. Plan Review Fees (must be paid at the time of application)**

Base Fee: ..... ~~\$90.00~~ 80.00

Additional Fees (Check all that apply):

- Tap Sewer Main/Manhole for new connection (includes new tee) ..... add \$24.00
- Residential Pump System (previously approved design) ..... add \$24.00
- Residential Pump System (new design or redesign)\* ..... add \$1,130.00
- New/Revised Easement..... add \$290.00

\* See [Checklist C4: Private Residential Pump Station Design](#) for additional application submittal requirements.

**2. Inspection Fees (must be paid prior to permit issuance)**

Base Fee: ..... ~~\$90.00~~ 140.00

Additional Fees (Check all that apply):

- Tap Sewer Main/Manhole for new connection (includes new tee) ..... add \$550.00
- Residential Pump System (previously approved design) ..... add \$140.00
- Residential Pump System (new design or redesign)\* ..... add \$140.00

**E. Affidavit**

As the Applicant for the permit described above, I/we hereby state that all the information provided herein and stated above is true and correct.

I/We further state that we are either the legal owner of the property described above, an authorized agent of the owner or a licensed contractor that has entered into an agreement with the property owner to perform the work described herein.

I/We agree to perform all the work described herein in accordance with the most current Pierce County Sewer Division Standards.

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Applicant's Signature

Date

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Applicant's Name (printed)

Title

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Company Name (if Applicant is a company)