

***Pierce County
WSP or SWSMP Document Submittals***

Complete submittals will include:

- One hard copy of WSP or SWSMP document and four CDs that include a complete copy of the document (i.e. all figures, maps, and appendices)
- An electronic Shapefile or AutoCAD file of any proposed Water Service Area (WSA) boundary
- A completed Time & Materials (T&M) Information Form
- A completed Pierce County WSP Review checklist
- A completed DOH Local Government Consistency Review Checklist
- A \$500.00 non-refundable deposit (checks made out to Pierce County PALS)
- A signed Standard Service Agreement (SSA) Note: only required if one is not previously on file, or if WSA boundary is modified that includes a map (no larger than 11x17 in size) for any proposed WSA boundary

Re-submittals will include:

- Only changed pages will be submitted (i.e. maps or figures) that address review comments
- A cover letter clearly describing how the comments were addressed, and where the comments are located in the submittal
- One CD that includes the proposed changes to the document
- An electronic Shapefile or AutoCAD file of changed WSA boundary per review comments