



# Pierce County

## Office of the Assessor-Treasurer

2401 South 35<sup>th</sup> Street, Room 142  
Tacoma, Washington 98409-7498  
(253) 798-6111 • FAX (253) 798-3142  
ATLAS (253) 798-3333  
www.piercecountywa.org/atr

**MIKE LONERGAN**  
Assessor-Treasurer

### Reporting the Closure or Sale of a Business

If you have *Closed* or *Sold a Business*, please provide the information requested below. Include a copy of the **Sales Agreement** or **Bill of Sale** with the completed form.

Mailing address: Pierce County Assessor-Treasurer's Office  
Personal Property Department  
2401 South 35<sup>th</sup> St Rm 142  
Tacoma, WA 98409

Email address: [pctrpp@piercecounywa.gov](mailto:pctrpp@piercecounywa.gov)

Telephone number: (253) 798-7130

FAX number: (253) 798-3705

Business Name:			Account #:
Location Address:			
New Owner's Information:			
Name:			Date of Sale or Closure:
Address:			Selling Price of Assets:
City/State/Zip:			What happened to assets?
Telephone:			<i>Please include a copy of the Sales Agreement or Bill of Sale.</i>
Method of Transfer (circle one): Deed    Contract    Bulk Sale    Title Transfer    Repossession    Other			
(explain)			
Information Provided by:			
Name:			Telephone #:
Signature:			Email address: