

**RENEWAL APPLICATION FOR PIERCE COUNTY SUPERIOR COURT
TITLE 11 COURT VISITOR¹ REGISTRY IN CASES WHERE AN ORDER IS
SOUGHT OR HAS BEEN ENTERED FOR THE APPOINTMENT OF A GUARDIAN,
CONSERVATOR OR PROTECTIVE ARRANGEMENT FOR AN ADULT**

**This application is for Court Visitors/Guardians ad Litem currently serving on the
Pierce County Superior Court RCW Title 11 Guardian ad Litem Registry.**

THIS IS PUBLIC INFORMATION

This is my **renewal** application to serve as a Court Visitor² under RCW 11.130³ in Pierce County, State of Washington as required under RCW Title 11. I hereby certify under the penalty of perjury under the laws of the State of Washington that my renewal application is true and correct. Please check each box where contact information has changed since last year's application was submitted.

Printed Name: _____

Signed in: _____ (City), Washington on _____ (date)

Signature: _____

WSBA # and Year admitted to practice law: _____

Business Address: _____

City: _____ State: _____ Zip Code: _____

E-Mail Address: _____

Business Telephone Number: _____ FAX: _____

Bilingual: Yes ___ No ___ If so, in what language(s): _____

Please indicate the county, date and location where you are enrolled for the one-day mandatory training (only approved training qualifies) if not completed by the application closing date of March 18, 2022:

DATE COUNTY/SPONSOR

Please include the dates and sponsor of the initial two-day training that you previously completed:

Training Sponsored by: (Name) _____

(Address) _____

(County) _____ (Dates) _____

(Phone) _____

¹ Effective January 1, 2022 as applied to adult guardianships. See RCW 11.130.010(7), 11.130.035(4), 11.130.140, 11.130.155, 11.130.195(4), RCW 11.130.280, RCW 11.130.290(2), 11.130.320(8), (11), 11.130.345(3).

² An application to serve as a Court Visitor and GAL under RCW 11.130 is to be treated as a renewal application if the applicant is currently serving as a GAL on the Pierce County Superior Court 11.88 Guardian ad Litem Registry.

³ RCW 11.130.010(12), 11.130.075, 11.130.155, 11.130.200(1)(b).

NOTE: Only this application may be utilized. A checklist is included since late and incomplete applications shall **not** be accepted for any reason. All questions **must** be answered in the order in which they are given. Answers that only refer to a resume or vitae are **not** acceptable although a resume is required and you may attach supporting materials. Please return completed application, resume and any materials by **March 18, 2022 4:30 PM** to:

Pierce County Superior Court Administrator
Room 334, County City Building
930 Tacoma Ave South
Tacoma, WA 98402-2108

THIS PART OF THE APPLICATION IS PUBLIC INFORMATION

A. Please report the first year you served on the RCW 11.88 and/or 11.130 Court Visitor/Guardian ad Litem Registry in **Pierce County**. Please list any years where there was a break in service.

B. Number of appointments you have received as an 11.88.090 Guardian ad Litem and all counties of appointment during the last Registry year, March 20, 2021 to present, if served on any other county Court Visitor/Guardian ad Litem Registry:

Appointments in Pierce County:

Appointments in _____ County:

Appointments in _____ County:

C. Percentage of your total caseload that RCW 11.130 and/or RCW 11.88 Court Visitor/Guardian ad Litem work represents overall:

D. Criminal history, as defined in RCW 9.94A.030: A current (within three months of submitting this application) and completed Washington State Patrol Conviction Criminal History Record must be received by the Court. If not attached, the expected date the Court will have the record: _____

E. Have you been named as a defendant or respondent in any case involving allegations of domestic violence or anti-harassment? Yes _____ No _____.
If yes, state the date, name of the court, court cause number, summary of the allegations, and the disposition of the case.

F. Have you been named as a petitioner or witness in any civil or criminal proceedings involving domestic violence or anti-harassment?
Yes _____ No _____.
If yes, state the date, name of the court, court cause number, summary of the allegations, and the disposition of the case.

G. Evidence of your knowledge, training, and experience, in the following areas, pursuant to RCW 11.88.090 (3) (b) (I). You must complete **in full** the information requested below, in the space provided, in addition to attaching a required resume or vitae. However, answers that only refer to a resume or vitae are **not** acceptable.

1) The number of times you have been removed for failure to perform duties as Guardian ad Litem. For each removal, give a brief explanation, with the county, case name, and cause number. If the removal was within the last year, March 2020-March 2021, attach all relevant documents from the court file along with a copy of the court order. (Limit of 200 characters, continue on Addendum to Application, page 5)

2) Please list here the current March 2020-March 2021 trainings you have attended, the month/year attended, and the materials covered. Your attached resume should indicate a history of all relevant trainings you attended.

I also certify the following:

H. I will successfully complete the Court Visitor training required by the Pierce County Superior Court and under the laws of the State of Washington (only approved training qualifies) and immediately submit my Certificate of Attendance.

AGREE _____ DISAGREE _____

I. My normal hourly rate is \$ _____. My hourly rate to serve as an 11.130 Court Visitor in guardianships is \$ _____.

J. I am presently not serving, nor have I recently applied to serve, as a Judge or Commissioner pro tempore in Pierce County Superior Court. I understand that I am not permitted to serve in both capacities.

AGREE _____ DISAGREE _____

K. I have no criminal history or license suspension or revocation.

AGREE _____ DISAGREE _____

L. I am not the subject of any pending investigation or action by a government agency, professional organization or one that would result in either a criminal conviction or a license revocation or suspension.

AGREE _____ DISAGREE _____

M. I have read and understand the applicability to me and agree to be bound and

governed by the Pierce County Superior Court Administrative Policy #3 for the Title 11 Guardian ad Litem Registry.

AGREE _____ DISAGREE _____

N. I have read, signed, returned and understand the applicability to me of the Pierce County Superior Court Administrative Policy #4 Title 11 Guardian ad Litem Code of Conduct and agree to be bound and governed by the Code of Conduct.

AGREE _____ DISAGREE _____

O. I have completed in full, signed and attached the confidential supplement to this renewal application.

AGREE _____ DISAGREE _____

If you disagree for **any** above (H-O) please explain in full on on Addendum to Application, page 5.

P. Please provide full disclosure of the following:

(If you require more space please use the Addendum of this application and identify the letter and number for the continued text)

1) Any felony convictions or any convictions involving theft, dishonesty, or moral turpitude.

2) Suspension or revocation of professional certification or license.

3) Pending investigation of action for either 1 or 2 above.

I certify that I have thoroughly studied the provisions and requirements of RCW Title 11 and believe I am fully qualified to be appointed as Court Visitor for Adult Guardianships, Conservatorships, and Protective Arrangements in Pierce County, Washington.

Signature

Date of signing

Print Name

Place of signing

Please continue to next page.

Addendum to Application

Section letter and number: _____

Section letter and number: _____

Section letter and number: _____

Section letter and number: _____

Section letter and number: _____

**THIS PORTION OF THE APPLICATION IS CONFIDENTIAL INFORMATION
AND NOT FOR PUBLIC VIEWING**

Print Full Name (including middle name): _____

Maiden Name or Other Names Used: _____

Date and State of Birth: _____

WA Driver's License Number: _____

Social Security Number: _____

E-Mail Address: _____

Contact Number for Court Use Only: _____ Fax : _____

List the name and cause number for each Court Visitor/GAL appointment that has resulted in filing a report.

Please update the complete list of all residences, including address, City, State and length of time you resided at that location, since your application was submitted last year.

Have you ever posted or filed anything to any social media network pages (e.g. facebook), blogs, e-mail or declarations or other material in court or administrative proceedings that would raise a question whether you are a person who respects and complies with the law and who will at all times act in a manner that promotes public confidence in the integrity and impartiality of the judiciary? If yes, please provide details. (Limit of 300 characters, include additional attachment to application if needed.)

Please list all social media networks you post to and list username:

I certify that I have thoroughly studied the provisions and requirements of Title 11 and believe I am fully qualified to be appointed as Court Visitor for adult Guardianships, Conservatorships and Protective Arrangements in Pierce County, Washington.

Signature

Date of signing

Print Name

Place of signing

Please continue to next page.

Policy 4: Pierce County Superior Court RCW 11.88 Guardian Ad Litem Code Of Conduct

All Guardians ad Litem shall fully comply with this Code of Conduct and the requirements of Superior Court GALR.

1. The appointed Guardian ad Litem shall decline the appointment if he/she is not qualified, competent, or able to complete the matter in a timely manner.
2. The Guardian ad Litem shall maintain the ethical principles of his/her own profession in addition to compliance with this Code of Conduct.
3. The Guardian ad Litem shall promptly advise the court of any grounds for disqualification or unavailability to serve.
4. The Guardian ad Litem shall avoid self-dealing or association from which the Guardian ad Litem might directly or indirectly benefit, other than from compensation as a Guardian ad Litem.
5. The Guardian ad Litem shall not guarantee or create the impression that any portion of the investigation will remain confidential, and shall inform all witnesses that the information gathered by the Guardian ad Litem must be reported to the court.
6. All records, including contemporaneously maintained time and expense records, and excluding information that is confidential by law or sealed by court and as further defined by Superior Court Policy, of the Guardian ad Litem shall be made available to the parties and their attorneys for review upon request, without formal discovery request(s) being made. Copies of the records may be made by the parties and their attorneys under circumstances that assure that the file remains complete, organized and intact.
7. Once admitted to the **RCW 11.88** Certified Registry, all Guardians ad Litem shall fully comply with all continuing education requirements established under Pierce County Local Rules and GALR.
8. The Guardian ad Litem shall report to D.S.H.S. and the court, any adult abuse as defined in **RCW 74.34.020(2)**.
9. The Guardian ad Litem shall immediately advise the court if the guardianship case qualifies for a guardian ad litem at public expense. Before significant work is performed or time elapsed the guardian ad litem shall return the case for reassignment.

The undersigned acknowledges receipt of the foregoing, has read the same and GALR, and agrees to be governed by all.

Date

Signature

CHECKLIST: TITLE 11 COURT VISITOR APPLICANTS

Please use this checklist to ensure that all of the following documents have been included in your application for submission to the RCW Title 11 Court Visitor Registry.

Note: Late or incomplete applications and attachments (except for the certificate of mandatory training) will NOT be accepted for any reason.

- Application (signed original)
- Code of Conduct (signed original)
- WSP Criminal History Record dated within 3 months of application submission
- Certificate: mandatory training by approved seminar provider (original)

Note: This is the only document that will be accepted late. You MUST submit within 5 court days of receipt from the seminar provider.

- Resume

Attention: Applications must be submitted in one complete original packet.