



This supplemental information checklist must be completed and uploaded with any required documents when submitting a Minor or Significant Industrial User Pretreatment Review Application. Complete, sign, then submit this form and any supplemental information or documents to:

<https://palsonline.co.pierce.wa.us/palsonline/#/dashboard>. All documents must be uploaded in PDF format.

Use this form if:

1. **You are proposing to operate a commercial facility with a laboratory (e.g., schools, lab services, quality control for manufacturing), AND**
2. The building is, or will be, connected to Pierce County Sanitary Sewers, **AND**
3. The business/commercial facility is designated as a Minor Industrial User or a Significant Industrial User (see the [Handout H1, What Type of Industrial User Are You?](#))

A. Information To Be Shown On Floor Plan, Plumbing Plan, And Commercial Site Map.

1. **Floor Plan.** See [Bulletin B4](#). Additionally, show location of sinks/tubs, workstations, hoods, clothes washers, location of chemical storage, overall layout of operation.
2. **Plumbing Plan.** See [Bulletin B4](#). Show location of any under-sink traps, pretreatment devices, or acid resistant piping.
3. **Commercial Site Map.** See [Bulletin B24](#). Show any existing or proposed acid neutralization tanks, solids interceptors, and other pretreatment devices.

B. Chemicals

1. Submit Safety Data Sheets for chemicals used in the laboratory.
2. Submit Waste Removal Agreement between the owner/operator and a waste management company to remove waste chemicals from the site. If other methods are used to remove chemicals from the site, submit a document that outlines the method of chemical removal.
3. Will you be storing chemicals and/or cleaning supplies over sinks or within the vicinity of floor drains or mop sinks? Yes No

If you answered "Yes", spill protection (secondary spill containment) is required.

Submit a document with details on how accidental spills will be prevented from discharge to the sanitary sewer.

C. Acid/Base Neutralization

1. Will you be using acid and/or base chemicals in the laboratory in concentrations and volumes that may cause the effluent to exceed a pH less than 5.5 or more than 11.0? Yes No

If you answered "Yes", an acid neutralization tank shall be required.

Submit Neutralization Tank plans and details and a report signed and stamped by a professional engineer that verifies that this discharge limit will not be exceeded.

D. Affidavit

As the Applicant, I/we hereby state that all the information provided herein and stated above is true and correct. I/We further state that we are either the legal owner of the property described above, an authorized agent of the owner, or a tenant that has entered into a lease agreement with the property owner to operate the business and/or facility described herein on the owner's property.

I/We further state that:

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- a. ____ If I/we propose to revise any of the above noted business practices, I/we will submit a new Pretreatment Review application
- b. ____ Waste chemicals will not be discharged to the plumbing or sewer system.

Applicant's Signature Date

Applicant's Name (Printed) Title

Company Name (Printed)

Note: The Applicant must be the property owner or tenant/business owner. Engineers, architects, contractors, or other agents of the Applicant are not allowed to sign this form without submittal of documented approval from the Applicant.