

**Vehicle/Engine Repair and
Maintenance**

This supplemental information checklist must be completed and uploaded with any required documents when submitting a Minor or Significant Industrial User Pretreatment Review Application. Complete, sign, then submit this form and any supplemental information or documents to:

<https://palsonline.co.pierce.wa.us/palsonline/#/dashboard>. All documents must be uploaded in PDF format.

Use this form if:

1. You are proposing to repair and/or maintain vehicles (e.g., cars, trucks, boats) and/or engines, **AND**
2. The building is, or will be, connected to Pierce County Sanitary Sewers, **AND**
3. The business/commercial facility is designated as a Minor Industrial User or a Significant Industrial User (see the [Handout H1, What Type of Industrial User Are You?](#))

A. Additional Information to be Shown on Floor Plan, Plumbing Plan, and Commercial Site Map.

1. **Floor Plan:** See [Bulletin B4](#). Show and label fixtures and equipment, lifts, pits, oil and chemical storage, floor drains, etc.
2. **Plumbing Plan.** See [Bulletin B4](#). If the business will be connected to an oil-water separator, show which fixtures and floor drains will be routed to the oil-water separator and which will be routed to the domestic waste line.
3. **Commercial Site Map.** See [Bulletin B24](#). Show any existing or proposed pretreatment devices (e.g., grease interceptors, oil-water separators) connected to the building.

B. Business Practices

1. Submit a list of services provided (e.g., engine repair, body work, transmission repair, flushing, brakes, engine cleaning, etc.).

C. Hours of Operation

	Open	Close
Sunday:	____:____	____:____
Monday:	____:____	____:____
Tuesday:	____:____	____:____
Wednesday:	____:____	____:____
Thursday:	____:____	____:____
Friday:	____:____	____:____
Saturday:	____:____	____:____

D. Oil-Water Separator

1. Will there be any floor drains or trench drains in the areas where you are performing your services? Yes No

If “No,” skip the rest of this section.

If “Yes,” an oil-water separator is required to remove any oils, greases, or fuels from the wastewater prior to discharge. You are required to submit a separate Commercial Sewer Service Permit Application along with any required plans and fees. See Application A3, “Commercial Sewer Service Permit Application”, for more information.

2. Is there an existing oil-water separator connected to the floor drains and trench drains? Yes No

If “Yes”, provide a copy of a maintenance agreement between the owner/operator and a commercial disposal or septic tank cleaning service to provide periodic cleaning of the coalescing plates and pumping the oil-water separator, **AND**

If “Yes,” submit an engineering report prepared by a Registered Professional Engineer verifying the size, condition, and location of the coalescing plate oil water separator, and that the existing oil water separator is adequate to serve your business.

E. Waste Oils

1. Will your services result in any waste fluids, oils, filters, or batteries? Yes No

If “Yes,” Provide a copy of a maintenance agreement between the owner/operator and a waste management company to remove spent fluids, oils, filters, batteries, etc. from the site.

F. Painting

1. Will your services include auto body painting? Yes No

If “Yes,” Provide details on how the paint equipment will be cleaned and how waste paints and cleaning chemicals will be disposed of.

G. Affidavit

As the Applicant, I/we hereby state that all the information provided herein and stated above is true and correct. I/We further state that we are either the legal owner of the property described above, an authorized agent of the owner, or a tenant that has entered into a lease agreement with the property owner to operate the business and/or facility described herein on the owner’s property

I/We further state that:

Initial Here

- a. ____ All floor drains and trench drains have been shown on the floor and plumbing plans, and
- b. ____ All required maintenance agreements will be in force continually and without a lapse in service, and
- c. ____ Our business will not discharge waste fluids, oils, acids, chemicals, etc. to the sewer system

Applicant’s Signature

Date

Applicant’s Name (Printed)

Title

Company Name (Printed)

Note: The Applicant must be the property owner or tenant/business owner. Engineers, architects, contractors, or other agents of the Applicant are not allowed to sign this form without submittal of documented approval from the Applicant.