

Commercial Site Map

Bulletin B24

This bulletin is designed to assist you in submitting the required documentation for a commercial site map in support of an Insignificant or Minor Industrial Pretreatment Review Application for the Pierce County Sewer Division. It contains information on the requirements and resources available to you through your application process. It contains information on the steps, requirements and resources available to you through your application process.

This document is only a guide and is not a replacement or revision of the Pierce County Code and associated Sewer Division design and construction standards.

How do I find and submit the forms I need?

Download Standard Plans and Forms at PierceCountyWa.gov/SewerFormsAndPlans.

Submit copies of the plans, engineering reports, and specifications with this application to: PierceCountyWa.gov/Permit. All documents must be in PDF format. If you have questions, please contact us at (253) 798-7202

What kind of information do I need to show on the site map?

A commercial site map is required to answer the following questions:

1. Parcel information: show parcel lines, addresses (include suite number or letter) and parcel number.
2. The approximate building footprint. For a property with multiple buildings, show all the buildings on the site and indicate on the map which building the improvement will be located in.
3. For multi-tenant buildings, identify the location of the improvement and the suite number(s) and identify the adjacent tenants in the building.
4. Include a north arrow.
5. Label roads that are adjacent to the parcel with the road names.

Does the site map need to be created professionally?

A site map can be hand drawn or from an online mapping system. The site map does not have to be drawn by an architect, engineer etc. The site map is used so the person reviewing the project can see where the improvement will be located.

If sewer work is needed, then an engineered drawing or a Sewer Site Plan (see [Bulletin B17](#)) may be required instead of a Commercial Site Map.

The following page shows an example of a site map to give the applicant an idea of what the site map may look like.

Example of Commercial Site Map

