



Commercial Building Application

- | | |
|---|---|
| <input type="checkbox"/> New Construction | <input type="checkbox"/> Replacement Certificate of Occupancy |
| <input type="checkbox"/> Remodel/Tenant Improvement | <input type="checkbox"/> Replacement for Expired Permit # _____ |
| <input type="checkbox"/> Addition | <input type="checkbox"/> Other _____ |
| <input type="checkbox"/> Demolition (Notary required) | |

Project Name: _____

Site Address: _____

Tax Parcels: _____

Property Owner Information:

Project Contact

Name: _____ Phone: _____

Address: _____

City/State: _____ Zip: _____

Email: _____

Applicant/Agent Information: (If not the Property Owner)

Project Contact

Name: _____ Phone: _____

Address: _____

City/State: _____ Zip: _____

Email: _____

Description of Work:

Prior building use: _____ End date of prior occupancy: _____

Building use: _____

Type of construction: IA IB IIA IIB IIIA IIIB IV VA VB

Occupancy classification(s): _____ No. of units (Apts): _____

Proposed new floor area in square footage: (for New Construction / Addition)

1st floor _____ 2nd floor _____ 3rd floor _____ Garage _____

Patio covers, Decks, and Porches more than 30 inches above grade or covered _____

Bldg height: _____ Mezzanine area: _____ (sf) Canopy area: _____ (sf)

Area protected: _____ (sf) Air conditioning: Yes No Sprinkler system: Yes No

New/change to Plumbing or Mechanical systems: Yes No

Heating/cooling system: Electric Forced Air Heat Pump Cadet/Baseboard

Gas/Oil Boiler Radiant Floor

Electric utility provider: _____

Sewage disposal: (check one) Septic Sewer - Contractor License #: _____

Valuation of project: \$ _____

(For tenant improvements, alterations and repairs. Valuation should include all finish work, painting, roofing and permanent equipment. If a remodel also has an addition/new construction do not include that portion of work in the valuation)

Signatures

- The Applicant/Agent must sign the application.
- A notarized signature is only required for a Demolition permit.

I certify that to the best of my knowledge and belief, the information provided in this application is true, complete, and accurate. I also certify that I have the authority to carry out the proposed activities, and I agree to start work only after all necessary permits and approvals have been received.

I hereby grant to the agencies to which this application is made or forwarded, the right to enter the above-described location to inspect the proposed, in-progress, or completed work.

Property owner:

- I authorize the applicant/agent to act on my behalf in matters related to this application.
- I hereby authorize the applicant/agent to apply for a Demolition Permit. Owner's signature must be notarized.
- I authorize the applicant/agent to receive issued and approved plans from Pierce County.

Property Owner Signature

Date

Applicant/Agent Signature

Date

Applicant Attestation:

Applicants must confirm they have a legal right to begin the permitting process for the proposed development project. The [Applicant Attestation form](#) must be completed and uploaded with application submittal along with any required supporting documents.

If the applicant is an agent of the property owner, they must submit written permission from the property owner that authorizes them to act on their behalf. **This completed application, signed by the property owner, counts as agent authorization.**

A notarized signature is only required for a Demolition permit.

STATE OF WASHINGTON)
) ss.
County of Pierce)

On this day personally appeared before me _____, to me known to be the individual described in and who executed the within and foregoing instrument and acknowledged that they signed the same as their free and voluntary act and deed, for the uses and purposes therein mentioned.

GIVEN under my hand and official seal this _____ day of _____, _____.

NOTARY PUBLIC in and for the State of Washington

Residing in: _____

Commission Expires: _____

Request to Defer Elements of the Building Construction Drawings

Deferred submittal is allowed as defined in [Section 107.3.4.1](#)

Using this process requires an additional plan review fee.

Deferred submittal of plumbing and mechanical plans are allowed for commercial projects. If you choose to defer submittal of plumbing or mechanical plans, there is a fee of 100% of the building permit fee added to the cost of your permit.

Please note: Deferral is only for application purposes. Your building permit may not be issued until the deferred permits have been applied for, reviewed and approved.

Items that may be deferred are listed below.

Check the item(s) specific to this request:

- Plumbing Plans
- Mechanical Plans

Requires prior approval of the Building Official:

- Design-Build Process
- Tenant Improvement application items

Conditions:

1. The building permit will **not** be issued until the deferred items have been submitted, reviewed and approved.

Architect, Engineer or Designee of Record:

Name: _____ Phone: _____

Fixture Counts

Plumbing	
Atmospheric Type Vacuum Breakers – Thru 5	
Atmospheric Type Vacuum Breakers – Over 5	
Ea. Lawn Sprinkler System–Includes Back Flow	
Gas Piping System – Plumbing – Thru 5	
Grease, Oil/Water Interceptor	
Medical Gas Piping Serving 1-5 Outlets	
Medical Gas Piping Serving Over 5 Outlets, Ea.	
New/Modify of Water Piping/Treatment Equip Ea.	
Non-Atmospheric Backflow Protection Dev <=2"	
Non-Atmospheric Backflow Protection Dev >2"	
Plumbing Fixture – Back Water Valve	
Plumbing Fixture – Bathtub	
Plumbing Fixture – Bidets	
Plumbing Fixture – Clothes Washer	
Plumbing Fixture – Dish Washer	
Plumbing Fixture – Drinking Fountain	
Plumbing Fixture – Floor Drain	
Plumbing Fixture – Floor Sink	
Plumbing Fixture – Hose Bibb	
Plumbing Fixture – Kitchen Sink	
Plumbing Fixture – Laundry Tray	
Plumbing Fixture – Lavatories	
Plumbing Fixture – Other	
Plumbing Fixture – Roof Drains/Leaders	
Plumbing Fixture – Shower	
Plumbing Fixture – Sumps	
Plumbing Fixture – Turnaround	
Plumbing Fixture – Urinal	
Plumbing Fixture – Water Closet	
Plumbing Fixture – Water Heater	
Plumbing Fixture – Water Heater/Vent	
Plumbing Fixture – Rain Leaders	
Rainwater System per Drain Inside Bldg	
Reclaimed Water	
Repair/Alter Drainage or Vent Piping/Fixture	
Underslab Plumbing (Shell building only when no fixtures are installed)	
Water Heater/Vent	

Mechanical	
Air Handler <= 10000 CFM	
Air Handler >10000 CFM	
Air to Air Heat Exchanger	
Appliance Vent	
Appliance/Equip Regulated but Not Shown	
Atmospheric Type Vacuum Breakers – Thru 5	
Atmospheric Type Vacuum Breakers – Over 5	
Boiler/Compressor <= 3HP or 100,000 BTU	
Boiler/Compressor > 15 HP or 500,000 BTU	
Boiler/Compressor > 30 HP or 1,000,000 BTU	
Boiler/Compressor > 50 HP or 1,750,000 BTU	
Boiler/Compressor over 3 HP or 100,000 BTU	
Domestic Type Incinerator	
Evaporative Cooler Non Portable	
Exhaust Hood	
Floor Furnace	
Forced Air/Gravity Furnace <100,000 BTU	
Forced Air/Gravity Furnace >100,000 BTU	
Gas Piping System – Each 1 over 4	
Gas Piping System – Thru 4	
Hazard Process Pipe System – Over 4, Ea.	
Hazard Process Pipe System – Thru 4	
HVAC (Heat Pump) Over 3 HP or 100K BTU/H	
HVAC (Heat Pump) Thru 3 HP or 100K BTU/H	
Mechanical Plan Check by Quarter Hours	
Medical Gas Piping Serving 1-5 Outlets	
Medical Gas Piping Serving Over 5 Outlets, Ea.	
Modification of Heating/Cooling Unit	
Non-Hazard Process Pipe – Thru 4	
Non-Hazard Process Pipe – Over 4, Ea.	
Radon Test Kit – 1st Floor Multi-Family Dwelling	
Stove/Insert – Gas	
Suspended, Recessed, or Floor-Mounted Heater	
Ventilation Fan Connected to Single Duct	
Ventilation System Not Part of Heat/AC	
Woodstove/Insert - Wood	