Pierce County
Department of Planning and Land Services
Development Engineering Section

PROJECT NAME: ________________________________ DATE: _________________

PRELIMINARY PLAT APPLICATION NO.: ________________________________

Circled items need to be addressed. Checked items are OK. A determination cannot yet be made on items left blank. Address these items. If you believe a particular blank item does not apply, state this explicitly.

ASSessor's Parcel No.(s) ________________________________

Is this project part of a previously submitted short plat or large lot subdivision?

☐ No ☐ Yes

P.C.D.E. No. LL ___________ SP ___________ Lot No. ___________

Auditor's Fee No. ________________________________

1. ____ Scale no smaller than 1”=200’ (unless otherwise approved) (18F.20.030 B1)
2. ____ Sheet size 24” x 36” (18F.20.030 (A)(1)(a)
3. ____ Graphic Scale (18F.20.030 (A)(1)(a)
4. ____ North Directional Arrow (Note: north arrow shall be to the top or left or within the quadrant between top and left) (18F.20.030 (A)(1)(a)
5. ____ Show the total area (square feet or acres) of the property and roads (18F.20.030 (A)(1)(b)
6. ____ Show the Assessor-Treasurer’s tax parcel identification number of all included parcels (18F.20.030 (A)(1)(c)
7. ____ Show the complete legal description of the site (18F.20.030 (A)(1)(d)
8. ____ Show all adjoining public and private roads, proposed roads with identifying name and locations, and right-of-way dimensions (18F.20.030 (A)(1)(e)
9. ____ The location and dimension of any drain field (including infiltration trenches), if known, easements, or right-of-way existing within the proposed project boundaries (18F.20.030 (A)(1)(f)
10. ____ All lots shall be identified by unique numerical designation. All tracts, if permitted, shall be identified by alphabetical designation (18F.20.030 (A)(1)(g)
11. ____ Show name and address of the professional licensed land surveyor preparing the plat, including their stamp and signature. (18F.20.030 (B)(1)
12. ____ Show any encroachments on the exterior property boundaries (18F.20.030 (A)(1)(k)
13. ____ A title report not older than 30 days including supporting documents (18F.20.030 (A)(1)(n)
14. ____ Application number located in the lower right corner. (18F.20.030 (A)(1)(p)

RETURN MARKED SETS
WHEN RESUBMITTING
15. ____ Vicinity map. (Scale 1" = 1,000', off-site roads to plat shown, etc.) (18F.20.030 A(v))

16. ____ Show contours of the entire plat area (up to five percent (5%) slope, (2-foot) contours), five percent (5%) and over slopes, (5-foot) contours). State the source of the topography. (18F.20.030 (B)(1)(b)

17. ____ The exterior boundaries of the preliminary plat shall be surveyed and dimensioned pursuant to RCW 58.09 (18F.20.030 (B)(2)

18. ____ Show the size and approximate dimensions of all lots and tracts. (18F.20.030 (B)(1)(e)

19. ____ Do all lots have adequate access?

20. ____ Are there easements that need to be subordinated?

21. ____ Does the preliminary plat site itself have legal access?

Does project abut a Transportation Improvement Project?

☐ No ☐ Yes   (CRP # _______________)

22. ____ Send memo to Rory in Public Works   (Date:______________)

Reviewer: ____________________________________________           Date:  ______________