



# Residential Building Application

- New Construction
- Remodel
- Addition

- Demolition (Notary required)
- Replacement for Expired Permit #  
Permit # \_\_\_\_\_

**Project:**

- Single Family
- Duplex
- Mobile Home
- Garage
- Pole Garage
- Pole Barn
- Carport
- Retaining Wall/Bulkhead
- Deck
- Dock/Pier
- Above-ground Swimming Pool
- Below-ground Swimming Pool

**Property Owner Information:**

Project Contact

Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_

City/State: \_\_\_\_\_ Zip: \_\_\_\_\_

Email: \_\_\_\_\_

**Applicant/Agent Information: (If not the Property Owner)**

Project Contact

Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_

City/State: \_\_\_\_\_ Zip: \_\_\_\_\_

Email: \_\_\_\_\_

**Contractor Information:**

Name: \_\_\_\_\_ License #: \_\_\_\_\_

Address: \_\_\_\_\_ Phone number: \_\_\_\_\_

Architect: \_\_\_\_\_ Engineer: \_\_\_\_\_

**Description of Work:**

**Site Information:**

Site Address: \_\_\_\_\_

Tax Parcels: \_\_\_\_\_

No. of Bldgs. on Site: \_\_\_\_\_ Property Size: \_\_\_\_\_

**Building Data:** Stories \_\_\_\_\_ Bedrooms \_\_\_\_\_ Bathrooms \_\_\_\_\_ Fireplaces \_\_\_\_\_

**Proposed New Floor Area in Square Footage:** (for New Construction / Addition)

1st floor \_\_\_\_\_ Finished Basement \_\_\_\_\_ Garage \_\_\_\_\_ Pole Barn \_\_\_\_\_

2nd floor \_\_\_\_\_ Unfinished Basement \_\_\_\_\_ Carport \_\_\_\_\_ 3rd floor \_\_\_\_\_

**Uncovered** Decks & Porches more than 30" above grade \_\_\_\_\_

**Covered** Decks, Porches and Patios \_\_\_\_\_

**Proposed Remodel Floor Area in Square Footage:** (for Remodel)

1st floor \_\_\_\_\_ Finished Basement \_\_\_\_\_ Garage \_\_\_\_\_ Pole Barn \_\_\_\_\_

2nd floor \_\_\_\_\_ Unfinished Basement \_\_\_\_\_ Carport \_\_\_\_\_ 3rd floor \_\_\_\_\_

**Uncovered** Decks & Porches more than 30" above grade \_\_\_\_\_

**Covered** Decks, Porches, and Patios \_\_\_\_\_

**Construction method:**

Wood Frame     Metal Frame     Pole Building     Concrete Block

**Heating system:**

**Electric:**     Forced Air     Wall\*     Baseboard\*     Heat Pump

**\*Please Note:** Wall and Baseboard heaters require the installation of a ductless heat pump

**Gas/Oil:**     Forced Air     Boiler     Radiant

**Propane:** Tank Size: \_\_\_\_\_

**New/change to Plumbing or Mechanical systems:**  Yes     No

**Electric Utility Provider:** \_\_\_\_\_

**Water Source:** (check one)     Public (Purveyor/Group Well)     Individual Well

**Sewage disposal:** (check one)     Septic     Sewer - Contractor Name: \_\_\_\_\_

**Manufactured Home Installer WAINS number:** \_\_\_\_\_

**Valuation of Project:** \$ \_\_\_\_\_

(Cost of entire project, including material, labor, and professional services **or** manufactured homes)

**Whole House Ventilation System:** (check one)

- Option 1 - **IRC M1505.4.1.2** Whole House Venting Using Exhaust Fans
- Option 2 - **IRC M1505.4.1.5** Whole House Ventilation Integrated with Central Heating
- Option 3 - **IRC M1505.4.1.3** Whole House Ventilation Ducted from Supply Fan
- Option 4 - **IRC M1505.4.1.4** Balanced Whole House Ventilation System (ERV/HRV) (flow testing not required for option 4)

CFM: \_\_\_\_\_

Whole House Ventilation Rate: CFM per M1505.4.3.



## Fixture Counts

(This page to be filled out if applying for a **Swimming Pool**)

<b>Plumbing</b>	
Atmospheric Type Vacuum Breakers – Thru 5	
Atmospheric Type Vacuum Breakers – Over 5	
Ea. Lawn Sprinkler System—Includes Back Flow	
Gas Piping System – Plumbing – Thru 5	
Grease, Oil/Water Interceptor	
Medical Gas Piping Serving 1-5 Outlets	
Medical Gas Piping Serving Over 5 Outlets, Ea.	
New/Modify of Water Piping/Treatment Equip Ea.	
Non-Atmospheric Backflow Protection Dev <=2"	
Non-Atmospheric Backflow Protection Dev >2"	
Plumbing Fixture – Back Water Valve	
Plumbing Fixture – Bathtub	
Plumbing Fixture – Bidets	
Plumbing Fixture – Clothes Washer	
Plumbing Fixture – Dish Washer	
Plumbing Fixture – Drinking Fountain	
Plumbing Fixture – Floor Drain	
Plumbing Fixture – Floor Sink	
Plumbing Fixture – Hose Bibb	
Plumbing Fixture – Kitchen Sink	
Plumbing Fixture – Laundry Tray	
Plumbing Fixture – Lavatories	
Plumbing Fixture – Other	
Plumbing Fixture – Roof Drains/Leaders	
Plumbing Fixture – Shower	
Plumbing Fixture – Sumps	
Plumbing Fixture – Turnaround	
Plumbing Fixture – Urinal	
Plumbing Fixture – Water Closet	
Plumbing Fixture – Water Heater	
Plumbing Fixture – Water Heater/Vent	
Plumbing Fixture – Rain Leaders	
Rainwater System per Drain Inside Bldg	
Reclaimed Water	
Repair/Alter Drainage or Vent Piping/Fixture	
Underslab Plumbing (Shell building only when no fixtures are installed)	
Water Heater/Vent	

<b>Mechanical</b>	
Air Handler <= 10000 CFM	
Air Handler >10000 CFM	
Air to Air Heat Exchanger	
Appliance Vent	
Appliance/Equip Regulated but Not Shown	
Atmospheric Type Vacuum Breakers – Thru 5	
Atmospheric Type Vacuum Breakers – Over 5	
Boiler/Compressor <= 3HP or 100,000 BTU	
Boiler/Compressor > 15 HP or 500,000 BTU	
Boiler/Compressor > 30 HP or 1,000,000 BTU	
Boiler/Compressor > 50 HP or 1,750,000 BTU	
Boiler/Compressor over 3 HP or 100,000 BTU	
Domestic Type Incinerator	
Evaporative Cooler Non Portable	
Exhaust Hood	
Floor Furnace	
Forced Air/Gravity Furnace <100,000 BTU	
Forced Air/Gravity Furnace >100,000 BTU	
Gas Piping System – Each 1 over 4	
Gas Piping System – Thru 4	
Hazard Process Pipe System – Over 4, Ea.	
Hazard Process Pipe System – Thru 4	
HVAC (Heat Pump) Over 3 HP or 100K BTU/H	
HVAC (Heat Pump) Thru 3 HP or 100K BTU/H	
Mechanical Plan Check by Quarter Hours	
Medical Gas Piping Serving 1-5 Outlets	
Medical Gas Piping Serving Over 5 Outlets, Ea.	
Modification of Heating/Cooling Unit	
Non-Hazard Process Pipe – Thru 4	
Non-Hazard Process Pipe – Over 4, Ea.	
Radon Test Kit – 1st Floor Multi-Family Dwelling	
Stove/Insert – Gas	
Suspended, Recessed, or Floor-Mounted Heater	
Ventilation Fan Connected to Single Duct	
Ventilation System Not Part of Heat/AC	
Woodstove/Insert - Wood	