SEPA Environmental Checklist
Application Checklist

Required if project is not exempt in WAC 197-11-800 and PCC Title 18D.

- Use this form when environmental review is required for the following projects.
- Instructions for each item listed on this checklist are included on the next page of this form.

<table>
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<tr>
<th>Application Checklist</th>
<th>Addendum to SEPA Threshold Determination</th>
<th>Agricultural / Commercial / Industrial Buildings</th>
<th>Shoreline Accessory Structure</th>
<th>Site Development</th>
<th>Storage Tank Above &amp; Under Ground</th>
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</thead>
<tbody>
<tr>
<td>Applicant Attestation</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td>X</td>
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<tr>
<td>SEPA Checklist</td>
<td>X¹</td>
<td>X</td>
<td>X</td>
<td>X</td>
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<tr>
<td>Site Plan</td>
<td>X²</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td>X</td>
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<tr>
<td>Request Letter</td>
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</tbody>
</table>

Items marked with an “X” must be submitted to be considered a complete application.

¹ A new Environmental Checklist is not required for an Addendum application when amending traffic mitigation in an existing MDNS.

² A Site Plan is not required when amending traffic mitigation in an existing MDNS.
Instructions for the Environmental Checklist

Applicant Attestation
Applicants must confirm they have a legal right to begin the permitting process for the proposed development project. Complete the online form and upload it and the required supporting documentation using the online permit center.

SEPA Checklist
The signed form must be submitted with the application.

Site Plan
Draw to scale, show all property corners, existing and proposed structures, adjacent roads, open space, trail systems, and utilities.

Also include on the site plan:
- North Arrow
- Lot Dimensions – Identify street names and show location of all driveways.
- Building Footprint – Include porches, walks, decks, rooflines, overhangs, projections and floor cantilevers of all proposed and existing structures.
- Setback Measurement – Specify the distance between property lines and between buildings.
- Septic System – Include tanks, pump, tightline, primary and reserve drainfields.
- Easements – Such as, natural buffer areas, open space, green belts, utilities, roads.
- Infiltration Trenches – Check your plat for specific drywell requirements.
- Off Street Parking and Circulation – Show required distances for emergency vehicle turn around/access and accommodations for bicycle parking.
- Pedestrian Amenities – Include all identified pathways and their connections with type of material specified. Show location and size of any required benches.
- Hard Surfaces – Identify the location and percentage of all existing and proposed hard surfaces (impervious and pervious).
- Lighting - Show all exterior lighting, to include building, parking lot, and pedestrian amenity illumination.

Request Letter
Provide a written description of either:
1. The current project proposal; or
2. The proposed revisions to traffic mitigation in an existing MDNS.