



FACILITIES MAINTENANCE WORKER

Department: Facilities Management
Job Class #: 209200
Pay Range: Maintenance/Trades 01

FLSA: Non-exempt
Represented: Both

Classification descriptions are intended to present a descriptive list of the range of duties performed by employees in this class and are not intended to reflect all duties performed within the job.

GENERAL FUNCTION

This is limited facility maintenance work for Pierce County. An employee in this class is responsible for performing a wide variety of tasks supporting construction, maintenance and repair of buildings, and equipment. The work entails routine maintenance needs for a number of County facilities. Employees may be exposed to inclement weather. Incumbents work under the general direction of an administrative superior.

ESSENTIAL FUNCTIONS

- Performs limited building maintenance duties to include emergency cleanup requirements, moving furniture, hanging bulletin boards, and replacing light bulbs, lamps and lenses.
- Assists building maintenance technicians and mechanics as needed with less technical aspects of projects.
- Performs minor repair jobs of a less technical and skilled level of ability.
- Performs routine cleanup work including the loading dock and trash compactor areas.
- Picks up and delivers items and equipment between departments to include office and computer equipment, office furniture, supplies, etc.
- Picks up and delivers parts for building maintenance technicians and mechanics as needed. Loads and unloads materials and supplies as required.
- Repairs and/or replaces ceiling tile.
- Assists facilities maintenance management staff with monitoring of physical inventory.
- Performs routine inspection on low-pressure boiler operation and logs in results

OTHER JOB FUNCTIONS

- Performs various other related job functions as required.

KNOWLEDGE, SKILLS AND ABILITIES

- Knowledge and ability to safely operate basic hand and power tools.
- Knowledge and ability to repair, maintain and operate a limited range of equipment.
- Ability to work in a variety of inside and outside climates and conditions, which include confined spaces.
- Ability to assist in the maintenance and upkeep of a variety of facilities equipment including the routine inspection on low-pressure boiler.
- Ability to communicate and comprehend written and oral instructions.
- Ability to establish and maintain effective working relationships with other County employees.
- Ability to bend, reach, climb stairs and ladders, and walk on uneven terrain.
- Ability to understand and recognize the importance of utilizing safety equipment in the performance

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of daily responsibilities such as safety shoes, goggles, gloves and breathing devices.

- Ability to physically perform the essential job functions.
- Ability to meet the traveling requirements of the position.

RECRUITING REQUIREMENTS

Six months or more of work experience in general facility maintenance field. Additional related experience or vocational training or education may substitute for the recruitment requirements. Basic computer experience is desirable. Possession of, or the ability to obtain, a valid Washington State Driver's License. Must be able to pass a County approved physical examination on request. May be required to pass a County background check.

Note: Certain positions in this class may be required to possess or have the ability to obtain licenses required by state, local, or federal code or regulations including but not limited to Class III Boiler Operations License and State Asbestos Certification. May be required to carry or lift objects weighing up to 50 pounds.