

**Pierce County - Transportation Advisory Commission  
Workplan  
Revised January 10, 2017**

<b>Meeting Date</b>	<b>TOPICS</b>	<b>DESCRIPTION/NOTES</b>
<b>January 2017</b>	<ul style="list-style-type: none"> <li>• First meeting</li> <li>• Bylaws, elections</li> <li>• Workplan</li> </ul>	<ul style="list-style-type: none"> <li>• Conduct administrative matters</li> <li>• Review workplan focusing on the requests of the Transportation Benefit District (TBD) Board.</li> <li>• Review essential background information on transportation planning process. Focus on topic of transportation finance.</li> <li>• Review purpose and requirements of the Transportation Benefit District, the experience of other jurisdictions, and key points of discussion for Pierce County</li> </ul>
<b>February</b>	<ul style="list-style-type: none"> <li>• Primer on Purpose and Role of TBD</li> <li>• TIF Overview (Condensed EC presentation) Give feedback on requested TIF issues</li> </ul>	<ul style="list-style-type: none"> <li>• Understand the Traffic Impact Fee (TIF) purpose, legislation, requirements, current revenue streams to date, and options for developing the program with regard to financial and technical assumptions. Respond to the TBD Executive Committee (EC) requests for review of facets of the TBD program.</li> </ul>
<b>March</b>	<ul style="list-style-type: none"> <li>• Continued from February: TAC responds to EC request on TIF to review TIF topics</li> </ul>	<ul style="list-style-type: none"> <li>• Continuation of February Topics</li> <li>• Discuss the options for the TIF Program including the concept and practice of exemptions from fees, the percentage share of project costs, and the structure of geographic areas charged for the TIF.</li> </ul>
<b>April</b>	<ul style="list-style-type: none"> <li>• Reviews TBD Priorities and Financing Options Provide feedback to EC as requested on TBD projects and financing</li> </ul>	<ul style="list-style-type: none"> <li>• Discuss the possible project types and locations (if applicable) to be funded by the Transportation Benefit District program.</li> <li>• Discuss the various revenue sources available with a TBD</li> <li>• Provide feedback on EC requests pertaining to TBD financing in the context of transportation projects.</li> </ul>
<b>May</b>	<ul style="list-style-type: none"> <li>• Continued Discussion from April</li> </ul>	<ul style="list-style-type: none"> <li>• Continuation of April topics</li> <li>• Respond to the EC requests for feedback on TBD financing and projects</li> </ul>
<b>June</b>	<ul style="list-style-type: none"> <li>• Review alternative Transportation Project Packages.</li> </ul>	<ul style="list-style-type: none"> <li>• Provide feedback to alternative Transportation Project “packages” that would have an array of funding and project options.</li> </ul>

Outline of TIF Presentation Topics (As of October 28, 2016)\*

- A. Purpose
- B. Legislative roots
- C. Pierce County Experience
  - i. Collected Amounts
  - ii. Fees
- D. Revising the Program (TIF2)
  - i. Why revise and what is considered in developing the TIF2 program
    - a. Changing travel demand
    - b. Improvements in our roadways
    - c. Need to redefine our roadway/intersection deficiencies
    - d. Changing project costs
    - e. Reconsideration of the revenue and expenditure projections
  - ii. Program elements that need to be reviewed
    - a. Exemptions
    - b. Development Share
    - c. The subarea boundaries (TSA's)
    - d. The projects included within the program
    - e. The proposed fees
    - f. How do we administer the TIF Program

\*This is a select list of topics related to the Traffic Impact Fee Program.

This listing of topics may be primarily "targeted" to introduce the Transportation Advisory Committee (TAC) and others to the purpose, mechanics, and financial outcomes of the TIF Program.