

Pierce County LEPC Meeting Minutes

April 11, 2017

ATTENDANCE:

Rictor Overlie	LEPC Chair/BNSF	Richard Schroedel	Pierce County DEM
Brady Winder	U.S. Oil and Refining Company	Kelly Kiyohara	Pierce County DEM
Cindy Miron	TPC Health Department	Debbie Bailey	Pierce County DEM
James Ellways	JBLM Fire	Donna Vitale	Pierce County DEM
Jason Dillon	Puyallup Tribe of Indians		
Jay Sumerlin	West Pierce Fire & Rescue		
Wayne Adams	GeoEngineers		

MEETING INFORMATION:

Date: April 11, 2017

Start time: 13:40

Location: Fabulich Center, 3600 Port of Tacoma Road, Tacoma, WA 98424

Scribe: Donna Vitale, Pierce County DEM

HANDOUTS: Agenda, Meeting Minutes from 01/10/2017, Membership & Role of the LEPC, Measuring Progress in Chemical Safety: A Guide for Local Emergency Planning Committees and Similar Groups, Possible Fields for Database Development of Hazmat Site Locations.

INTRODUCTIONS AND REVIEW OF MINUTES: Introductions were made of all members present. Meeting minutes from 01/10/2017 were reviewed. Rictor Overly made a motion to accept the meeting notes as they are. All voted to approve the notes, none opposed. Motion carried.

OVERVIEW OF THE 3 SISTERS INCIDENT: Richard Schroedel gave an overview of the 3 Sisters spill. To support radio communications in the eastern part of the county, Pierce County has a radio tower on 3 Sisters Mountain to the east of Buckley. On February 19th, a diesel fuel line to the generator supporting the tower ruptured, spilling slightly over 3,000 gallons of fuel. Access to the site for cleanup required removing snow and debris from the 5-6 mile access road. Currently there is no threat of further leakage. Due to weather conditions, cleanup will begin April 18th. The plan is to remove and replace the current building and contaminated soil and replant the area by August.

UPDATE ON ESF 10: Kelly Kiyohara gave an update on Emergency Support Function 10, the hazardous chemical plan supported and maintained by the LEPC. The plan requires yearly updating, and while some minor updates have been done a full review hasn't been done in about 5 years. Kelly has been making updates and verifying the information. There are 9 required items in the plan. The last state review mentioned some gaps in the plan that need to be addressed. Once updated, Kelly will send the draft out for review. Please review it and ensure the roles and responsibilities accurately reflect your organization's capabilities. Private sector please note the notification process in the plan. Currently, the tribes are missing and will need to be added. Are there other missing agencies who need to be a part of this plan? Should a matrix or checklist on the steps of how response works for a water incident or a rail incident be added? Send feedback to Kelly at Kelly.Kiyohara@co.pierce.wa.us by the end of the month.

TIER II UPDATE: Richard gave an update on the Tier II Reports submitted by the facilities on the quantities of hazardous and extremely hazardous chemicals they have on site. So far this year we have

received 292 Tier II reports of which 8 facilities are reporting for the first time. This compares with the 308 Tier II reports we received in 2016. While they were required to be submitted by the end of February, we will receive occasional ones throughout the year.

UPDATE ON CHEMICAL FACILITY MAPPING GRANT: Debbie Bailey gave an update on the GIS layer for hazardous chemical sites she reported on last quarter. In order to help both hazmat planning and response, she needs to know what information should be included in the database. A sheet based on the Tier II reports listing the possible fields for the database was distributed. A suggestion was to include an icon on the map showing one or more classes of chemicals located at each facility similar to the ones posted on the buildings. The information for each placard is listed on the MSDS. Some of the chemicals would be listed as Extremely Hazardous Substance.

If anyone has not filled out the Local Match Document Certificate form, Debbie needs one from everyone for the grant. Suggestions and comments can be made to Debbie at: Debbie.Bailey@co.pierce.wa.us.

MEMBERSHIP & ROLE: Richard addressed membership and role of the LEPC and distributed information (see attachments). Membership needs to be finalized. Positions listed on the handout are required by federal law to be members of the LEPC to include elected state officials, elected local officials, police, fire, etc. Membership in the past has included most of these, however there have occasionally been gaps. Richard asked the attendees to respond as to whether or not they want to be members. Richard will send a report to the County Executive who will send a letter to all members verifying participation in the LEPC. The attendees responded as follows:

- Cindy Miron – An Environmental Health Representative from the Health Department should be the member but that person has a conflict with the date/time of this meeting. She would like to be listed under public health. The hospitals should have a representative as well.
- Brady Winder – Ty Gaub will be the main member
- Rictor Overlie – Will continue
- Wayne Adams – Mark him down as probably but he needs to make sure he can put it in his schedule. He will find out in the next week or so.
- James Elways/JBLM Fire – He is not sure of the appropriateness of JBLM being a member. He will attend meetings and will talk to his bosses about it. It was mentioned that JBLM/McChord - Brett Store was very active for a long time.
- Jay Sumerlin – would like to stay on as a member. It is important from a fire aspect to have input from those agencies that have hazmat groups. There are a few chiefs that are potentially interested: Chief Tony Judd – Graham Fire & Rescue (Chief Judd is the main person for hazmat), Chief Jim Jaques from East Pierce Fire & Rescue and Chief Keith Wright from Central Pierce Fire & Rescue. He would also like to get a City of Tacoma Fire Representative to participate. It was announced at the last Fire Chief's Meeting that it would be well to increase their participation.
- Jason Dillon – He has stepped in today for Rory Laducer and will continue to be Rory's alternate.

The second section of the handout lists the role of the LEPC which includes the types of things covered during meetings. These are all items we will be working on over the next couple years.

Rictor asked if we could try alternative ways of participating in the LEPC meetings. In the past, we have tried conference calling. This may be something to look into again.

Kelly requested members send her what members hope/want out of this group. The LEPC/ESF 10 plan is a coordination plan.

The mapping that Debbie is working on will also assist with knowing what chemicals are at which facilities. ESF 10 doesn't give great detail on how responders will respond but it does give us a general idea of how it works. This plan serves more as a coordination reference with the roles and responsibilities outlined.

OTHER ITEMS:

Jay Sumerlin mentioned that there is a seven year training and exercise program plan for first responders that is coordinated by a training and equipment committee. Jay will email it to Kelly. Jay was asked if they would consider having a member of the LEPC evaluate the exercise according to the LEPC/ESF 10 Plan and provide recommendations for improving coordination at various levels.

MEETING ADJORNED: 14:50 PM

ASSIGNED ACTION ITEMS

Assigned to	Action	Deadline
Kelly Kiyohara	Send ESF 10 to all members & request feedback	
Everyone	Send feedback to Kelly Kiyohara regarding ESF 10	
Everyone	Send feedback/comments to Debbie Bailey regarding mapping	
Jay Sumerlin	Send the 7 year training and exercise plan to Kelly Kiyohara	

MEETINGS:

Next Meeting: July 11, 2017, 13:30 – 15:30

Location: Fabulich Center, Room 103, 3600 Port of Tacoma Road, Tacoma, WA 98424.

The LEPC Meetings for 2017 are scheduled at the Fabulich Center for the following dates:

July 11, and October 10.