



RFQ Information 2002

RFQ No. 2002

Right of Way Services for CRP 5643

Issue Date: January 24, 2018

Closing Date: February 15, 2018

Contact

Contact: Susan Holdener, Contract Administration Officer

Phone: 253-798-7172

Email: sholden@co.pierce.wa.us

Vendor Information

Firm Name: _____

Contact Name: _____

Address: _____

City: _____ State _____ Zip _____

Phone: _____ Fax: _____

E-Mail: _____

Return Statement of Qualifications by 3:30 pm, February 15, 2018 to:

Pierce County Planning and Public Works

Office of the County Engineer Division

4301 South Pine Street, Suite 628

Tacoma, WA

Phone: 253-798-7172

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SUBMITTAL DUE DATE

To be eligible for consideration, please submit:

- One (1) clearly identified original
- Three (3) hard copies
- One (1) electronic copy, in pdf format, on CD of a vendor's response to this Request for Proposals (hereafter called "response" or "proposal")
- Must be received by the Pierce County Planning and Public Works, Office of the County Engineer Division, 4301 South Pine Street, Suite 628, Tacoma, WA 98409-7213, no later than 3:30 pm, February 15, 2018.
- The response must be submitted in a sealed envelope with the vendor's name, Request for Qualification Number and the due date clearly identified on the outside.

GENERAL INFORMATION

The Pierce County Planning and Public Works Department is responsible for serving the transportation and utility needs of the residents of Pierce County. The Department delivers services relating to road design and construction, long range transportation planning, road maintenance and operations, ferry and airport services, sewer systems and wastewater treatment, solid waste and recycling management, public use facilities, and surface water management programs. The Department's website is a valuable resource for information about the many services provided. Please access the website at www.piercecountywa.org/pwu.

DESCRIPTION OF PROJECT

Pierce County is intending to hire a qualified Consultant who is capable of providing right of way acquisition, relocation and appraisal services for County Road Project (CRP) 5643 Canyon Road East Northerly Extension from Pioneer Way East to 52nd Street East. Additional project information can be found at: www.piercecountywa.org/CRP5643.

These services would include, but are not limited to, negotiating with property owners to acquire property rights, relocation and advisory services, appraisal and appraisal review services in conformance with federal, state, and agency standards. The consultant would be under the direction of a County Right-of-Way Agent or Supervisor.

EXPECTED TERM OF RESULTING AGREEMENT

The contract period is expected to be from June 2018 to December 2021, unless sooner terminated as provided elsewhere in the Agreement.

Funding for the work may be from County, State, or Federal sources or a combination of such sources. All work in which Federal Funds are involved must comply with all current Federal Highway Administration (FHWA) and Washington State Department of Transportation (WSDOT) requirements, including those in the WSDOT "Local Agency Guidelines" (LAG Manual).

The County is pursuing an FHWA grant administered by WSDOT for the Right-of-Way Phase of this project, therefore, the successful firm will negotiate towards a Local Agency Consultant Agreement for these services, and will follow all the guidelines listed in Chapter 31 – Using Consultants in the WSDOT Local Agency Guidelines manual. A copy of this manual can be found at: <http://www.wsdot.wa.gov/LocalPrograms/LAG/>

The intended method of compensation will be Negotiated Hourly Rate for Real Estate Consultant.

Anticipated Value of Resulting Contract: \$1,000,000.00

CONTACT FOR QUESTIONS

Susan Holdener
Contract Administration Officer
(253) 798-7172
sholden@co.pierce.wa.us

SCOPE OF SERVICES

CRP 5643, Right of Way – Acquisition, Relocation, and Appraisal Services Canyon Road East Northerly Extension – Pioneer Way East to 52nd Street East

Project Background: Canyon Road is a major north/south corridor, the planned improvements to Canyon Road East from Pioneer Way East to 52nd Street East are intended to enhance safety and relieve traffic congestion. This project is federally funded and includes the following improvements: construction a bridge over the railroad mainline, expanding and extending Canyon Road East to two lanes in each direction with turn lanes at intersections, building concrete curb, gutter and sidewalk, constructing an enclosed storm drain system as well as stormwater treatment and storage facilities, installing a new traffic signal at Canyon Road E/Pioneer Way E, constructing a wetland mitigation site, and closing the existing 52nd Street East at-grade rail crossing.

Project Objectives: The objective of the work is to obtain the necessary property rights following all applicable federal, state, local and county laws, rules, regulations, policies and procedures and obtain WSDOT certification of the project. The Consultant shall provide acquisition services, relocation assistance and advisory services, appraisal and appraisal review services using procedures specified by Pierce County (County) and in accordance with The Uniform Relocation Assistance and Real Property Acquisitions Policies Act of 1970, as amended (The Uniform Act), and the Washington State Department of Transportation (WSDOT) Right of Way manual.

These services may be modified, by written amendment, as necessary to fulfill the intent of the Consultant's role.

The Scope of Work will include, but is not limited to:

A. Property Acquisition (parcels identified on Attachment 1)

1. Negotiate with property owners and/or their representatives in accordance with statutory and regulatory requirements to secure the needed property rights as shown per the County's approved Right of Way plans dated August 28, 2017. Copies of the signed right-of-way plans can be found at www.piercecountywa.org/crp5643
2. Prepare offer letter and acquisition documents on County standard forms in accordance with statutory requirements.
3. Acquisition agents will perform "good faith negotiations", as defined by The Uniform Act and make a sufficient number of contacts with each owner.
4. Offers are to be presented in person whenever possible. Out of area owners will be contacted by telephone and by certified mail.
5. Prepare parcel files in a format satisfactory to the County.
6. Maintain a standard diary form indicating all contacts with owner(s) in accordance with LAG Manual, and other items necessary for negotiations. Copies of all correspondence and any associated documents and/or maps are to be kept in the files.
7. Maintain records in accordance with statutory, regulatory and policy requirements.
8. Forward all administrative settlements to the County for approval by the County, utilizing appropriate County Administrative Settlement Memo.
9. If negotiations reach an impasse, the consultant shall provide the County with written notification and assist with the preparation of the condemnation package. The filing and cost of condemnation proceedings shall be the responsibility of the County.

B. Relocation Assistance and Advisory Services

1. Work with the County to determine eligibility and statutory options for relocations consistent with the relocation assistance plan.
2. Amend the relocation plan as necessary based on further field investigation.

3. Use WSDOT's Generic Relocation forms from Real Estate Services website, prepare draft relocation documents. Consultant will provide samples as necessary.
4. Identify special needs of displaced occupants and problematic relocations; provide suggested resolutions for each.
5. Provide relocation assistance and advisory services including all notices, assistance with searches for replacement sites, Decent, Safe, and Sanitary inspections, coordination with move planners, and assistance with appeal procedures and forms,.
6. Prepare tracking and status report formats.
7. Prepare relocation parcel files to include general and eligibility notices, diaries, moving cost estimates, claim forms, and other items necessary for relocations.
8. Maintain a standard diary form (separate from the acquisition diary) indicating all contacts with owner(s) in accordance with LAG Manual, and other items necessary. Copies of all correspondence and any associated documents and/or maps are to be kept in the files.
9. Prepare and update a relocation schedule outlining timeframes for various tasks including an estimated vacate date for each parcel.
10. Perform relocation in accordance with The Uniform Act and the WSDOT Right of Way Manual.

C. Appraisal and Appraisal Review

1. Hire appraiser and review appraiser sub-consultants in accordance with appraisal requirements.
2. At the County's option, prepare a Project Funding Estimate in accordance with LAG Manual requirements.
3. Manage appraisal and appraisal review process, including the AOS process as appropriate.
4. Coordinate appraisal and appraisal review delivery schedule.
5. Provide two (2) hard copies and one (1) electronic copy of each appraisal and review appraisal.
6. Review appraisals and appraisal reviews in preparation for signature by County.

D. Title Review Services

1. Review preliminary title commitments provided by the County for standard owner's coverage, including all listed exceptions.
2. Review each title or easement coverage exception to determine which exceptions require removal, additional negotiations or pose obstacles or delays to the acquisition process and make recommendations to the County.
3. Provide County with parcel summary memo that lists all ownerships, title exceptions, conflicting easements or other rights of record and comments or concerns for each parcel. Consultant is to work directly with Attorney's Title as necessary to resolve title issues.
4. Perform research of existing right of way information.
5. At the County's option, clear title encumbrances as directed by the County. Negotiate as necessary with lien holders and easement holders to remove title defects.

E. Preparation and Administration

1. Meet with the County to obtain background on the project, contracts and preferences.
2. Prepare tracking and status documents, in a form satisfactory to the County (Actual Right of Way Cost Summary form to be provided by the County).
3. Provide written bi weekly reports detailing the following information relative to each site to be acquired:
 - a. The number of contacts made in the preceding period.
 - b. The persons who were contacted.
 - c. Summary of the discussions.
 - d. The terms that were resolved or agreed to in principal.
 - e. The terms that are not resolved or agreed to in principal.
 - f. Recommendations by the Consultant for resolution of remaining issues.
 - g. Anticipated course of action by the Consultant in attempting to resolve remaining issues.
 - h. Copies of any documents under discussion in draft or final form.
4. The Consultant shall be available to meet in person with the County to discuss project progress and status.
5. Maintain records in accordance with statutory, regulatory and policy requirements.
6. Parcel diaries or any other information will be made available for the County's review upon request at any point during the project.

7. Schedule monthly progress meetings (upon award, a combination of conference calls and in-person meetings can be negotiated) with the County outlining the acquisition progress. Provide agendas and related documents for monthly meetings in advance.

F. Closing of Transactions

1. County will perform and manage all closings for Consultant and County assigned parcels, including those which do not require escrow.
2. Consultant gets date down on title report and makes recommendation as to whether parcel should be closed in-house or in escrow. Consultant also makes recommendations as to what paragraphs should be eliminated from the title report or taken subject to on the County's final policy.
3. Signed offer package documents are forwarded to County for additional signatures within three (3) business days. Closing process starts. (If the property owner is an LLC or corporation, this package should include the operating agreement/articles of incorporation and tax filing status of the business.)
4. If applicable, Consultant will continue to monitor parcel until incomplete cost to cure items are completed by owner. Upon notification from Consultant, County will order additional warrant and disburse to property owner.
5. Once all funds have been disbursed to property owner and the final policy has been delivered to the County, the Consultant will return each original file to County with completed WSDOT parcel checklist within two (2) weeks.

G. Right of Way Certification

1. Assure proper documentation for funding certification.
2. Provide certification advisory review services as necessary. This may include being available to the WSDOT auditor during the file review.
3. Meet with County and/or property owners as needed to discuss and assist in resolving any issues regarding the acquisition/relocation for the project.
4. Provide a closing report/punch list of any outstanding project or relocation claims and issues.
5. Complete WSDOT Parcel or Relocation Review Worksheets for each file.

H. Post Acquisition Activities

1. Provide a closing report/punch list of any outstanding project issues.
2. Meet with the County and/or property owners as needed to discuss and assist resolving any issues regarding the acquisitions for the project.

The successful firm will receive from the County:

1. Any True Cost Estimate that was completed.
2. County standard document templates in electronic format.
3. Title reports.
4. Copy of Final Right-of-Way plans.
5. Copy of Preliminary Construction plans.
6. Copy of the Relocation Plan once complete (the County has contracted with WSDOT to prepare the relocation plan).
7. Exhibits, Maps, Right of Way staking, etc. as necessary.
8. Appraisal Report Checklists.
9. Agency concurrence and authorization paragraph.
10. Description of file organization requirements.
11. File folders and dividers.
12. Payments to property owners and or escrow as necessary to close all transactions.
13. Payment of all approved relocation payments to complete each transaction.
14. Relevant information previously obtained by the County during community meetings, correspondence with owners, and diary information, etc.
15. Legal descriptions for all property rights to be acquired.
16. Overall project schedule.

PROPOSAL REQUIREMENTS

Please provide the requested information for each category of work listed below:

1. **Provide a detailed description explaining your firm's proposed approach to the work described under "Scope of Services"**. Include overall qualifications of the firm, a list of key individuals, resources and commitment to provide timely services, compliance with requirements, deliverable schedule, staffing plan, proposed plan for acquisition and relocation, and any other related, relevant information.
2. **The successful firm will have a demonstrated knowledge and ability in the following areas.** In addition to any specific requirements listed under each area of work, please provide a brief description and examples of previous projects that demonstrates your firm has the required expertise needed for these types of projects. Include, where applicable, the work and/or services provided on the project, the number of parcels for each project, and the time it took to complete each project, highlight any previous work done for Pierce County. Projects used as examples must be completed within the last three years and be similar to the proposed project in scope and size. A project may be used as an example to demonstrate your firm's abilities in more than one area of work.
 - a. Working with Federal and State guidelines applicable to the acquisition of right-of-way for government agencies:
 - b. Maintaining Records in accordance with statutory, regulatory, and local agency requirements:
 - c. Research and clearing title to real estate and/or reforming real estate escrow closing:
 - d. Performing relocation services in accordance with the Uniform Relocation Assistance and Real Property Acquisition Act:
 - Provide the total number of relocations your firm has worked on under the Uniform Relocation Assistance and Real Property Acquisition Act within the last five (5) years.
 - e. Providing support to agencies for Project Certification:
 - f. The experience of the appraisal and appraisal review subconsultants.
 - Provide a list of appraisal and appraisal review firm(s) that are anticipated to be utilized for this contract.
 - Provide a summary of the appraisal and appraisal review firms' experience and qualifications with projects of similar size and scope to the proposed project. Summaries are limited to one-side of a printed page for each firm.
 - Provide a resume for the key appraiser(s) and the key review appraiser(s). Resumes are limited to one-side of a printed page for each individual.
3. **Provide three references (preferably references from projects used as examples) that can attest to your firm's ability to provide the required expertise/services needed for this project.** Include the name, address, phone number, and primary contact for each reference.

TIMELINES

1. Question must be submitted, in writing, to the contact listed above no later than 3:30 p.m. **February 13, 2018**.
2. Qualifications must be received by the Office of the County Engineer not later than 3:30 p.m., **February 15, 2018** to be considered.
3. Qualifications will be evaluated and, if multiple proposers are deemed capable of meeting the requirements, interviews will be held with the top scoring proposers.
4. The estimated date of notice of intention to negotiate a contract with the selected proposer is April 2018.
5. The estimated date of contract execution is mid-May 2018.

ADDITIONAL REQUIREMENTS FOR SUBMITTAL

In order to be deemed responsive to this RFQ, proposers must submit the following information. These requirements are in addition to any other requirements identified herein.

1. A title page including the name, local address, website address (if applicable), phone number, email address, and primary contact proposed for this contract.
2. A letter of interest signed by the person authorized to execute a contract on behalf of the firm. The letter must include the names and number of years the firm has been in business under current or previous names or additional assumed business names.
3. Provide a resume for each key individuals assigned to this project. Specifically identify the primary project manager and the person assigned as the primary project manager's backup. **Resumes are limited to one-side of one-page each.**
4. A statement outlining any exceptions to the County's requirements or clarifications to the requirements.
5. The caption, cause number, Court, Counsel, and general summary of any litigation pending or judgment rendered within the past 3 years against the proposer.
6. Note the extent, if any, to which the firm, association or corporation or any person in a controlling capacity associated therewith or any position involving the administration of federal, State or local funds; is currently under suspension, debarment, voluntary exclusion, or determination of eligibility by any agency; has been suspended, debarred, voluntarily excluded or determined ineligible by any agency within the past 3 years; does have a proposed debarment pending; has been indicted, convicted or has a civil judgment rendered against said person, firm, association or corporation by a court of competent jurisdiction in any matter involving fraud or misconduct with the past 3 years.

REQUIRED FORMS

- A. Required Signature Page for Proposal
- B. Subcontractors Participation Form (Exhibit C)
- C. Certification of Nonsegregated Facilities and Non-collusion Affidavit and Debarment Affidavit (Exhibit C)
- D. Personnel Workforce Data Form (Exhibit C)
- E. Addenda Acknowledgement, if applicable

PROPOSAL FORMAT

Please use the following as a guideline to format your proposal:

Length and Font Size: Please use fonts no smaller than 10 point. Maximum proposal length not including title page, table of contents, resumes, and required forms may not exceed 35 pages. For the purpose of page limitations of the proposal, one side of a printed page is considered one page.

In order for Pierce County to adequately compare and evaluate qualifications and project approach objectively, all RFPs should be submitted in accordance with the following format in terms of order, clearly labeled by response to specific requests and criteria. These requirements are in addition to any other requirements identified herein.

Title page: Name of firm, physical address, web site address, telephone number, e-mail address, and primary contact.

Proposal Requirements: Provide the information requested under "Proposal Requirements" and "Additional Requirements for Submittal".

Required Forms: Provide the completed, and signed (where necessary) forms listed under "Required Forms".

EVALUATION CRITERIA

Matters relating to qualification to meet the County's needs and the means of meeting those needs described in the proposal will receive highest priority in evaluation. Actual prices may be used to select successful offerors, and pricing methods and flexibility offered by a proposer for use in negotiation of a resulting contract may be considered in evaluation. After a proposal is selected, the County expects to negotiate the details of work to be performed based upon the proposal and the County's needs and appropriate pricing of selected tasks. If negotiations fail for any reason, including price, the County may choose to negotiate with others to obtain an appropriate contract for needed services.

Firms will be evaluated on the following criteria (100 Point Maximum):

1. Capacity and Availability: The firm has the size, resources and commitment to provide timely services based on the County's needs. **(0 to 15 pts)**
2. The experience of the firm working with federal and state guidelines applicable to the acquisition of right-of-way for government agencies. **(0 to 10 pts)**
3. Approach to the Work: The firm's approach to work, including compliance with requirements, deliverable schedule, staffing plan, proposed plan for acquisition and relocation, and other related matters. **(0 to 15 pts)**
4. Proposal Presentation: The information is presented in a clear, logical manner and is well-organized. All required information was provided. **(0 to 10 pts)**
5. Qualifications and Experience: How the overall qualifications of the firm and key individuals meet the needs of the County. **(0 to 10 pts)**
6. The experience of the firm performing relocation services in accordance with the Uniform Relocation Assistance and Real Property Acquisition Act. **(0 to 10 pts)**
7. The experience of the appraisal and appraisal review subconsultants. **(0 to 10 pts)**
8. The experience of the firm maintaining records in accordance with statutory, regulatory and local agency requirements. **(0 to 5 pts)**
9. The experience of the firm researching and clearing title to real estate and/or performing real estate escrow closing. **(0 to 5 pts)**
10. The experience of the firm providing support services for Project Certification. **(0 to 5 pts)**
11. Customer references either submitted with the proposal or gathered by the County, and past performance when providing services to the County. **(0 to 5 pts)**

GENERAL TERMS AND CONDITIONS

The following terms and conditions apply to all proposals to provide services to Pierce County:

1. Pierce County expressly reserves the following rights:
 - a. To reject any and/or all irregularities in the proposals submitted.
 - b. To reject any or all proposals or portions thereof.
 - c. To base awards with due regard to quality of services, experience, compliance with specifications, and other such factors as may be necessary in the circumstances.
 - d. To make the award to any vendor or combination of vendors whose proposal(s), in the opinion of the County, is in the best interest of the County.
2. All proposals must be sealed in an envelope or appropriate packaging and addressed as requested in the RFQ. The name and address of the vendor must appear on the envelope. The outside must state the RFQ title and number and the RFP due date and time.
3. The RFQ must be signed with ink by an authorized individual of the company empowered to act in that capacity before a contract will be negotiated.
4. Any qualifications or modification received after the hour and date specified may be returned unopened.
5. All documents, reports, proposals, submittals, working papers, or other materials prepared by the Contractor pursuant to this RFQ shall become the sole and exclusive property of the County, and the public domain, and not the property of the Contractor. The Contractor shall not copyright, or cause to be copyrighted, any portion of said items submitted to the County because of this solicitation.
6. All of the items mentioned in paragraph 5 above submitted to Pierce County should be printed both sides on recycled paper whenever practicable.

GENERAL CONDITIONS OF PERSONAL SERVICE CONTRACTS

See Chapter 31 – Using Consultants in the WSDOT Local Agency Guidelines manual for the General Terms and Conditions that will apply to this contract. A copy of this manual can be found at: <http://www.wsdot.wa.gov/LocalPrograms/LAG/>

EXHIBIT C - CONTRACT COMPLIANCE FOR PROFESSIONAL, TECHNICAL, SUPPLY OR SERVICES

It is the policy of Pierce County to foster an environment that encourages economic growth and diversification, business development and retention, increases competition and reduces unemployment. In support of that policy, Pierce County reaffirms its commitment to maximize opportunities in public contracting for all contractors including minority and women owned business enterprises.

Bidders are encouraged to utilize qualified, local businesses in Pierce County and Washington State where cost effectiveness is deemed competitive. In addition, Bidders are encouraged to subcontract with firms certified by the Washington State Office of Minority and Women's Business Enterprises (MWBE).

A. MWBE DIRECTORY ASSISTANCE

A directory of MWBE firms is published quarterly by the Washington State Office of Minority and Women's Business Enterprises (OMWBE). Copies of the directory are available from the State OMWBE (360-753-9693) or may be viewed at the Public Works Department, 2702 S 42nd St Suite 201, Tacoma 98409, and the Tacoma Public Library, 1102 Tacoma Avenue South, Tacoma, 98402. Contact the Contract Compliance Office for additional information at (253) 798-7250.

B. EQUAL EMPLOYMENT OPPORTUNITY:

1. Upon execution of this contract, the Contractor shall comply with the Equal Employment Opportunity requirements set forth below. The Contractor shall not violate any of the terms of Chapter 49.60 of the Revised Code of Washington, Title VII of the Civil Rights Act of 1964, or any other applicable federal, state, or local law or regulation regarding nondiscrimination.
2. No person or firm employed by the Contractor shall be subject to retaliation for opposing any practice made unlawful by Title VII of the Civil Rights Act, the Age Discrimination in Employment Act (29 U.S.C. 621 et seq.), the Equal Pay Act (29 U.S.C. 206(d), the Rehabilitation Act (29 U.S.C. 791 et seq.), the Americans with Disabilities Act of 1990, or for participating in any stage of administrative or judicial proceedings under those statutes.
3. The Contractor shall take all reasonable steps to ensure that qualified applicants and employees shall have an equal opportunity to compete for advertised or in-house positions for employment. Applicants and employees shall be treated fairly without regard to race, color, religion, sex, age, disability, or national origin. Equitable treatment shall include, but not be limited to employment, upgrading or promotion, rates of pay increases or other forms of compensation, and selection for training or enrollment in apprenticeship programs.

C. CERTIFICATION OF NONSEGREGATED FACILITIES

The Contractor shall submit with its proposal a Certification of Nonsegregated Facilities. All requests to sublet or assign any portion of this contract, at any level, shall be accompanied by evidence of this certification in all subcontract agreements.

D. SUBMITTAL REQUIREMENTS

1. Certificate of non-segregated facilities: Contractor shall submit with proposal, each subcontractor shall submit when work is sublet.
2. Professional and Technical Workforce Data Form: Contractor is encouraged to submit with proposal, each Subcontractor is encouraged to submit the form when work is sublet.
3. Subcontractors Participation Form: Check the appropriate box indicating the firm who will perform the work of the contract. Submit the completed form with the proposal documents.

CERTIFICATION OF NONSEGREGATED FACILITIES

The contractor certifies that no segregated facilities are maintained and will not be maintained during the execution of this contract at any of contractor's establishments.

The contractor further certifies that none of the contractor's employees are permitted to perform their services at any location under the contractor's control during the life of this contract where segregated facilities are maintained. The contractor certifies further that he will not maintain or provide for his employees any segregated facilities at any of his establishments, and that he will not permit his employees to perform their services at any location, under his control, where segregated facilities are maintained.

The contractor agrees that a breach of this certification is a violation of the Equal Opportunity clause in this contract. As used in this certification, the term "segregated facilities" means any waiting rooms, work area, rest rooms and wash rooms, restaurants and other eating areas, time clocks, locker rooms and other storage or dressing areas, parking lots, drinking fountains, recreation or entertainment areas, transportation, and housing facilities provided for employees which are segregated by explicit directive or are in fact segregated on the basis of race, creed, color or national origin, because of habit, local custom, or otherwise.

The contractor agrees that identical certifications from proposed contractors will be obtained prior to the award of any subcontracts. Contractor will retain a copy of any subcontractor's certification and will send original to Contract Compliance Division.

NON-COLLUSION & DEBARMENT AFFIDAVIT

State of Washington, County of _____

As an authorized representative of the firm of _____, I do hereby certify that said person(s), firm, association or corporation has (have) not, either directly or indirectly, entered into any agreement, participated in any collusion, or otherwise taken any action in restraint of free competitive bidding in connection with the project for which this proposal is submitted.

I further certify that, except as noted below, the firm, association or corporation or any person in a controlling capacity associated therewith or any position involving the administration of federal funds; is not currently under suspension, debarment, voluntary exclusion, or determination of eligibility by any federal agency; has not been suspended, debarred, voluntarily excluded or determined ineligible by any federal agency within the past 3 years; does not have a proposed debarment pending; and has not been indicted, convicted or had a civil judgment rendered against said person, firm, association or corporation by a court of competent jurisdiction in any matter involving fraud or official misconduct within the past 3 years.

I further acknowledge that by signing the signature page of the proposal, I am deemed to have signed and have agreed to the provisions of this affidavit.

Note: Exceptions will not necessarily result in denial of award, but will be considered in determining bidder responsibility. For any exception noted, indicate above to whom it applies, initiating agency, and dates of action. Providing false information may result in criminal prosecution or administrative sanctions.

"A suspending or debarring official may grant an exception permitting a debarred, suspended, or excluded person to participate in a particular transaction upon a written determination by such official stating the reason(s) for deviating from the Presidential policy established by Executive Order 12549..." (49CFR Part 29 Section 29.215)

The undersigned hereby agrees to pay labor not less than the prevailing rates of wages in accordance with the requirements of the special provisions for this project.

BY: _____ DATE: _____

TITLE: _____

SUBCONTRACTORS PARTICIPATION FORM FOR PROFESSIONAL, TECHNICAL, SUPPLY OR SERVICE PSAS

Check appropriate statement below:

- Our firm will perform all contracted scope of work tasks.**
- Our firm will subcontract a portion of the work tasks.** The following firms were contacted and will be utilized in the performance of the work as indicated below.

List all potential subcontracting firms. Do not mark "N/A" unless the Bidder will perform all work or provide all supplies or services for this contract.

Firm Name/Address/Phone	Work Item(s) Solicited	Proposal Amount	Awarded? (yes/no)

1. List full name, address, and phone number of each firm listed to be utilized.
2. List specific work to be accomplished, supplies to be furnished and the amount proposed for each subcontract.
3. Contact the Pierce County Contract Compliance Officer at (253) 798-7250 if you have questions.

BY: _____ DATE: _____

TITLE: _____ PHONE: _____

Revised (6/99)

PERSONNEL WORKFORCE DATA FORM

FIRM NAME _____

ADDRESS _____

CITY, STATE, ZIP _____

PHONE _____

PROJECT _____

PROJECT # _____

CONTRACT WORK HOURS (if applicable) _____

TYPE OF SERVICE PROVIDED _____

CONTRACTORS AGGREGATE WORK FORCE – if you need additional space, photo copy this section and attach it to this form.

OCCUPATION	TOTAL EMPLOYED		TOTAL MINORITY		NATIVE AMERICAN		ASIAN		BLACK		HISPANIC		APPRENTICE/ TRAINEE	
	M	F	M	F	M	F	M	F	M	F	M	F	M	F
Management														
Professionals														
Technicians														
Administrative														
Other														
TOTALS														

REQUIRED SIGNATURE PAGE FOR PROPOSAL

I, the undersigned, having carefully examined the Request for Proposals, propose to furnish services in accordance therewith as set forth in the attached proposal.

I further agree that this proposal will remain in effect for not less than sixty (60) calendar days from the date that proposals are due, and that this proposal may not be withdrawn or modified during that time.

STATE OF _____
COUNTY OF _____

Being first duly sworn, on my oath, I hereby certify that this proposal is genuine and not a sham or collusive proposal, or made in the interests or on behalf of any person not therein named; and I have not directly or indirectly induced or solicited any Contractor or supplier on the above work to put in a sham proposal or any person or corporation to refrain from submitting a proposal; and that I have not in any manner sought by collusion to secure to myself an advantage over any other contractor(s) or person(s).

In order to induce the County to consider this proposal, the proposer irrevocably waives any existing rights which it may have, by contract or otherwise, to require another person or corporation to refrain from submitting a proposal to or performing work or providing supplies to Pierce County, and proposer further promises that it will not in the future directly or indirectly induce or solicit any person or corporation to refrain from submitting a bid or proposal to or from performing work or providing supplies to Pierce County.

Signature

Subscribed and sworn before me this ____ day of _____, 20__.

Printed Name

Notary Public in and for the State of _____
residing at _____.
My commission expires _____.

Firm

Address

UBI No: _____

(Area Code) Phone

THIS PAGE MUST BE SIGNED, NOTARIZED, AND RETURNED WITH THE PROPOSAL.

Rev. 03/03/14

CRP 5643
Property Acquisition Table
Attachment 1

Parcel Data				Property Rights to be Acquired by Successful Consultant							
No.	Parcel Number	Plan Sheet	Owner	Fee Simple	Slope Easement	Slope & Tie Back Wall Easement	Temp. Easement	Perm. Easement	Drainage Easement	DRPs (#)	Relocation*
1	5555A	3, 4	Rainier Rock, Inc.	122,629							
2	5555B	3	Rainier Rock, Inc.	26,967							
3	5556	3	Kehn	4,733		6,695					
4	5557	TBA**	Nationstar Mortgage LLC	131,987							1
5	5558A	9	Wallenwein	152,024							1
6	5558B	9	Wallenwein	107,158							1
7	5559A	9	Relief Fisheries, LLC	38,610							1
8	5559B	9	Relief Fisheries, LLC	119,354							1
9	5560	3, 4	Halse			228					
10	5562	4, 5	Stringham							1	
11	5563	4	Hamilton Donovan Hill Trust	42,689							
12	5564	4, 5	Miles Sand & Gravel Co., Inc.	18,210							
13	5565	4, 5	Hauge	203,425							
14	5566	4, 5	Looker Brothers, LLC	877							
15	5567	3	Bjoldal		520					1	
16	5569	5, 6	Brar	11,857			5,270				
17	5571	3, 4	Templin	224		2,526					
18	5572	3	Fleming	2,770		6,583					
19	5573	3	Murray	2,077		2,884					
20	5574	5,6,7	Cho	206,373			14,770		17,257		1
21	5576	7, 8	Christman	502					15,792	4	

22	5577	6, 7	Clark's Creek Farm, LLC	33,100					16,985		
23	5578	7, 8	Clark's Creek Farm, LLC	8,142					7,221	1	
24	5579	8	Sterino Family Partners, LLC	7,788					7,222	1	
25	5613	5,9	BNSF Railway				13,485	9,000			
26	5615A	5	Reames	185,130							1
27	5615B	4, 5	Reames	53,143							1
28	5615C	4,5	Reames	10,890							1
29	5615D	4, 5	Reames	21,242							1
30	5617	4, 5	Pierce County Public Works	Already Acquired							
31	5618	5	Drainage District #10	2,700			1,200				
				26	1	5	4	1	5	8	10
			<i>*Relocation subject to change as field investigation continues **Plan sheet is in the process of being added to show this acquisition</i>								