

**Planning and Public Works Department
DEVELOPMENT ENGINEERING SECTION POLICY**

Policy Number:	DE POL - 4014
Title:	Single Family Residential Driveway Approach Permit Policy
Date:	January 19, 2018
Management Approval:	<i>Mitchell Bulls</i>
Related Documents:	N/A

Discussion: Per Title 17B.10.101, a Driveway Approach Permit (DAP) is required for all properties that access a public road. However, in formal plats, it has been determined that a separate driveway application is not warranted. Therefore, to streamline the development process, a specific stand-alone DAP will no longer be required for new homes in formal plats.

Purpose: This policy clarifies when a DAP is required.

For Single Family Residences, a DAP **is not** required for:

- 1) A new house on a lot on a private road.
- 2) A new house on a lot in a formal plat.
- 3) A replacement house where the lot has a permitted approach.
- 4) Garages, ADUs, shops, etc. on lots on a public road but where the property has an existing home and driveway.

For Single Family Residences, a DAP **is** required for all other lots on a public road. This includes:

- 1) A new or replacement house on a lot that is not in a formal plat where the lot is on a public road.
- 2) When the applicant wants to replace an existing approach or culvert on a lot on a public road.
- 3) Garages, shops, etc. on lots on a public road, but where the property does not have an existing home with an existing driveway.

Additional Information:

The justification for not requiring a DAP on plat lots is that the lots are generally small and the driveway location is pre-determined. The plat road section identifies the curb, gutter and sidewalk locations, so drainage and entering site distance are not issues.

Discretion in this policy is with the review engineer. The review engineer may still require the DAP or alternatively attach the applicable driveway details to the site development drawings. An example would be a new home in an older formal plat that does not have a road section with curb / gutter / sidewalk.