REQUIREMENTS FOR “SPECIAL EVENT” FIRE CODE PERMIT

• *A Fire Code permit is required AND a Fire Prevention Bureau inspection is required.*

   Minimum aisle width: – 44 inches; employees only – 24 inches.

2. Fire extinguishers must have a minimum rating of 2A:10BC and be available within
   75 feet of travel distance. Fire extinguishers shall be fully charged and readily accessible.

3. Exits, aisle ways, fire alarm pull stations and exit signs shall be free of obstructions at all times.

4. *ALL DECORATIVE MATERIALS TO BE FLAME RESISTANT OR SHALL BE TREATED WITH A
   FLAME RETARDANT PER NFPA 701.*

5. There shall be no cooking that might produce grease-laden vapors except in kitchen if kitchen is equipped
   with approved hood/duct automatic fire extinguishing system.

6. Extension cords may be used if they serve only one appliance and are plugged directly into an
   approved receptacle or power tap with built in circuit breaker. The extension cord shall be rated
   not less than the ampacity of the appliance it serves. (Generally extension cords should be one
   size larger than the appliance cord). The extension cord shall be properly grounded. Cords shall
   not be attached to the structure by unapproved means and not extended under doors and across
   walkways.

7. There shall be trained crowd managers on site at a ratio of one crowd manager for every
   250 occupants.

8. Generators shall be separated from tents or membrane structure by a minimum of 80 feet and
   shall be isolated from contact with the public by fencing, enclosures or other approved means.

9. An inspection by Pierce County Fire Prevention Bureau required PRIOR TO START OF ACTIVITY.
   Call (253) 798-7179 at least 24 hours in advance to schedule.

   **Note:** School sponsored events at public and private elementary and middle schools shall be exempt from
   an after-hours inspection fee. Where the after-hours inspection fee applies, an additional fee of $80 per
   hour, with 1-hour minimum, additional time to be computed in quarter hour increments and to include
   travel time will be charged. (Pierce County Code 17C.60.085.F) Fire Prevention Bureau business hours:
   7:30 a.m. – 4:30 p.m., Monday – Friday (excluding holidays).

10. **VALID SIGNED PERMIT WILL BE DELIVERED UPON APPROVAL AT TIME OF FIRE
    PREVENTION BUREAU INSPECTION.**
TEMPORARY WIRING

NOTE: The Fire Inspector shall have the authority to require the vendor to disconnect and/or remove any non compliant electrical device.

The graphic below is presented to give a visual understanding of approved and non-approved methods of temporary wiring for light and appliances at fairs, carnivals and shows.

Remember the following parameters:

1) Extension cords that are less than 14 gauge in size will not be allowed to extend electrical service.

2) Extension cords shall supply power to one multi-plug adapter only.

3) Multi-plug adapters shall not be used in a series.

4) Approved multi-plug adapters/power taps with a testing laboratory’s label stamped on them, or attached to them are allowed. The word “APPROVED” means the unit has been tested and approved for it’s intended use by a nationally recognized testing laboratory; such as Underwriters Laboratories or Factory Mutual. Adapters must have over current protection that will activate and shut off the current if the adapter is overloaded.

Note: If you are unable to reach the outlet with the plug connected to the appliance, you will require an extension cord of 14 gauge or larger (Larger would be 10 or 12 gauge.)
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