

# Mobile Food



## 2018 Food Truck Vendor Packet

Saturday, August 18, 2018  
11:00 a.m.-6:00 p.m.

Sprinker Recreation Center  
Tacoma WA



Pierce County

Parks and Recreation Services

**GENERAL INFORMATION:** The 2018 Mobile Food Fest is scheduled for Saturday, August 18 from 11 a.m.-6 p.m. The Mobile Food Fest will feature a great variety of trucks from all over Puget Sound for foodies to enjoy. A beer garden as well as music will be setup so participants can enjoy some entertainment!

**LOCATION:** The Mobile Food Fest will take place at Sprinker Recreation Center. Sprinker Recreation Center is located at 14824 “C” Street in South Tacoma Washington, 98444. It is located on the corner of “C” Street and Military Road which is approximately two blocks East of Pacific Avenue. Pacific Avenue and Military Road are two of the main arterials in the Tacoma / Parkland area with heavy traffic flow all throughout the day.

**2017 FEES:** Submittal of application and fee does not guarantee participation. Acceptance into this event is based on the date and time of application submission, diversity and mix of approved vendors, AND payment. All applicants will receive a confirmation e-mail indicating whether they have been approved to participate in the Mobile Food Fest.

- **Early Bird Vendor Fees** (By June 1st): \$200 flat fee per truck
- **Standard Fee** ( June 2nd - August 4th): \$300 flat fee per truck
- **Last Minute Fee** (August 5th - August 12th: \$400 flat fee per truck  
(based on availability of space, marketing of truck not guaranteed)

We reserve the right to limit the amount of vendors in a ‘competing’ food class. While we are unable to guarantee there are not competing vendors at the Mobile Food Fest, we take this consideration very seriously during the mapping and placement. *This is a rain or shine event. No refunds will be offered.*

**PAYMENT:** Vendor payment must be received with the application. All checks should be made payable to Pierce County Parks & Recreation. Payment and application should be mailed or emailed to:

Pierce County Parks & Recreation  
Attn: Andrea Clay  
14422 Meridian East  
Puyallup, WA 98375  
aclay@co.pierce.wa.us

If you have photos of your food truck, menu items or business logo that you would like used for marketing purposes please e-mail them to [aclay@co.pierce.wa.us](mailto:aclay@co.pierce.wa.us) Questions? 253-798-4703

**MENU:** **It is highly recommended that each vendor provide a “taste” sampler that is no more than \$5 per serving.** This allows the public the opportunity to try more food which in turns gives each and everyone of you more business. If you would like us to advertise some of your menu items please e-mail your info to [aclay@co.pierce.wa.us](mailto:aclay@co.pierce.wa.us) by July 13th to allow time to properly promote your menu options.

**INSURANCE:** Every participating food truck must provide Pierce County Parks & Recreation with a certificate of insurance naming Pierce County as additionally insured. The insurance certificate must be in the amount of \$1 million and should have the following address listed on it:

Pierce County  
930 Tacoma Ave Ste 737  
Tacoma, WA 98402

**HEALTH DEPARTMENT PERMITS:** It is the vendor's responsibility to acquire all needed County and State permits. Pierce County Parks & Recreation will be happy to assist you with the process should you need assistance. All information to obtain a Health Department Permit can be found on the Tacoma-Pierce County Health Department's website:

<http://www.tpchd.org/food/temporary-food-establishment/>

Please make note that all Health Department applications and payment are submitted to the Tacoma-Pierce County Health Department and must be received 14 days before the event to avoid a late fee. For more information please contact Amanda Peters at 253-798-7677 or [apeters@tpchd.org](mailto:apeters@tpchd.org) with the Tacoma-Pierce County Health Department.

Any vendor who is found out of compliance with these permits/regulations on the day of the event will not be allowed to vend and will forfeit all fees paid to Pierce County Parks & Recreation. A copy of the temporary food permit will be required prior to your on site arrival.

**FIRE PERMITS/EXTINGUISHERS:** Pierce County Parks & Recreation will apply for a special event permit through the Counties Fire Prevention Bureau. The FPB requires the following:

- All food trucks using propane must have a fire extinguisher with a minimum UL classification of 2A4 0BC. Trucks that require deep frying food preparation must also have an additional fire extinguisher that has a minimum UL classification of 2A "K".
- The inspection tags for each food truck's hood suppression system needs to be current.
- Generators and fuels are not allowed off the trucks. Any generators/fuels/appliances that are used need to be a part of the normal set up ON the food truck.

**LOAD IN / LOAD OUT:** Load in for the food fest will depend on the size, location and specific needs of each vendor. **Pierce County Parks & Recreation Staff will be on site starting at 7 a.m. to start parking food trucks.** Vendors must be setup and ready to serve food by 11 am. The event is slated to run from 11a.m.-6 p.m.

In order to ensure a safe exit of participants and food trucks, vendors will not be allowed to pack up and leave prior to 6 p.m. Mobile Food vendors must wait until the public has cleared from the event area before leaving the event area.

**POWER NEEDS:** All vendors must be self sufficient. Pierce County Parks & Recreation is not able to provide access to utilities.

**SPACE ASSIGNMENTS:** Locations will be determined after the standard registration date of August 4th. Considerations will be based on competing food categories and time of submissions of application. Please see the picture below for the layout of the event.



**GROUND SURFACE & WEATHER:** The Mobile Food Fest is an outdoor event that utilizes a paved parking lot for setup. There may be some areas in the parking lot that are not level so please bring truck levels just in case. If you plan on putting a tent up please make sure that all tents have a 25 lb. weight on each leg for safety in case of windy weather. Tents used for any sort of cooking purpose must be fire retardant with the inspection sticker. The Mobile Food Fest will take place rain or shine so please be prepared for any kind of weather.

**TRASH/GARBAGE:** It is each vendors responsibility to remove all event related trash from their area. This includes items inside your truck. Pierce County Parks & Recreation will be responsible for providing garbage and recycling receptacles around the “specified” eating areas. A big thank you to Waste Connections for being the sole provider of trash and recycling receptacles for the event!





# MOBILE FOOD FEST TRUCK APPLICATION

Saturday August 18, 2018

11 a.m.-6 p.m.

Sprinker Recreation Center, Tacoma

[www.piercecountywa.org/mobilefoodfest](http://www.piercecountywa.org/mobilefoodfest)



Company Name:			
Applicant Name:			
Mailing Address			
City/State		Zip	
Phone :		Phone (day of)	
Email:		Website:	

## FOOD TRUCK INFO

Food Truck

Trailer pulled by truck (prefer trailers be detached)

Length of Food Truck \_\_\_\_\_

Length of Trailer \_\_\_\_\_

## POWER NEEDS

**Reminder there is no access to onsite utilities.**

## FOOD TRUCK SPECIFICS

Type of Food Served:

Menu Items: (List as many as possible or attach menu. Please include pricing structure. This will be used for marketing purposes)

Please submit application and payment to:

Pierce County Parks & Recreation

Attn: Andrea Clay

14422 Meridian East

Puyallup WA 98375



Payment Method:

Cash

VISA/MC

Check

If paying by credit card please call 253-798-4703 to complete transaction. Thank you.