



Letter of Authorization (LOA)

This form is to be filled out by the legal property owner(s) of record

Please return completed form by mail or email to:

Pierce County Sewer
9850 64th St. W
University Place, WA 98467
pcsewerbilling@piercecountywa.gov
(253) 798-4020

Sewer Account Number: _____

Service Address: _____

Move In/Effective Date: _____

OWNER(S) INFORMATION (Please Print)

Owner Name(s): _____

Mailing Address: _____

Phone Number: _____

Email: _____

TENANT(S) INFORMATION (Please Print)

Tenant Name(s): _____

Mailing Address: _____

Phone Number: _____

Email: _____

Remove owner ACH

Receive email notifications

By completing this form, I hereby authorize the above-mentioned tenant to receive the Pierce County Sewer bill directly.

By my (our) signature(s) below, (we) understand and agree that:

- The property owner remains ultimately responsible for any charges on the account, including delinquencies, penalties, and interest for charges not paid by the designated tenant.
- If the County places a lien on the property due to delinquent charges or a foreclosure, the owner remains responsible for and agrees to pay any associated charges, including for lien recording, administrative fees, and/or legal fees incurred by the County pursuant to RCW 36.94.150.
- Pierce County Sewer Billing requires 60 days' notice for changes in tenant designation or routing of the sewer bill.
- Pierce County Sewer Billing will send a copy of delinquent and lien notices to both the owner(s) and tenant designated.
- Pierce County Sewer Billing reserves the right to revoke this authorization at any time for non-payment of sewer service charges.

Signed: _____

(Property Owner)

Signed: _____

(Property Owner)

Dated: _____

Dated: _____