

Accessible Communities Advisory Committee Minutes

Location: 3602 Pacific Avenue, Tacoma WA 98418

Date: July 10, 2018

Time: 9:00 AM - 11:00 AM

Attendees: Malissa Adame, Julian Wheeler, Nima Sarrafan, Penny Grellier, David Heinemann, Todd Holloway, John Ernest Berry III, Bonny Keech

Agenda items

1. **Introductions:**

2. **Approval of minutes:** Approved with changes

- ✚ Strike the comment under “Outreach Update” in May’s minutes: That Julian will contact Toby at GCDE about forming an Outreach Strategic Plan...
- ✚ Add CFI as option for other places to meet
- ✚ Todd Holloway made a motion to approve the minutes with changes. John Ernest Berry 2nd. The vote was yay. Minutes approved with changes.

3. **Nima Sarrafan/Services Director-Executives Office:**

- ✚ Helps clerks with Boards and Commissions and is here to see how he can help with our committee.
- ✚ What the Executive’s Office can do to help the PC ACAC:
 - ✓ Can work with committee and other departments in obtaining ideas for projects.
 - ✓ Nima can work directly with departments and Directors to expedite a meeting with other departments on possible projects that the ACAC could write a proposal for and GCDE can fund.
 - ✓ He can help create an annual report to show all ACAC activities (aka projects)

- ✚ City of Tacoma has a similar group (Tacoma Area Commission on Disabilities). The ACAC and the TACD may be able to work together on some projects for the Tacoma area.

- ✓ Todd Holloway is an active member of TACID

- ✚ Nima can help with outreach if the ACAC needs help in this area

4. **Outreach Draft Plan Form:** Outreach Plan (DRAFT) handed out

- ✚ Julian mentioned that GCDE will be stricken from the proposal

- ✚ Mileage reimbursement is being requested in the proposal. The idea is to travel to other cities in PC to promote and recruit for ACAC. Examples:

- ✓ School Board meetings

- ✓ Town Councils

- ✚ Malissa suggested the committee submit a proposal for funding to boost membership. The original intention of an Outreach proposal was intended for this.

- ✓ The shift in the Outreach Proposal has gone from recruiting outreach (aka members) to going out to other cities to talk about ACAC.

- ✓ The proposal is missing specific measurable goals.

- ✚ Julian explained this proposal is to specifically receive mileage reimbursement for attending PC events to do outreach and possibly receive reimbursement for meeting attendance. Some questions he has:

- ✓ What is the criteria to receive mileage reimbursement?

- ✓ What forms need to be submitted?

- ✓ What is the process for submitting the mileage reimbursement forms to GCDE?

- ✚ The original intent was to develop a “Strategic Outreach Plan” identify we are missing in terms of members from different parts of the county and/or members that represent knowledge or expertise in different disability or accessibility issues.

- ✚ Specific goals the committee wants to reach need to be identified in the proposal.

- ✚ An Outreach Proposal can be drafted that focuses both on recruiting new members and getting the word out about ACAC to receive community feedback on possible projects that can be funded by the ACAC.

- ✚ Todd Holloway proposed that new draft Strategic Outreach Plan” proposal be the focus of the workgroup meeting on August 14th. The focus will be on ensuring the proposal has:
 - ✓ The educational piece
 - ✓ The mileage reimbursement piece
 - ✓ The recruitment pieces
- ✚ Bonny will check in with the GCDE on mileage reimbursement and procedure (if allowed) for attending ACAC meetings.

5. **Buckley Grange Hall - update:**

- ✚ Status: Conditionally declined through the GCDE
- ✚ Todd gave update of his walk through of the grange:
 - ✓ Areas needing modifications: Parking lot, foundation, bathrooms, needs ramp
 - ✓ Funding is being denied due to multiple accessibility issues
 - ✓ Outside of renting the hall for private events, there is not a clear outcome of benefits the public.
 - ✓ There is a potential for partnering with the grange if they are willing to offer events that benefit the community.
- ✚ Julian asked if there is anything the committee can do to help with this project:
 - ✓ Kirby can reach out to Amramp, who has a contract with the County, to see if they can build a permanent or temporary ramp while other issues with the building are being taken care of. Someone associated with the grange may need to write a grant to request funding if needed.
 - ✓ Todd will keep in touch with Kirby and bring updates to the meetings

6. **Other partnership ideas (Not on original agenda):** ACAC could partner with Parks Department to improve parks in PC:

- ✚ Parks will be submitting a proposal to ACAC at the September meeting for funding in response to ACAC requesting that we partner with them to fund improvements not budgeted for in the ADA Transition Plan. Some ideas are:
 - ✚ Supplying additional funds for swings, etc. on the play equipment in PC public parks
 - ✚ Playground improvements throughout the County.

- ✚ There's a need to improve equestrian facilities: There needs to be improvements and/or additions to make these facilities more accessible.
- ✚ Partnering with Parks will bring quick success in terms of funding and positive exposure to projects being funded by the ACAC that benefit the entire community.

7. National Disability Voter Registration Week/Todd Holloway:

- ✚ ACAC would like to assist the Auditor's office in making the voting sites accessible:
 - ✓ This could be potentially funded through ACAC if funding is needed
 - ✓ Todd suggested the ACAC could help fund an add on to attract people to attend the Auditors Office Forum.
 - ✓ Todd will work with Auditor's office on upcoming events
 - ✓ Auditor's office will supply any translation service, equipment & brochures needed.
 - ✓ Penny suggested planning the event around the truck routes (1,2,3 or 4) as busses run the latest along these routes and that might help with transportation and attendance.
 - ✓ A potential event: PAVE facilitating an advocacy with youth with developmental disabilities: They would be interested in helping with any events around "Get out the vote". Doreen VanderVort may be the contact person.

8. Optional places to hold meetings:

- ✚ People's Center
- ✚ Eastside Community Center
- ✚ Star Center - \$60-\$65 per hour / possible 25% discount for non-profit
- ✚ Metro Parks - Malissa reached out and can report back on availability
- ✚ ACAC meetings for 2019 are currently reserved for current meeting space at 3602 Pacific Ave S, Tacoma 98418
- ✚ Emergency Management - Here there would be ease of use and possibly partnering.
- ✚ County-City building - 7th Floor: Executives office might be more accessible to the committee. However, parking and the hills may be a problem
- ✚ Tacoma Mall Plaza conference room: How accessible is the front door. Its heavy to open.

9. Civic Plus:

- ✚ Program will show vacancies in Boards and Commissions
- ✚ Roles out August 6, 2018
- ✚ Once the trial period is over and all glitches worked out, boards and commissions may be able to use for meeting announcements.
- ✚ ACAC will have a site on Civic Plus and may be customized (this will be available after CP goes live)
- ✚ The committee asked Nima if they can build a Facebook page. Nima will check into the guidelines for this and get back to Malissa.

10. **Next Meeting:** August 14, 2018 - Workgroup meeting

Action items

Owner(s)

Deadline

Status