

Instructions

The [National Exercise Program](#) (Program) provides opportunities for [Whole Community](#) partners to contribute to the [National Preparedness Goal](#) (Goal) of building a secure and resilient nation. Specifically, findings from whole community exercises are used to directly inform our national preparedness efforts to include the [National Preparedness Report](#).

This form provides a means of nominating an exercise to the Program. The form is divided into sections based on the type of information needed to determine how your exercise may support the Goal. To submit your nomination, or if you have questions related to this form, contact the National Exercise Division at NEP@fema.dhs.gov.

1. General Information

Exercise Name			
Sponsor			
Exercise Type		Jurisdictional Level	
Synopsis - This should be a brief description of the exercise including a high level statement of what type of threat/hazard the exercise is intended to examine, and any requirement (outstanding Corrective Actions from previous exercises, THIRA or otherwise) met by its conduct.			
Exercise Primary Point of Contact		Exercise Secondary Point of Contact	
Name		Name	
E-mail		E-mail	
Phone		Phone	
Is this exercise required by senior official directive, law, or an executive order?			
Is this exercise included in your Training and Exercise Plan ?			
Does the exercise support your Threats and Hazard Identification and Risk Assessment ?			
Is this exercise part of a series?			
If 'Yes,' then list the series name here.			
Is this exercise federally funded ?			
If 'Yes,' then list the federal funding source(s) here.			

2. Supported Principals' Objectives

Select the Principals' Objectives supported by this exercise. For each Principals' Objective selected, and list each exercise specific objective that supports it. If your exercise does not support a specific Principals' Objective, do not check the box and leave the field below it blank. Please note that all Program exercises must support at least one Principals' Objective. As a reference, the core capabilities aligned to each Principals' Objective are included below.

Principal Objective 1 (Intelligence & Information Sharing): Examine and validate core capabilities and processes to rapidly exchange and analyze appropriate information (classified and unclassified) among federal, state, local, tribal, territorial, private sector, and international partners prior to and during an incident that threatens the security of the nation.

Principal Objective 2 (Lead Federal Agency Coordination): Examine the ability of departments and agencies to identify and validate appropriate authorities and roles, lead federal agency responsibilities, incident management resources, and organizational operational structure to prepare for, respond to, and recover from incidents where there is no clear lead federal agency identified in statute or regulation.

Principal Objective 3 (Multidisciplinary Response Operations): Examine the ability of federal, state, local, tribal, and territorial jurisdictions to conduct integrated multi-jurisdictional and multi-disciplinary response planning, and to coordinate operations among law enforcement, fire and medical services, emergency management, and other whole community stakeholders for incidents with consequence management components such as complex terrorist attacks.

Principal Objective 4 (Cyber Coordination): Examine the ability of whole community stakeholders to implement national policy, frameworks, and guidance, and to apply relevant authorities, plans, procedures, and available resources to achieve a coordinated response to significant cyber incidents.

Principal Objective 5 (Recovery Coordination): Demonstrate the ability of the whole community, especially state, tribal, territorial, and local governments, to perform effective recovery coordination and planning in parallel with response operations to achieve long-term community recovery objectives.

Principal Objective 6 (Infectious Disease and Biological Incidents): Examine the ability of federal, state, local, tribal, and territorial jurisdictions to implement coordinated, integrate response structures and strategies; detect and categorize disease threats; address domestic and international public health implications; control and contain disease outbreaks; deliver public health and medical services; and communicate with the public during pandemics and biological incidents.

Principal Objective 7 (Catastrophic Incidents): Examine the ability of the whole community to deliver life-saving and life-sustaining capabilities to survivors following a catastrophic incident that severely affects communities and critical infrastructure.

3. Core Capabilities

Select all of the core capabilities examined by this exercise. More information on core capabilities can be found [here](#).

Prevention	<input type="checkbox"/> Planning <input type="checkbox"/> Public Information and Warning <input type="checkbox"/> Operational Coordination <input type="checkbox"/> Forensics and Attribution	<input type="checkbox"/> Intelligence and Information Sharing <input type="checkbox"/> Interdiction and Disruption <input type="checkbox"/> Screening, Search, and Detection
Protection	<input type="checkbox"/> Planning <input type="checkbox"/> Public Information and Warning <input type="checkbox"/> Operational Coordination <input type="checkbox"/> Access Control and Identity Verification <input type="checkbox"/> Cybersecurity <input type="checkbox"/> Intelligence and Information Sharing	<input type="checkbox"/> Interdiction and Disruption <input type="checkbox"/> Physical Protective Measures <input type="checkbox"/> Risk Management for Protection Programs and Activities <input type="checkbox"/> Screening, Search, and Detection <input type="checkbox"/> Supply Chain Integrity and Security
Mitigation	<input type="checkbox"/> Planning <input type="checkbox"/> Public Information and Warning <input type="checkbox"/> Operational Coordination <input type="checkbox"/> Community Resilience	<input type="checkbox"/> Long-term Vulnerability Reduction <input type="checkbox"/> Risk and Disaster Resilience Assessment <input type="checkbox"/> Threat and Hazard Identification
Response	<input type="checkbox"/> Planning <input type="checkbox"/> Public Information and Warning <input type="checkbox"/> Operational Coordination <input type="checkbox"/> Critical Transportation <input type="checkbox"/> Environmental Response/Health and Safety <input type="checkbox"/> Fatality Management Services <input type="checkbox"/> Fire Management and Suppression <input type="checkbox"/> Logistics and Supply Chain Management	<input type="checkbox"/> Infrastructure Systems <input type="checkbox"/> Mass Care Services <input type="checkbox"/> Mass Search and Rescue Operations <input type="checkbox"/> On-scene Security, Protection, and Law Enforcement <input type="checkbox"/> Operational Communications <input type="checkbox"/> Public Health and Medical Services <input type="checkbox"/> Situational Assessment
Recovery	<input type="checkbox"/> Planning <input type="checkbox"/> Public Information and Warning <input type="checkbox"/> Operational Coordination <input type="checkbox"/> Economic Recovery	<input type="checkbox"/> Health and Social Services <input type="checkbox"/> Housing <input type="checkbox"/> Infrastructure Systems <input type="checkbox"/> Natural and Cultural Systems

4. Threats and Hazards (Scenario)

Select the threats or hazards addressed by this exercise. More information on threats and hazards can be found [here](#).

Natural	<input type="checkbox"/> Animal Disease Outbreak <input type="checkbox"/> Earthquake <input type="checkbox"/> Flood <input type="checkbox"/> Human Pandemic Outbreak <input type="checkbox"/> Hurricane	<input type="checkbox"/> Space Weather <input type="checkbox"/> Tsunami <input type="checkbox"/> Volcanic Eruption <input type="checkbox"/> Wild Fire <input type="checkbox"/> Other:
Technological or Accidental	<input type="checkbox"/> Biological Food Contamination <input type="checkbox"/> Chemical Substance Spill/Release <input type="checkbox"/> Dam Failure	<input type="checkbox"/> Radiological Substance Release <input type="checkbox"/> Other:
Adversarial or Human-caused	<input type="checkbox"/> Aircraft as a Weapon <input type="checkbox"/> Armed Assault <input type="checkbox"/> Biological Terrorism Attack (non-food) <input type="checkbox"/> Chemical/Biological Food Contamination <input type="checkbox"/> Terrorist Attack <input type="checkbox"/> Chemical Terrorism Attack (non-food)	<input type="checkbox"/> Cyber Attack (Data) <input type="checkbox"/> Cyber Attack (Physical Infrastructure) <input type="checkbox"/> Explosives Terrorism Attack <input type="checkbox"/> Nuclear Terrorism Attack <input type="checkbox"/> Radiological Terrorism Attack <input type="checkbox"/> Other:

5. Exercise Planning Timeline

Please provide the conduct timeframe and location for this exercise. This includes the start date of exercise conduct (STARTEX), and the end date of exercise conduct (ENDEX). Other exercise planning activities are not required, but may be included if they are known. More information on exercise planning, conduct, and after action activities can be found [here](#).

Timeline (major planning, conduct, and after action activities)		Location (city and jurisdiction)		Date (mm/dd/yy)
Concept and Objectives Meeting				
Initial Planning Meeting				
Mid-Term Planning Meeting				
Master Scenario Events List Synchronization Meeting				
Final Planning Meeting				
Conduct				STARTEX
				ENDEX
After-Action Meeting				
Other				

6. Plans, Policies, Procedures, and Corrective Actions

List the applicable plans, policies, procedures, and corrective actions.

Plans, Policies, & Procedures	
Corrective Actions	

7. Participation

Provide the names of Whole Community organizations confirmed to participate in the exercise, and those that are desired. Also provide the names of all senior elected officials confirmed to participate, and those whose participation is desired. Please spell out the names of all entities and senior elected officials.

Confirmed Participants	
Desired Participants	
Senior Elected Officials	

8. Technical Assistance

If any technical assistance requirements are anticipated for the exercise, briefly list them below. Technical assistance refers to the use of specialized Federal resources to assist with specific aspects of exercise planning, design, conduct, and capability validation. Please note that requesting technical assistance is not a requirement for Program participation.

9. Evaluation Agreement¹

This evaluation agreement is a requirement of the exercise nomination process. It ensures that the Exercise Sponsor understands and agrees to share evaluation data resulting from their exercise.

- If this exercise is selected, the Exercise Sponsor agrees to follow and/or apply all relevant Homeland Security Exercise and Evaluation Program (HSEEP) guidance regarding the development and reporting of evaluation information, including the After-Action Report/Improvement Plan (AAR/IP) [format](#). The Exercise Sponsor also agrees that the AAR/IP will include information regarding the validation of core capabilities that support the Principal Objectives. The Exercise Sponsor agrees to submit the AAR/IP to NEP@fema.dhs.gov within 90 days of the conduct of the exercise.

10. Feedback (optional)

Please provide feedback to help us improve the Program and this form.

How did you hear about the Program?

How can the Program or this form be improved?

¹ Evaluation data is used in *Rolling Summary* and *End-of-Cycle* reports to identify trends in national preparedness. All evaluation data is treated with appropriate security and confidentiality to ensure specific participant performance is not attributed to any trends identified.