

Chapter 2.95

COMMUNITY SERVICES CONNECTIONS CITIZENS' ADVISORY BOARD

Sections:

- 2.95.010 Board Created.
- 2.95.020 Purpose, Function, and Objectives.
- 2.95.030 Membership, Composition, Term of Office.
- 2.95.035 Vacancies.
- 2.95.040 Resignation from Office.
- 2.95.050 Removal from Office.
- 2.95.060 Officers.
- 2.95.070 Meetings.
- 2.95.080 Quorum.
- 2.95.090 Committees.
- 2.95.100 Conflict of Interest.

2.95.010 Board Created.

There is created a Community Services Connections Citizens' Advisory Board (Board), consolidating the functions and purposes of the Housing and Community Development and the Community Action Citizens' Advisory Boards.

2.95.020 Purpose, Function, and Objectives.

The Board shall serve in an advisory capacity to assist the County in the implementation of federal/state programs and activities, including those authorized under the Housing and Community Development Act of 1974, ~~The Stewart B. McKinney Homeless Assistance Act of 1990~~, and the Community Service Block Grant Act of 1981, as they now stand or may be amended.

Specific Board objectives shall be to: assess and determine community needs, particularly those of low-income persons; reduce the impact of poverty and homelessness on families and individuals by providing services which ease those conditions; assist the upward mobility of low-income persons by providing a continuum of services, including education and employment opportunities; prioritize needs and recommend program activities and funding levels; ~~and monitor program performance.~~

2.95.030 Membership, Composition, Terms of Office.

Members of the Board shall be appointed by the Pierce County Executive and confirmed by a majority of the Pierce County Council, consistent with Pierce County Charter Section 3.30.

The Board shall consist of a minimum of 9 members and a maximum of 15 members. The membership of this Board shall be 25 Members representing Pierce County Cities and Towns, target groups served, and unincorporated areas. Members shall serve without compensation. Terms of office shall be for three years, and limited to two consecutive terms.

After the Board is created, the initial terms of members shall be staggered as follows:

- 1 A. Seven members shall be appointed for one year;
- 2 B. Seven members shall be appointed for two years; and
- 3 C. Seven members shall be appointed for three years.

4 ~~Four positions on the Board shall be filled by nominees from the Pierce County Cities and~~  
5 ~~Towns Association. Candidates for the remaining Board positions shall be publicly solicited~~  
6 ~~from throughout the County by newspaper ad and notification of interested organizations. One-~~  
7 ~~third shall be elected public officials or their representatives, or appointed public officials if~~  
8 ~~elected officials willing to serve cannot be found. At least one-third shall be representative of~~  
9 ~~low-income individuals and families in the neighborhoods served. The remaining one-third shall~~  
10 ~~be officials or members of business, industry, labor, religious, law enforcement, education, or~~  
11 ~~other major community groups.~~

12 Applicants shall be selected based upon their qualifications and the needs of the Board to  
13 reflect the diverse population of the County, including but not limited to economic status, age,  
14 race, gender, geographic areas, and special needs.

15  
16 **2.95.035 Vacancies.**

17 Vacancies occurring for any reason other than the expiration of a term of office shall be filled  
18 by appointment for the remainder of the unexpired term.

19  
20 **2.95.040 Resignation from Office.**

21 Any member desiring to resign from the Board shall submit their intent to resign in writing to  
22 the Board and to the Department of Community Services Connections.

23  
24 **2.95.050 Removal from Office.**

25 The Executive may remove any appointed member of the Board for inefficiency, neglect of  
26 duty, malfeasance, or three unexcused absences in one year, subject to confirmation by a  
27 majority of the Council.

28  
29 **2.95.060 Officers.**

30 When the Board has been duly created, the members shall elect a Chair and a Vice Chair.

31  
32 **2.95.070 Meetings.**

33 The regular meetings of the Board shall be held ~~the first Wednesday of each month a~~  
34 ~~minimum of six times per year, unless otherwise ordered by the Board, the Chair, or the Director~~  
35 ~~of the Department of Community Services Connections. Meetings are open to the public in~~  
36 ~~accordance with the Open Public Meetings Act stated in Chapter 42.30 RCW.~~

37 Special meetings may be called by the Chair or by the Director of the Department of  
38 Community Services Connections. The purpose of the meeting shall be stated in the call.  
39 Except in cases of emergency, at least ten days notice shall be given.

40  
41 **2.95.080 Quorum.**

42 One member over one half of the membership shall constitute a quorum. A simple majority  
43 vote of the quorum is needed to conduct business of the Board.



1 **2.95.090 Committees.**

2 Any committees, standing or special, shall be appointed by the Chair of the Board, or by the  
3 Director of the Department of Community Services Connections, as is deemed necessary to carry  
4 on the work of the Board. The Chair shall be an ex-officio Member of all Committees.

5  
6 **2.95.100 Conflict of Interest**

7 No member of the Community Services Connections Citizens' Advisory Board may vote on a  
8 Board recommendation if the result would financially benefit an agency or organization of which  
9 the Member is a decision-making officer, or is in a position of authority or responsibility.

10 It is the responsibility of each Board Member to declare potential conflicts of interest. The  
11 Chair shall be responsible for mediating differences of opinion on these matters as they may  
12 arise.

13 Board Members are not precluded from receiving program services for which they are  
14 eligible.

15  
16

