



Citizens' Advisory Board		
Wednesday, May 1, 2019	6:00 pm	Soundview 3602 Pacific Ave, Tacoma

Members Present: Sally Porter Smith, Chair Susan Johnson, Vice-Chair Adriane Wilson Bryan Yambe Nathan Zink Noemi Cagatin-Porter Robin Farris Sherry Martin Yvonne Starks	Members Absent: Donald Tilley, Jr. Kenneth Delgado	Staff Present Stephanie Bray Brian Sarensen Bryan Schmid Jeff Rodgers Kristin Kenyon Vy Yun
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Minutes

	Call to Order	
Discussion	The meeting was called to order by Sally Porter Smith, Chair, at 6:04 pm.	
	Approval of Agenda	
Discussion	Sally asked for a motion to approve the agenda. Sherry motioned, Yvonne seconded, unanimously approved.	
	Approval of Minutes	
Discussion	Sally asked for a motion to approve the April minutes. Yvonne motioned, Sherry seconded, unanimously approved.	
	Staff Report	
Discussion	Yvonne's last meeting is tonight. She served two 3-year terms and will be missed. Welcome Bryan Yambe. Bryan appreciates the funding City of Fife received for Benthien Loop.	
6:05 - 6:35	Community Action Update	Brian & Kristin
Discussion	<p>Brian asked the Board what they would like to see from Community Action Programs (i.e. program updates, funding strategies).</p> <p>Brian reports they just completed the Futures Project, where they looked at how services were delivered and how they check the community served (Community Needs Assessment). Kristin adds that the Futures Project shows a lot of data mapping and hopefully, by September, they can see where the gaps are.</p> <p>Robin expressed having a strategic plan to review and letting her know which piece of the plan she is looking at would be helpful. Bryan says starting in September, we can bring Consolidated Plan updates.</p> <p>Sally says it would be useful to see an overview of all the plans and how they fit in with one another, and what specific plans are related to CAB.</p> <p>Sally would like to better understand the imminent need and Brian answers this is identified in the Futures Project.</p> <p>Adriane says she knows her community and what they need. She says Staff know the data and asks that Staff take the information shared from Board Members and share it with the data and people in charge in order to change the system.</p> <p>Kristin reports they've hired an intern that will start June 3. He will be doing some strategic community engagement activities with underserved populations in Pierce County.</p>	
Action	Board Members will contact Kristin if they are interested in community engagement or outreach efforts.	
6:35 - 6:39	2019 One Year Action Plan & Substantial Amendment	Bryan, Jeff, & Stephanie
Discussion	<p>Received final 2019 HUD awards</p> <ul style="list-style-type: none"> CDBG: \$2,998,686 Will go through the plan and adjust figures to represent actual award amount received. HOME: \$1,282,131.00 Funds will go to Admin and Affordable Housing Development. ESG: \$252,374 	

	Increase allocation of funding targeted towards emergency shelter services, rapid rehousing services, HMIS, and a small percentage will go to Admin. Adjustments will be made to the plan and submitted to HUD by May 15.
6:39 - 6:46	Public Hearing - 2019 One Year Action Plan
Discussion	Public Hearing was opened from 6:39 to 6:46 pm. Sally reads two written comments received via email (see attached).
6:35 - 6:39	Action Item: Approval - 2019 Plan & Amendments
Discussion	Sally asks for a motion to approve the 2019 One Year Action Plan. Robin motioned, Yvonne seconded, unanimously approved. Robin agrees with comment regarding targeting help for the vulnerable population, such as senior citizens with animals. She also encouraged mobile units and says Pierce County Council needs to pass the one-tenth of 1 percent tax so all businesses are impacted equally. Sally says it's important to know the roles and what the structure is of the Citizens' Advisory Board and what Members signed on for.
Action	Stephanie will add this subject to future agenda and will email public comment emails received to Board.
6:57 - 7:03	Analysis of Impediments to Fair Housing Bryan Schmid
Discussion	Two applications were received for Analysis of Impediments Request for Proposal: <ul style="list-style-type: none"> Western Economic Services received average score of 97.75/100. Resource Consultants received average score of 65.5/100. Recommendation to hire Western Economic Services will go to the Director for approval. Consolidated Plan Update: <ul style="list-style-type: none"> Sending out provider and client surveys.
7:03 - 7:10	Carbonado Photos of 2016 CDBG Project Stephanie Bray
Discussion	Stephanie presents before and after photos of 2016 CDBG Public Facilities Town of Carbonado Project for their water system.
	Public Comment
Discussion	None.
	Good of the Order
Discussion	Robin feels the same as Adriane; she wants to have impact through this organization. Susan adds it is incumbent on Members to talk to the citizens in our community to know what they want. The next meeting will be June 5 to discuss the structure of CAB. Yvonne - Thank you for your service!
	Adjournment
Discussion	Sally Porter adjourned the meeting at 7:16 pm.


Chair Signature

Sept 18, 2019
Date