

SWLE Construction File Checklist

SWLE #	Project Name	Related SWSR Permits	
Project Inspector		Public/Private	Commercial/Residential

1. SWLE Permit Issued: Date
2. Trench Backfill Material Approved: Date
 Yes/No: Native Alternative Import
3. Pre-Construction Meeting Held: Date
4. ROW Permit Activated: Date
 Permit # Jurisdiction
 Road Closure: Start Date Expiration Date
5. Construction Started: Date
6. Locking Plug Installed: Date
 Plug # SSMH # CSR #
7. Compaction Tests (Mainline and Side Sewer Trench) Passed: Date
8. CCTV Inspection: Date Started Date Passed
9. Air/Hydrostatic Testing: Date Started Date Passed
10. Final Paving Completed: Date
11. Punchlist: Date Given to Contractor Date Completed
12. Vacuum Testing: Date Started Date Passed
13. Access Prevention Bolt(s) Installed: Date
14. As-Builts:

	Date Received	Date Completed	Supervisor Init.
1st Submittal	<input style="width: 100px;" type="text"/>	<input style="width: 100px;" type="text"/>	<input style="width: 100px;" type="text"/>
2nd Submittal	<input style="width: 100px;" type="text"/>	<input style="width: 100px;" type="text"/>	
3rd Submittal	<input style="width: 100px;" type="text"/>	<input style="width: 100px;" type="text"/>	
4th Submittal	<input style="width: 100px;" type="text"/>	<input style="width: 100px;" type="text"/>	
			Date Accepted <input style="width: 100px;" type="text"/>
15. Contractor's Construction Cost Breakdown Letter Accepted: Date
16. Asset Capitalization Breakdown Routed to Asset Management: Date
17. Project Turned Over to Jurisdiction for ROW Restoration: Date
18. End-of-Project Financial Guarantee Accepted/Beginning-of-Project Financial Guarantee Released: Date
19. TNM Account Current: Yes/No
20. Locking Plug Removed/CSR Resolved: Date
21. ROW Permit Finalled/Approved by Jurisdiction: Date
22. Pump Station Utility Transfer Form Sent to Collections/Maintenance: Date
23. PALS+ Updated:

Date Final Acceptance (FN/AP) Entered on SWLE Permit	<input style="width: 100px;" type="text"/>
Date Final Acceptance (FN/AP) Entered on Related SWSR Permit(s)	<input style="width: 100px;" type="text"/>
Date Hold Released on BPRS or BPCO Permit(s)	<input style="width: 100px;" type="text"/>
24. Final Acceptance Letter Mailed to Owner: Date

Comments