



The Road Home

Tacoma / Lakewood / Pierce County Continuum of Care
In Partnership with Pierce County Human Services

Continuum of Care Meeting Minutes

January 15, 2020

Tacoma Housing Authority Bay Terrance – 2550 S G St., Tacoma

Members Present

Amanda DeShazo, Aff. Housing Consortium
Andy Rohr, TPC Health Dept.
Dana Orr, Pierce County AIDS Foundation
Jeff Rodgers, Pierce County
Kari Haugen, Workforce-Central
Keith Galbraith, Family Renewal Shelter
Patti Spaulding-Klewin, CCS
Rachel Silis, Dept. of Veterans Affairs
Tiffany Speir, City of Lakewood
Valorie Crout, Associated Ministries

Members Absent

James Pogue, Comprehensive Life Resources (EA)
Cacey Hanauer, Tacoma Housing Authority (EA)
Dr. Eric Jackson, Bethlehem Baptist Church
Erica Azcueta, City of Tacoma (EA)
Diane Powers, City of Tacoma
Ellie Ottey, Pierce County Housing Authority
Janice Pitt, Dept of Child, Youth & Families (EA)
Marilee Hill-Anderson, Sumner Schools (EA)
Neal Rogers, Community Representative
Sean Raybell, WSD of Corrections
Tonya Tunnell-Thornhill, Exodus Housing

Staff

Valeri Knight
Vy Yun

Call Meeting to Order

Amanda called the meeting to order at 9:07 am.

Introductions

Introductions were made for CoC members.

Approval of Minutes

A quorum was not present to approve the December minutes. This will be added to next month's agenda.

Recording CoC Meetings Updates

- Amanda reiterated Pierce County will no longer be recording the meetings.
- Amanda announced the CoC will be managing the recordings.
 - Amanda will purchase a recorder.
 - Dana volunteered to manage the recordings.

2020 Governance Charter Update

- Amanda reported the CoC is required by HUD to review the governance charter annually – this needs to be done before February 14. She adds that changes can be made after this date.
- Jeff & Tiffany volunteered to join a subcommittee to review the governance charter. Valeri will send an email to CoC members asking if they would like to join.
- Valorie added the Equity Subcommittee will also review.

Membership Subcommittee Update

- Valorie announced all current CoC members will need to complete a new application to reapply for their position.
 - Applications are due by 2/28/2020, Valeri will send out link to application.
 - If application is not received, it is assumed the seat is vacated.
 - Available seats will go out to the public by 2/15/2020.
 - Moving toward 50:50 diversity (50% People of Color, 50% White).
 - All applications will be reviewed and scored, and decision will be made 3/31/2020.
 - Info about CoC has been updated and will be posted on our website.
- Valorie stated the Membership Committee was tasked with creating and assessing that the CoC was reflective of the community served. There previously was not a process in place. She added that because the work is coming from a racial equity lens, the board member should not be majority white members.
- Jeff asked if the work done by subcommittees come back to the full committee for approval.
- Tiffany asked if there is a process or anything in the charter for decision making. Valeri answered the governance charter cannot be changed without 66% majority vote, but the charter has not been followed (i.e. vote for chair/co-chair). If approval for an item is needed, it must be added to the agenda and a quorum must be present. The charter will need to be updated to include if subcommittee recommendations are approved by full committee.
- Amanda said the minutes from 1/16/2019 give approval for the Membership Subcommittee to move forward with recommendations without full committee approval.
- Keith said the subcommittee was not appointed to make decisions for the full committee with this recommendation or future recommendations.
- Jeff asked if the CoC is interested in in-person TA from HUD regarding governance. This may consist of a someone potentially coming to our meetings and reviewing our governance charter for improvement. There would not be a cost for this.
- Amanda asked if this will be another consultant. Jeff answered yes, but the person will be familiar with WA State and Puget Sound. Amanda likes this idea and requested that any meeting that happens with TA will include CoC Members.

5-Year Strategic Plan Yearly Action Steps

- Amanda presented a PowerPoint that included general subcommittee actions and their strategic priority areas and the Strategic Plan 2020 tasks spreadsheet was reviewed.
 - Amanda announced Marsha will no longer be with the CoC. James volunteered to take Martha's position on the Stability Subcommittee.
 - Jeff requested the document include goals.
 - Please send Valeri an email if any changes need to be made.
- Amanda asked what would be most beneficial at the quarterly meeting. Valeri will create a form that will be sent to each subcommittee providing instructions on the reports.
- The next CoC meeting will have a deadline/timeline on when items are due and when we expect members to report out at the quarterly meeting
- Dana suggested reaching out to Building Changes to have them at our table.

- Amanda said that she and Valeri are looking on how to incorporate ideas submitted by CoC members that did not make it into the final document. An update will be made at the next meeting.

Good of the Order

- Jeff reported the CoC Tier 1 awards were announced yesterday. All projects in tier 1 received 100% funding, but one. We received 3.5 million dollars. Tier 2 will be coming out soon. The list is posted on HUD's website and Valeri will also share the link.
- Rachel announced the VA NOFA is out. Their Director accepted a new position and her last day is tomorrow. Patti added the SSVF funding is for renewal applicants only, they are not accepting new applications, but GPD is new and is accepting all applications.

Public Comment Period

- Al had the following comments:
 - Did not see any indication of things the CoC learned in the previous 5-year plan. Success and failures that lead to modifications.
 - Too many subcommittees for the number of people on the board. He suggested merging Racial Equity and Membership Subcommittee because they focus on accomplishing the same thing. He also asked for clarification on libraries (Tacoma and/or Pierce County).
 - Suggested presenting this plan to Mayor's Roundtable on homelessness. He does not see a mechanism the CoC has to inform other stakeholders.
 - Include racial equity in the County's contracts.
 - Chamber of Commerce as created an Affordable Housing Committee and the Homeless Coalition is reaching out to them to make a connection.
- Heidi, Comprehensive Life Resource, introduced herself. She is the Sub-Chair of Homeless Coalition's Racial Equity Subcommittee. She invited everyone to attend the Homeless Coalition meeting, every Friday, 9-11am at the Salvation Army. She is also working on the Forensic Path Plan.

Meeting Adjourned

Amanda asked for a motion to adjourn the meeting. Tiffany motioned, Valorie seconded, unanimously approved. Adjourns the meeting at 10:28 am.