



Citizens' Advisory Board		
Wednesday, October 2, 2019	6:00 pm	Soundview 3602 Pacific Ave, Tacoma

Members Present: Susan Johnson, Vice-Chair Adriane Wilson Nathan Zink Noemi Cagatin-Porter Sherry Martin	Members Absent: Bryan Yambe Robin Farris	Staff Present Bryan Schmid Jeff Rodgers Stephanie Bray Vy Yun
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Minutes

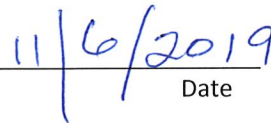
6:00-:600	Call to Order	Councilmember Johnson
Discussion	The meeting was called to order by Councilmember Johnson at 6:00 pm.	
6:01 - 6:01	Approval of Agenda	Committee of the Whole (COW)
Action	CM Johnson asked for a motion to approve the agenda. Nate motioned, Sherry seconded, unanimously approved.	
6:01 - 6:02	Approval of Minutes	COW
Action	CM Johnson asked for a motion to approve the September minutes. Sherry motioned, Adriane seconded, unanimously approved.	
6:02 - 6:03	Staff Report	Stephanie Bray
Discussion	Three candidates have been interviewed for CAB, and we will be moving forward with two. The new members will join us in January - we don't think their resolutions will be approved in time for the November meeting.	
6:03 - 6:48	Fair Housing Presentation	Tim Gottgetreu Western Economics Services
Discussion	Bryan introduced Tim Gottgetreu from Western Economics Services (WES). Pierce County did a Request for Proposal (RFP) for Analysis of Impediments to Fair Housing Choice and WES was chosen.	
	The following surveys were sent out: <ul style="list-style-type: none"> • Resident survey – over 200 responses received. This survey is still available for residents to complete: https://www.piercecountywa.gov/2130/Community-Development • Stakeholder survey – 60 responses received. 	
	Tim gave a PowerPoint presentation on the highlights of the Analysis of Impediments to Fair Housing Choice. The report can be found on Pierce County's website: https://www.piercecountywa.gov/2781/Program-Plans	
	Tim explains there is a 30-day open comment period on the report, which starts today. The report will be updated based on if the comments impact the preliminary findings. The final report must be submitted to HUD by May 15, 2020.	
	Sherry asks for clarification when referencing the Military Base, is it people living or working on Base? Tim answers living, but he's unsure how the number is above 50% of housing problems.	
	CM Johnson asks if every question must be answered in the survey. Tim responds no, the report shows yes, no, don't know, and missing.	
Susan notices there weren't any surveys submitted by Milton so she will post the survey link on their Facebook page. She is concerned with the Stakeholder's answer to how familiar they are with fair housing laws (16 answered not familiar).		
Noemi asks how long the surveys were available. Bryan answers the resident survey went out end of July and the stakeholder survey went out end of August; both surveys are still available to complete until November 6.		
Adriane asks if there is an opportunity for community members to understand the report. Tim responds they try to make the report as accessible as possible; there is narrative explaining each concept. An appointment can also be made with staff if there are questions. Adriane asks how we can make this report more accessible for the community to understand. Heather comments that perhaps it is the role of the Department – to translate the report – not only what it means for the County, but how we move forward with the information.		

	Adriane says people are taking surveys, but don't see what happens afterwards. She adds that people are surveyed out.
6:49 – 6:49	Public Hearing – Fair Housing
Discussion	None present.
6:49 – 6:58	2020 – 20204 Consolidated Plan Needs in the Community Stephanie, Bryan, Jeff
Discussion	<p>Stephanie reports we are getting ready to distribute client surveys to the non-profits. We worked with our Social Media Specialist to get the word out for the open public meeting and public hearing this afternoon.</p> <p>CM Johnson says that social media does not hit all the populations in the area. She asks how can we get information out for people to participate in the public hearing? Stephanie attended a conference and asked how other jurisdictions reach out and get people to attend and it was suggested to piggy-backing off another meeting. Noemi suggests United Way's Third Annual Poverty to Possibilities Summit at the Murano on November 12. She says it is open to anyone that wants to be involved.</p> <p>Adriane suggest getting buy-in from community. The community needs to trust the County. How can we make the community more comfortable at the table?</p>
6:59 – 6:59	Public Hearing – Needs in the Community
Discussion	None present.
6:59 – 7:06	FY 2020 CDBG Public Facilities & Public Services Funding Priorities COW
Discussion	<p>Stephanie reports we've reached out to Snohomish and Spokane County for funding priorities. She shares their priorities and explains their priorities are more detailed because it's in their 5-year plan.</p> <p>Sherry says she likes the breakdown of what we currently have. She has written grants before and our priorities are broad enough to make it easy to apply. Spokane and Snohomish are quite detailed.</p> <p>Nate suggests adding or incorporating mental health, seniors/disabilities, and childcare in our priorities. He mentions childcare probably falls under family services priorities.</p>
7:06 – 7:07	Approval – FY 2020 CDBG Public Facilities & Public Services Funding Priorities COW
Action	<p>Public Services: Nate moves to add mental health and seniors/disabilities to Public Services funding priorities. CM Johnson asks for a vote - 5 votes yes.</p> <p>Public Facilities: Nate moves to keep the Public Facilities priorities the same as previous year, Sherry seconded. CM asks for a vote - 5 votes yes.</p>
7:07 – 7:09	Elect Chair & Vice Chair COW
Action	<p>Election for Chair: Sherry motions to nominate CM Johnson as Chair, Noemi seconded, unanimously approved.</p> <p>Election for Vice-Chair: Adriane nominates Sherry as Vice-Chair, Nate seconded. CM Johnson asks for a vote – 5 votes yes.</p>
7:09 – 7:13	Next Steps Analysis of Impediments to Fair Housing & 2020 – 2024 Consolidated Plan Stephanie, Bryan, Jeff
Discussion	<p>Stephanie reiterates the Analysis of Impediments public comment is open for 30 days. We will have a public hearing on November 6 and Tim will be joining via Skype.</p> <p>For the consolidated plan, we have sent a link to providers for the survey. We plan to send it out again.</p> <p>Bryan says we will use the Analysis of Impediments for the 5-year plan; it will feed into it. The goal is to get actionable items in the consolidated plan.</p>
7:14 – 7:14	Public Comment
Discussion	None present.

7:14 - 7:14	Good of the Order
Discussion	None.
7:15 - 7:15	Adjournment
Discussion	Susan adjourned the meeting at 7:15 pm.



Chair Signature



Date

