
Birth to 25 Advisory Board Meeting

Monday, February 3, 2020

Members Present: Christine McClendon, Cynthia Jacobsen, Dylan Tran, George Conzuelo, Gina Cabiddu, Glenn Malone, Harbir Juj, Kristi Merritt, Kyle Paskewitz, Lauren Moore, Martin "Lee" Leddy, Nancy Sutton, Priscilla Lisicich, Rodney Robinson, Sharon Hanek, Sharon Shadwell, Tanya Durand, TJ Bohl

Members Absent: Beverly Bowen-Bennett (ea*)

Staff Present: Stephanie Bray, Vy Yun

Call to order

The meeting was called to order at 9:04 am.

Approval of Agenda

Stephanie asked for a motion to approve the agenda. Cynthia motioned; Kyle seconded.

Approval of Minutes

Stephanie asked for a motion to approve the minutes. Tanya motioned; Gina seconded.

Introductions

Introductions were made around the table.

Open Public Meeting Act Training

- The Open Government/Records Training Roster was passed around. Members were asked to sign if they completed the Open Public Meetings Act Training.
- Stephanie shared that members may want to create a new or separate email account.
- All meeting dates, agendas, and minutes are posted online:
<https://www.piercecountywa.gov/6323/Birth-to-25-Advisory-Board>. Meetings are open to the public to attend.

Vote: Elections – Chair & Vice-Chair

- Nominations from last meeting: Rodney, Kyle, and George.
- New nomination made for Tanya.
- Agenda item tabled until future meeting. It was agreed the four nominees will be put on an Executive Steering Committee and a vote would be made for Chair/Co-Chair and Vice-Chair.
- Stephanie will come up with two models to present to Board:
 - Chair and Vice-Chair or Co-Chair and Vice-Chair
 - Chair and Executive Steering Committee

Staff Reviews By-Laws with Board

- By-Laws show Board is required to meet quarterly, but it was agreed members will meet monthly.
- Article VIII Conflict of Interest, Section 5 – replace 'member shall leave the room' with 'member can remain in room but cannot comment'.
- Article II Purpose – Question was asked what the long-range plan is. Stephanie answered that it will be up to the Board to decide what that is and the consultant will be helping with that.

- Dylan will email Stephanie edits to By-Laws to use gender ^{neutral} terms and updates to priorities (achieving equity and aligning efforts with compatible culturally appropriate initiatives). There is concern by members that certain terminology will pigeon-hole the work that can be done. The topic will be discussed another day.
- Suggestion to expand membership to have representative for Puyallup Tribe and JBLM. Stephanie said we can reach out and have them come to the public meetings; there are other ways to incorporate their participation.

Vote: Birth to 25 By-Laws

- Agenda item tabled until Chair/Co-Chair and Vice-Chair are structured.

Discussion Document Review Assignment from Facilitators & Who is Available to Help

- Stephanie asked members to send documents and data of things already happening in the community. The finished product will show the lay of the land of what is happening in Pierce County.
- Comments, suggestions, and questions regarding Document Review made:
 - It would be great to have paid facilitators to help guide our time. The Steering Committee will have to be actively involved to guide the rest of the Board.
 - Concerns of the timeline were brought up.
 - Meeting prior to Learning Lab so all members have an overview of different programs and everyone is starting on the same baseline. Then after the Learning Lab, we can make a more comprehensive product.
 - Looking at different stages of development and then going to the sources for hard data.
 - Have the facilitator collate information for speed and efficiency. Then the Learning Lab will be to discuss information. What is the impact? What is our vision and purpose?
 - This is an opportunity to learn what we don't know so we can make recommendations to Council.
 - Butcher paper for everyone to put information on the board.
 - Each member does a review on the seat they represent. Take responsibility for advancing knowledge in that area.
 - Facilitator is one of our biggest needs. We want to make efficient use of what we have. We have different ideas on how to structure things, having a facilitator to guide us to an end point is important.
 - It is member's responsibility to read the Document Review in preparation prior to the Learning Lab. The Learning Lab will be where we lend our expertise then map out our next course.
 - If members want to actively participate in gathering information for the Document Review, what is everyone's availability?
- There is a small fund in the budget for staff time and facilitator. Greater Tacoma Community Foundation (GTCF) has agreed to pay for The Forum for Youth Investment to conduct the Virtual Learning Session and Learning Lab, then an RFP will be released to carry out the work. Stephanie will ask if GTCF will cover the cost of The Forum completing the Document Review.

Learning Lab – Potential Dates and Times in March

- What will come out of the Learning Lab is the working plan of what the group will be working on in the next year or two.
- Stephanie will inquire if the Learning Lab can take place in May. Members felt it might be too rushed to have the Learning Lab in March, depending on when the Document Review is completed.
- Votes for 1-day or 2 half-day trainings. Consensus was that it be 1-full day.

- Votes for weekend or weekday: 10 voted for a weekday, 8 voted for a weekend. 13 members said they would be available on Saturday.

Details of March 2 Meeting – Virtual Learning Session

- Will cover core content prior to Learning Lab – introduction to the work we will be doing.
- Clarification was made that members will still meet at the same location (3602 Pacific Ave), but the meeting will be done via video chat.

Public Comment

No public present.

Good of the Order

- Pierce County Youth Mental Health Summit will be held at Cheney Stadium on May 9, 2020 from 12-4 pm. The event is not open to the public, but if members are interested, please contact Glenn. Stephanie will send out an email with Glenn's contact.
- Placing name tent on side if member would like to join conversation if raised hand is not acknowledged.

Adjournment

Meeting adjourned at 10:40 am.

Stephanie Bray
Chair Staff

March 2, 2020
Date

