

<p>Members Present: Susan Johnson, Chair Sherry Martin, Vice-Chair Adriane Wilson Noemi Cagatin-Porter Roseanna Camacho Zellynda Perkins</p>	<p>Members Absent: Nathan Zink (ea) Robin Farris (ea) Bryan Yambe</p>	<p>Staff Present: Chris Cooley Lynda Buchanan Margi Rudy Kristin Kenyon</p>
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MINUTES	
6:02 – 6:02	Call to Order
Action	The meeting was called to order by Councilmember Johnson at 6:05.
6:03 – 6:04	Approval of Agenda
Action	CM Johnson asked for a motion to approve the agenda. Sherry Martin motioned; Noemi Cagatin-Porter seconded, vote taken, 5 yes, 0 no. Motion approved.
6:04 – 6:04	Approval of Minutes
Action	CM Johnson asked for a motion to approve the February minutes. Sherry Martin motioned, Noemi Cagatin-Porter seconded, vote taken, 4 yes, 1 no. Motion approved.
6:05 – 6:20	CSBG Board Training Chris
Discussion	Community Action Program staff presented: <ul style="list-style-type: none"> • All Aboard Training Video – Purpose – Discussion of reflection questions. • Robert’s Rules and Parliamentary Procedures – Discussion of use of documents.
6:21 – 6:29	CSBG ROMA Training Margi
Discussion	An overview of the ROMA process was presented by Margi Rudy. Discussion of how ROMA compares to other process improvement plans such as LEAN.
6:30 – 6:44	CSBG Annual Report Lynda
Discussion	Presentation on the Annual Plan submission, including demographics. Program staff will send copy of the slide presentation to board members.
6:45 – 6:49	Public Comment
	None.
6:50	Adjournment
Action Actual Time	CM Johnson asked for a motion to adjourned. Sherry Martin motioned; Noemi Cagatin-Porter seconded, vote taken, 5 yes, 0 no. Motion approved.

Chair Signature

Date