

PEBB Dependent Verification

Acceptable documentation



If you enroll a spouse/state-registered domestic partner or child(ren) on your medical and/or dental plan, you must complete the PEBB Dependent Verification process. **Submit a copy** of one of the documents listed below **for each enrolled dependent** with your enrollment forms to Benefits:

To enroll a spouse	To enroll a state-registered domestic partner
<p>Choose either:</p> <ul style="list-style-type: none"> • Most recent year's federal tax return filed jointly that lists the spouse (black out financial information) • Subscriber's and spouse's most recent year's federal tax return if filed separately (black out financial information) <p>OR:</p> <ul style="list-style-type: none"> • Marriage certificate and evidence the marriage is still valid (example: a utility bill or bank account statement within the last six months showing both the subscriber and spouse's name) (black out financial information) • Petition for dissolution of marriage (divorce) • Legal separation notice • Defense Enrollment Eligibility Reporting System (DEERS) registration • Valid J-1 or J-2 visa issued by the U.S. Government 	<p>Include the Declaration of Tax Status form to enroll a nonqualified tax dependent and choose one:</p> <ul style="list-style-type: none"> • A certificate/care of state-registered domestic partnership or legal union and evidence the partnership is still valid (example: a utility bill or bank account statement within the last 2 months showing both the subscriber and spouse's name) (black out financial information) • Petition for invalidity (annulment) of state-registered domestic partnership or legal union • Petition for dissolution of state-registered domestic partnership or legal union • Legal separation notice of state-registered domestic partnership or legal union • Valid J-1 or J-2 visa issued by the U.S. Government
To enroll children	
<p>For enrollment of a child through birth, adoption, marriage, or a state-registered domestic partnership, choose one:</p> <ul style="list-style-type: none"> • The most recent year's federal tax return that includes the child(ren) as a dependent and listed as a son or daughter (black out financial information) <p>Note: You can submit one copy of your tax return if it includes all family members that require verification.</p> <ul style="list-style-type: none"> • Birth certificate (or hospital certificate with the child's footprints on it) showing the name of the parent who is the subscriber, the subscriber's spouse, or the subscriber's state-registered domestic partner* • Certificate or decree of adoption showing the name of the parent who is the subscriber, the subscriber's spouse, or the subscriber's state-registered domestic partner • Court-ordered parenting plan • National Medical Support Notice • Defense Enrollment Eligibility Reporting System (DEERS) registration • Valid J-2 visa issued by U.S. Government <p>*If the dependent is the subscriber's stepchild, the subscriber must also verify the spouse or state-registered domestic partner in order to enroll the child, even if not enrolling the spouse or state-registered domestic partner in PEBB insurance coverage.</p> <p>If you are enrolling the child of a state-registered domestic partner, an extended dependent child, or other nonqualified tax dependent, submit the PEBB Declaration of Tax Status form to indicate whether the child qualifies as a dependent for tax purposes.</p> <p>If you are enrolling an extended dependent, submit the PEBB Extended Dependent Certification form in addition to the PEBB Declaration of Tax Status form.</p>	

For information about **Extended (legal) Dependents and enrollment form:** www.hca.wa.gov/assets/pebb/50-500-2019.pdf
 For information about **Certification of Child with a Disability** (over the age 26): www.hca.wa.gov/assets/pebb/50-142-2019.pdf
 Or contact **Pierce County Benefits:** PCBenefits@piercescountywa.gov